

CITY OF ROUND ROCK PROPOSED BUDGET

FOR THE FISCAL YEAR
OCTOBER 1, 2007– SEPTEMBER 30, 2008

As required by H.B. No. 3195, the City of Round Rock is providing the following statement on this cover page of its proposed budget:

This budget will raise more total property taxes than last year's budget by \$3,379,000 and 14.5%, and of that amount \$1,907,000 is tax revenue to be raised from new property added to the tax roll this year.

The property tax increase is necessary to fund additional debt service requirements on newly issued general obligation and certificates of obligation bonds.

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Budget Message Executive Summary

July 30, 2007

The Honorable Mayor, Mayor Pro-Tem and City Council
City of Round Rock, Texas

Presented herewith is the City Manager's proposed operating budget for fiscal year October 1, 2007 through September 30, 2008. This document contains spending plans and revenue estimates for the General Fund, the Debt Service Fund, the Water/Wastewater Utility Fund and the Hotel Occupancy Tax Fund. The total operating budget is \$130,741,442 a 9.7% increase over the 2006-2007 **approved** budget. This figure includes \$84,484,197 for the General Fund, \$13,527,520 for the Debt Service Fund and \$32,729,725 for the Water/Wastewater Utility Fund. Spending plans and revenue estimates are provided for the Hotel Occupancy Tax Special Revenue Fund with expenditures proposed at \$2,281,932.

Economic Influences

Current economic indicators show that regional economic growth continues and Round Rock remains strong in population and economic growth. Recent data collected from the Texas Workforce Commission indicate that the current unemployment rate in Round Rock is 3.6% and remains lower than the Austin metro and statewide rates of 3.8% and 4.1%, respectively. Although recent announcements regarding home sales and foreclosure concerns indicate a slowing housing market, the region's median home price continues to rise. In addition to the influence of Dell on the Round Rock economy, recent economic activity includes the opening of Round Rock Premium Outlets, Swedish furniture maker IKEA and the expansion of the medical industry in the community. While Dell sales tax figures continue to show declines from the previous year, sales tax from other sources within the City have made up for the decline in Dell sales tax. This is a direct result of the City's destination retail strategy. These facts are important in understanding the resulting influences on the City's revenue projections, levels of service required and resulting spending plans for the coming fiscal year.

10 Year Plan

In the fall of 2005, the City conducted a 10-year operational analysis and public input process to assist the City with its long-term operational and financial planning. This process was conducted due in large part to continuing trends in population growth and increased funding pressures for public safety programs. While details of the process are included in the budget message operational guide,

Executive Summary (continued)

it is important to point out that approximately 600 citizens participated in the process through open houses and on-line surveys.

The results of the 10-Year Plan found:

- a) The City should stay the course on levels of service;
- b) a preference for increased levels of service in public safety and maintenance of urban infrastructure;
- c) a preference for user fees to pay for services and;
- d) the City should continue to operate efficiently and aggressively implement cost controls.

The 10-Year Plan results have been utilized in developing this proposed budget.

Financial Planning & Budget Approach

The proposed FY 2007-2008 general operations budget was developed with the goal of maintaining and increasing City services as identified in the 10 year plan while ensuring fiscal sustainability and flexibility as the City's revenue makeup continues to change. In 2005, the City Council adopted the Financial Management Policy which has proven to be a significant tool in ensuring City operations continue to meet the demands of a growing population while managing sales tax reliance from one significant sales tax generator, Dell. We believe the proposed budget reflects a fiscally conservative approach that meets the growth demands while maintaining the City's strong financial position. We look forward to providing the City Council with additional information and further discussion regarding strategic options the Council may consider as we finalize the FY 2007-2008 proposed operating budget.

Property Tax

The 2007 certified taxable property value in Round Rock is \$7,417,279,787 a 16.7% increase over 2006 certified values. The average residential taxable value is \$176,214, a 9.2% increase over prior year. This budget plan proposes a tax rate of 36.522 cents per \$100 of property value, compared to a rate of 37.105 cents per \$100 last year. Under this proposed budget, the proposed tax rate is above the effective tax rate of 35.022 cents per \$100 of property value, which results in a tax increase. The increase is due to the new debt service associated with the recently issued 3rd and final leg of the 2001 authorized general obligation bonds and the certificates of obligation as discussed below. Under the current proposed budget, the average annual residential tax bill would be \$644 dollars compared to \$598 dollars last year.

Sales Tax Revenue

Reflecting current and anticipated economic conditions as well as implementation of the City's Financial Management Policy, this budget includes a FY 2007-2008 sales tax estimate for the General Fund of \$51,715,000. This is a 4% increase over FY 2006-2007 budget and 3% increase over the estimated actual for the year. For the FY 2007-2008 budget, sales tax represents 61% of the total general revenues. The sales tax used for operations developed under the Financial Management Policy is \$49,840,737. Of this amount, \$21,608,237 or about 43% is expected to be generated from Dell. A \$1.1 million transfer to the City's self-funded capital program is budgeted as a result of the policy. The detailed calculation for the Financial Management Policy is provided under the Revenue Estimates tab of the proposed budget document.

Other Revenue & Fees

In addition to the General Fund's primary revenue sources of sales and property taxes, the proposed budget includes some notable increases over prior year in other revenue. These include increases for

Executive Summary (continued)

interest income, fire protection (contract with Emergency Services District #9), police fines and recreational programs totaling over \$2.3 million. In addition, as identified in the 10 year plan, the City recently implemented new site plan fees and updated its existing planning fees. These fees are included in the proposed budget.

New General Obligation Bonds, Certificates of Obligation and Debt Service

In November 2001, voters authorized the issuance of \$89.8 million in General Obligation Bonds. Prior to 2007, the City previously issued \$55 million from the authorization. The third and final phase was issued in July 2007 and full impact of debt service from that issuance is included in the proposed budget. The City also issued \$14.9 million in certificates of obligation for sports complex improvements at Old Settlers Park and a competitive swim facility in partnership with the YMCA. Debt Service associated with that issuance is also included in the proposed budget.

New & Existing Programs

In developing the proposed budget, the City attempts to address and fairly balance all types of needs of the growing community by maintaining and increasing service levels through existing and new programs. However, public safety and transportation continue to be a priority focus as identified in the 10-Year Operational Plan.

The proposed new programs for the General Fund include the addition of 26 new full-time equivalents (FTE). Of that number, 11 are attributable to new programs in the fire and police departments, including 4 new firefighters and 7 new police positions. The police department will open the new police headquarters by the end of 2007 and the fire department will be open Station #7 in the fall. Additional costs associated with these new facilities are included in the proposed budget.

To address transportation concerns, additional funding for street maintenance programs as well as funding for the implementation of a park and ride express connector shuttle from south Round Rock to the Tech Ridge Capital Metro Park and Ride Facility in north Austin is included.

The City continues to invest significant funds in Old Settlers Park. The previous year FY 2006-2007 budget included funding for additional parking at the Rock'n River facility, a new baseball practice facility and the design of a new sports complex. In 2007, the City issued \$12.5 million in certificates of obligation to fund the construction of the sports complex. As discussed above, the debt service on those bonds is included in the proposed budget. This budget also provides funding for additional costs needed to provide services for tournaments at OSP, funds for practice field maintenance and lighting in partnership with the School District and 2 additional personnel in the forestry division.

Other budget highlights include funding for the City's information technology department including hardware needed to utilize the School District fiber optic ring and 2 new positions to enhance services in the areas of software and database administration and geographical information services (GIS) for public safety. Planning & community development will add two positions to continue to improve the development services process. Additional funding is also included for finance, purchasing, human resources and engineering & development services to add positions supporting the core operating departments. The Utility Fund will add a meter services technician and 2 support positions to keep up with growing service level demands.

Additionally, every two years the City completes a comprehensive employee compensation market study to ensure employee compensation remains competitive related to the identified markets for each position. This study was recently completed and the proposed budget includes \$1.45 million in

Executive Summary (continued)

adjustments for fire and police personnel and \$375,000 in adjustments for public service employees in the general and utility funds.

Water and Wastewater Utility

Faced with a significant capital improvement program, increased operating costs and increasing system demand, the proposed utility budget includes a rate increase of 5.8% to be implemented in January 2008. The City has updated the comprehensive rate study previously completed in 2003. Results of this update indicate continued scheduled rate increases to fund future capital improvement projects.

Additionally, the City in partnership with the cities of Leander and Cedar Park have created the Brushy Creek Regional Utility Authority (BCRUA) to facilitate construction and operation of a regional water facility that will provide treated water from Lake Travis to the cities. This regional approach is expected to provide significant cost savings for the construction as well as economies of scale for the ongoing operations as one plant will be designed to serve all three communities. The first phase of this project is expected to be completed by 2010 and future financial requirements of this project are incorporated in the City's utility rate planning model.

Complete presentation of the budget is provided in the remainder of this document.

**Budget Message
Operational Guide**

July 30, 2007

**The Honorable Mayor, Mayor Pro-Tem and City Council
City of Round Rock, Texas**

Dear Mayor Maxwell, Mayor Pro-Tem McGraw and Members of the Council:

Presented herewith is the City Manager's proposed operating budget for fiscal year October 1, 2007 through September 30, 2008. This document contains spending plans and revenue estimates for the General Fund, the Debt Service Fund, the Water/Wastewater Utility Fund and the Hotel Occupancy Tax Fund.

The total operating budget is \$130,741,442 a 9.7% increase over the 2006-2007 **approved** budget. This figure includes \$84,484,197 for the General Fund, \$13,527,520 for the Debt Service Fund and \$32,729,725 for the Water/Wastewater Utility Fund.

Spending plans and revenue estimates are provided for the Hotel Occupancy Tax Special Revenue Fund with expenditures proposed at \$2,281,932.

Following the City's Strategic Plan (provided below), population projections, departmental operating plans and specific guidelines issued by the City Manager, the operating departments developed the basic spending plan contained in this document. The spending plan provides funding for basic services, critical needs, equipment replacement, facility upgrades and expanded programs as discussed on the following pages.

The City's operating departments have continued the development of two-year budgets this year in an effort to identify the impact of current year programs and commitments on the future. The second year budget is not formally adopted in the budget process but is presented as an aid to decision making. The second year presentation (2008-2009 projected budget) reflects only the extended cost of the programs and operating commitments, which are proposed for 2007-2008.

As illustrated in the Budget Summary section (please see the **Budget Summaries Tab**), this budget plan adheres to the City's financial policies and preserves the City's strong financial position while providing excellent levels of service.

Document Organization and Presentation

This budget document is intended to give the reader a comprehensive view of proposed funding for the City's day-to-day operations, scheduled capital improvement expenditures and principal and interest payments for outstanding long-term debt and capital leases. The operations are organized into programs of service or operating departments to give the public a clear idea of how resources are allocated.

The **Budget Summaries Tab** includes a summary of the proposed revenue and expenditures for each operating fund mentioned above. Also illustrated is the effect this budget has on the fund balance or working capital for each fund. Charts and graphs are provided illustrating historical trends for important operating influences such as building activity, sales tax collections and taxable property values.

The **Revenue Estimates Tab** contains line item detail for all operating revenue, including previous year comparisons. Reasons for changes in major revenue sources and major revenue trends are discussed later in this budget message.

The **Expenditure Summary Tab** provides a program of services for each operating department with prior year actual and future year comparisons.

The **Summary of New Programs Tab** provides a listing of all new programs submitted and recommended for funding.

The **Capital Outlay Summary Tab** contains a summary of all capital items proposed in this budget.

A tab for each department represents that department's operating budget and explanation of any proposed new programs.

The **Hotel Occupancy Tax Fund Tab** provides proposed sources and uses of hotel occupancy tax funds.

Current capital improvements are summarized behind the **Capital Improvement Projects Tab**. Capital improvements are major construction projects or improvements to the City's infrastructure and have a long useful life. Typically, the improvements are funded with borrowed funds (bonds, certificates of obligation and capital leases), transfers from an operating fund and, in the case of the utility system, capital recovery fees.

The **Debt Service Expenditures Tab** provides a summary of the annual principal and interest payments for all outstanding bonded debt and capital leases.

The **Bonded Debt Schedules Tab** provides details on outstanding debt including its purpose, amount outstanding and a payment schedule.

Finally, the **Tax Information & Levy Tab** provides a calculation of the City property tax rate along with a historical presentation of the property tax rate.

Strategic Planning of the City

The City views its planning and operations in a *strategic* manner. This type of planning environment encompasses making assumptions about the community's general needs for the next ten years. Planning for the Water/Wastewater Utility extends to twenty years for infrastructure needs and well beyond thirty years for water reserves. These needs are identified through citizen and customer surveys, open house forums, research into technological innovation, demographic trend analysis and observation of other factors affecting the community. Once compiled, the assessment of needs is combined with the City Council and staff view of the City's business purpose in order to articulate a vision statement. The vision statement summarizes both the fundamental purpose and the fundamental nature of our organization. The Round Rock City Council has articulated six strategic priorities providing City departments with direction for developing departmental planning priorities. The City's Strategic Plan was then revised to reflect the goals as set forth by the Council. Goals for the City and its operating departments are then developed in relation to the City's Strategic Plan and provide a common view of where efforts and resources are to be directed and where we wish to be over the next few years. The City's vision and goals developed within the Strategic Plan are listed below and, correspondingly, the goals and related budgetary requirements for meeting these goals have been developed by each operating department.

In addition to assisting with the development of the City's Strategic Plan, each department is responsible for developing a "Strategic Budget." Strategic Budgeting is the process the City follows to link the City's Strategic Plan and individual departmental strategy and performance, to the budget.

10-Year Operational Plan

In the fall of 2005, the City conducted a 10-year operational analysis to determine the resources required to fund operations in future years. This analysis was conducted due in large part to continuing trends in population growth and increased funding pressures. This is especially evident in the current cost trends experienced in the public safety sector for the City and the region as a whole. These factors impact resources available for all City services.

The analysis consisted of projecting operational costs for a 10 year period incorporating the financial needs of the City's departments based on the current strategic priorities. Revenues available for operations were projected utilizing anticipated growth trends and existing financial policies. Once the financial information was compiled, public input was solicited. The goal was to develop informed consent from the public on service levels for long-term financial planning.

The focus of the exercise was on the seven (7) general fund core services, all competing for limited resources: library services, maintain order & enforce laws, provide fire

response, provide emergency medical response, provide open space/park facilities, provide recreational facilities/activities, and provide urban infrastructure.

Through a series of open house forums and on-line input, approximately 600 citizens participated in the process. The results of the analysis found:

- a) The City should stay the course on levels of service;
- b) a preference for increased levels of service in public safety and maintenance of urban infrastructure;
- c) a preference for user fees to pay for services and;
- d) the City should continue to operate efficiently and aggressively implement cost controls.

The 10-Year Operational Plan results are an important planning tool in this proposed and future budgets.

Vision Statement for the City

Round Rock is a diverse, historic, and family-oriented community with a distinct identity as a great city in which to live, work and play. In providing a high quality of life, our City is progressive, committed to democratic ideas and concerned with the impact of today's decisions on future generations. Residents, government, and business are committed to working together to build a more vibrant community.

Strategic Goals for the City of Round Rock, Fiscal Year 2007-2008

- Goal 1** Round Rock will retain and expand the economic base, diversify the local economy, provide greater employment opportunities and provide access to a broader range of goods and services for residents and non-residents.
- Goal 2** Round Rock will review the General Plan with emphasis on the northeast quadrant of the City to provide for educational, business, residential and retail uses.
- Goal 3** Round Rock will improve the image and appearance of the community.
- Goal 4** Round Rock will plan and facilitate the City's transportation systems, at the local and regional level, to improve traffic flow and personal mobility.
- Goal 5** Round Rock will plan and implement effective and efficient services within the City's financial capacity to meet the needs of residents, customers and employees.
- Goal 6** Round Rock will communicate openly and effectively with its citizens, employees, the media, public and private organizations and visitors.

Budget Priorities and Changes in Funding

The development of the budget for the 2007-2008 fiscal year is guided by the above described vision and strategic goals, prevailing economic conditions and, additionally, by the continuing need to provide basic and improved services for a growing population. Two primary priorities are addressed in this budget and those are to provide sufficient funding to adequately provide core operating services in the midst of rapid population growth and, secondly, to tailor City services to better meet the needs and expectations of a larger community.

Generally, because of the need to meet the demands of a larger day time population created by steady job growth, growing commercial/industrial, retail and healthcare sectors and a larger residential population, operating requirements have increased. These requirements are reflected in the department funding requests.

While, as mentioned above, population growth has been a factor in the City's operations and budget development, the speed of the growth has also influenced this budget plan. For the past several years, Williamson County, in which Round Rock is the largest city, has been one of the fastest growing counties in the State of Texas. These facts create substantial demands on City services and infrastructure, which must be met within a narrow time frame. Consequently, operating departments reflect changes in funding from the prior year to meet these expected demands.

An underlying budgetary influence is the City's business model as more than 61% of General Fund revenue is provided by sales tax. A half-cent component of the two-cent local sales tax rate exists for the sole purpose of reducing the property tax rate. The result is a heavy reliance upon the sales tax as a revenue source and reduced reliance upon the property tax. The sales tax is a less stable revenue source than the property tax but provides more discretion to the taxpayer. Because of this revenue makeup, the City tends to carry higher fund balances, estimate sales tax revenue conservatively and introduce new programs somewhat more cautiously until projected revenue levels are established. The City is also more attentive to the health of its economy because of the reliance upon commerce to produce the sales tax. These issues are discussed more fully in the following pages.

Budget Development Process

The City Manager's proposed budget is a complex document and represents the culmination of months of preparation and discussion among the operating departments regarding the best ways to provide services to the community at the greatest value. This budget was developed consistent with the City's high performing philosophy which strives to simultaneously deliver high product and service quality, outstanding customer value and sound financial performance. Specifically, the process this year began with a City Council work session to discuss fiscal policy and economic outlook. The City Manager, Assistant City Manager/Chief Financial Officer and Finance Director met to refine operating guidelines and soon thereafter budget files and workbooks were provided to the operating departments. In addition, the FY 2007-2008 proposed budget was developed under guidelines established by the City's Financial Management Policy adopted by the City Council in March of 2005. Specifically, the policy is designed to manage the City's growing operational reliance on sales tax generated by a single taxpayer. The policy is discussed in detail in the Sales Tax Collection section of this letter. Under these guidelines, City departments developed their draft strategic budget documents, initial operating requirements and program proposals and then worked together as a team to develop a budget proposal that fit within revenue expectations and key departmental goals.

As required by the City's Charter, the proposed budget is to be provided to the City Council by August 1. Concurrently, copies of the proposed budget and the City's strategic budget are made available to the public on the City's website and on file at the local library. The City Council considers the proposed budget and provides public hearings where public input regarding the budget programs and financial impact is heard. Further communication with the public is provided via the community cable television system, the City's website and the local newspapers. Presentations of the budget are provided in these media along with summaries of fee changes and tax rate implications.

The budget is formally adopted by the City Council during two readings of enabling legislation at regularly scheduled Council meetings in September. The budget goes into effect on October 1.

Performance Measurement

The City believes that it is important to not only plan for and provide adequate levels of quality service but to also provide a means of measuring and reporting the results of our efforts. As more information is provided about how we are performing, the City Council, the public, the staff and others can determine the value of programs, where improvements could be made or where resources might be better applied.

This document attempts to provide basic measurement data regarding changes in funding for the various departments. The manner in which this measurement data is presented is a standard bar chart reflecting changes in costs and comparative expenditures per capita

for the current and most recent fiscal years. The mission of every department incorporates a variety of complex operations making it difficult to provide a single or even a few statistical measures. However, the per capita funding comparisons provide a broad view of changes in level of service for the departments.

With regard to the current fiscal year ending on September 30, the City anticipates another solid performance in terms of financial condition and quality of service provided. Financial policies will be met and the City's strong cash position will be maintained. Substantial progress has been made toward goals set last year by the City and its departments and levels of service have continued to meet the demands of a growing community.

Economic Outlook and Revenue Projections for Fiscal Year 2007-2008

Current economic indicators show that regional economic growth continues and Round Rock remains fairly strong in population and economic growth.

In considering this spending plan, it is important to keep in mind the fact that Round Rock is located within Williamson County, which is one of the fastest growing counties in the nation. Since 1990, Williamson County has soared 172% to 379,979, and the City of Round Rock has grown 11% on an average annual basis, thus making Round Rock one of the fastest growing cities in Texas. The Austin-Round Rock Metropolitan Statistical Area (MSA) has more than doubled in population to 1.58 million since 1990. Many of the issues Round Rock faces are *regional* issues such as population growth, traffic concerns, road construction and water/wastewater availability. The chart below illustrates historical and projected population growth for the area including comparison figures for Texas and the United States.

	1980	1990	2000	2008 Estimated	% change 1980- 1990	% change 1990-2000
Round Rock	11,812	30,923	61,136	93,700	162%	98%
Williamson County	76,521	139,551	249,967	379,979	82%	79%
Austin-Round Rock MSA	585,051	781,572	1,249,763	1,580,000	34%	60%
Texas	14,229,191	16,986,510	20,851,820	24,417,278	19%	23%
United States	226,545,805	248,709,873	281,421,906	299,398,484	10%	13%

Source: U.S. Census Bureau & entity estimates

The proposed budget reflects continued growth in and around the City. Building activity is expected to remain strong, fueled by continued in-migration to the community while job creation will also continue its healthy growth trends. Information regarding current employment levels of major local companies is provided by the chart below. Job creation in terms of *basic jobs*, those that import capital while exporting products or services, has been very strong over the past several years. Round Rock continues to see a healthy trend in single-family building permits issued with 1,403 permits issued in 2006 and an estimated 1,260 by the end of fiscal 2007. The current unemployment rate in Round

Rock is 3.6% and remains lower than the Austin metro and statewide rates of 3.8% and 4.1%, respectively.

Retail activity in Round Rock continues to see strength and expansion including the opening of Round Rock Premium Outlets in August 2006. The outlet center provides over 430,000 square feet of retail space containing 130 stores in an outdoor village setting, a movie theater and a planned hotel. From 5 to 7 million shoppers are expected to visit the outlet center annually. Swedish furniture maker IKEA also opened its third Texas store in Round Rock in November 2006. These major destination retail hubs located in north Round Rock on Interstate 35 provide continued expansion and diversification of Round Rock's economy.

Round Rock has historically been successful in attracting successful global leaders in the high tech industry. KoMiCo, a multinational corporation based in Korea and a Samsung contractor, recently announced the opening of a facility in Round Rock expecting to bring 120 jobs to the community in the next four years.

Round Rock is also continuing to see significant growth in the medical industry. St. David's Round Rock Medical Center, originally constructed in 1983, completed a \$58 million expansion in April of 2006 which almost doubled its size. In addition to the new patient tower, the expanded facility includes a full-service cardiovascular center and new intensive care unit. Since 2000, the hospital has spent approximately \$98 million on renovations and facility expansions.

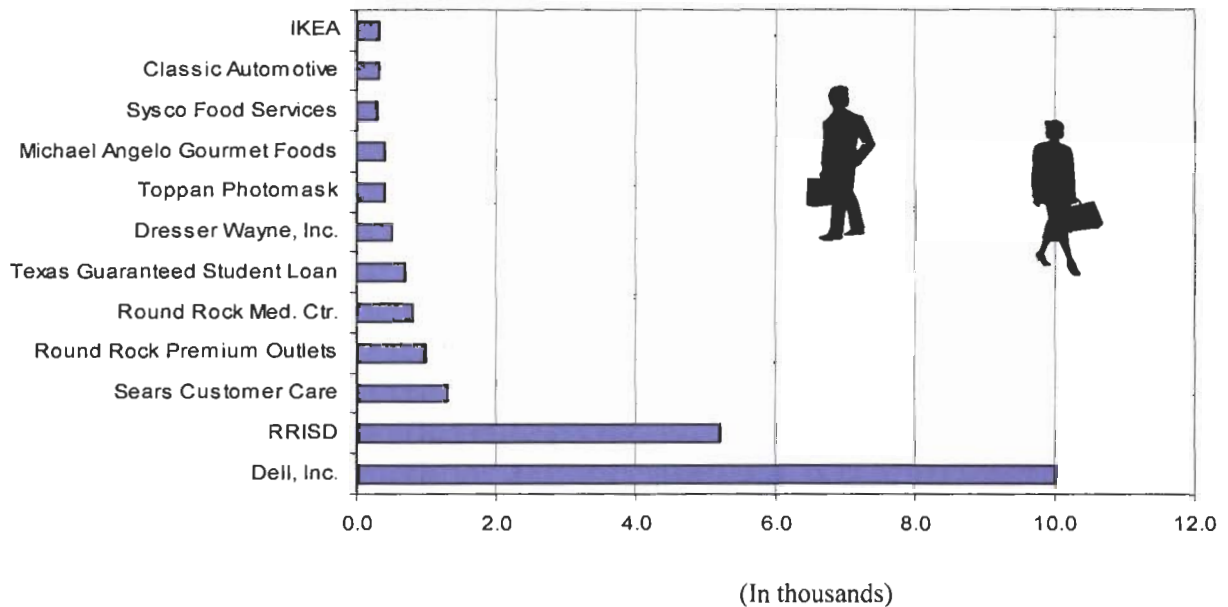
Scott & White, a major regional health care organization, has expanded its operations in Round Rock by developing an \$81 million Scott & White University Medical Campus in north Round Rock. This complex includes a Scott & White Clinic and private physician medical office building which opened in October 2006 and a 76-bed hospital and diagnostic center which will open in summer 2007.

The Seton Family of Hospitals has also begun construction on Seton Medical Center Williamson. The 360,000 square foot facility, scheduled to open in early 2008, will be constructed on 74 acres in north Round Rock. The facility is planned to be state of the art in design, technology and delivery of complex care. The first phase of the campus will include a 181-bed hospital, ambulatory surgery center and a diagnostic and imaging center. It will also include the first of several medical office buildings. The medical center will be a hub for new major growth and economic development in the region. In the initial years of operation, the medical center will generate more than 1,400 new jobs and provide an estimated total positive economic impact of more than \$190 million.

The City recognizes that a highly educated workforce is an important component of a well-rounded economic foundation. The City was instrumental in successfully obtaining state legislation for funding of the first permanent building for the Round Rock Higher Education Center (RRHEC) in northeast Round Rock. The campus opened in the fall of 2005. In conjunction with Texas State University-San Marcos, it is anticipated that the new campus will become a full-service college including a planned nursing school

strategically located in close proximity to the growing health care facilities in north Round Rock. In addition, the state legislature has set aside funds for Texas A&M University System Health Science Center to build a clinical campus in Round Rock. These facts are important in understanding the resulting influences on the City's revenue projections, levels of service required and resulting spending plans for the coming fiscal year.

Jobs in Round Rock (Major Employers)



Job growth is the primary factor that influences population growth in and around the community. Other factors such as the desire to live near the place of work and quality of life attract new residents. The chart below projects the changes in population for the City.

City of Round Rock Population Projections

<u>Year</u>	<u>Population</u>	<u>Year</u>	<u>Population</u>
1998	49,990	2004	79,850
1999	53,860	2005	84,200
2000	61,136	2006	88,500
2001	66,495	2007	90,100
2002	71,275	2008	93,700
2003	75,402	2011 (est)	103,300

A growing population directly influences the housing industry and, ultimately, the property tax base. As indicated by the chart below, a significant trend in the number of housing starts has prevailed for the past several years and is expected to continue into the near future. It is important to note that Round Rock's extra-territorial jurisdiction (ETJ) contains over 9,000 acres of undeveloped property which will influence the demand for City services into the future.

<u>Residential Building Permits</u>				
<u>Year</u>	<u>In-City</u>	<u>Out of City (Served by City)</u>	<u>Total</u>	<u>Monthly Average</u>
1997	815	510	1,325	110
1998	1,235	657	1,892	158
1999	1,457	706	2,163	180
2000	1,442	1,018	2,460	205
2001	961	761	1,722	144
2002	992	409	1,401	117
2003	1,317	37	1,354	113
2004	1,260	57	1,317	110
2005	1,278	54	1,332	111
2006	1,403	0	1,403	117
2007 (projected)	1,260	0	1,260	105
2008 (projected)	1,100	0	1,100	92

Revenue Assumptions

Revenue assumptions in general for the ensuing fiscal year are expected to follow the growth curve of job creation, population growth, retail sales activity and housing starts. Other revenues, such as property tax revenue and sales tax revenue, are forecast using or specific calculations as discussed below. Detailed figures for the following revenue sources are found at the **Revenue Estimates Tab** section of this document.

The Property Tax Rate and Property Tax Revenue

The total certified value of all taxable property as rendered by the Williamson Central Appraisal District is shown in the chart below. The certified value is 16.7% above the prior year value and again continues to reflect the strong regional economy. The certified tax roll as provided by the Appraisal District indicates the following:

	<u>Adopted for FY 2007</u>	<u>Projected FY 2008</u>
Total Taxable Value	\$6,356,956,240	\$7,417,279,787
Tax Rate	37.105 Cents/\$100	36.522 Cents/\$100

A calculation of the tax rate levy is provided in the **Tax Information & Levy Tab** section of this document.

To fund operations such as police services, streets maintenance, fire protection, library services, parks and recreation and debt service on outstanding debt, the City levies a tax on all taxable property. This budget plan proposes a tax rate of 36.522 cents per \$100 of property value, compared to a rate of 37.105 cents per \$100 last year. Under this proposed budget, the proposed tax rate is above the effective tax rate of 35.022 cents per \$100 of property value, which results in a tax increase. The property tax increase is necessary to fund additional debt service requirements on newly issued general obligation and certificate of obligation debt. The City of Round Rock has a property tax rate that is among the lowest of any medium to large city in the state, including those cities with an additional ½ cent sales tax for property tax reduction. Increasing the property tax rate to the proposed level does not change the City's low tax rate ranking.

In summary, the tax levy funds general operations and debt service, of which examples include,

- a) a consistent level of service in light of a growing population and increased operating expenses;
- b) new police building and additional police department personnel;
- c) full year funding for new fire station and staff;
- d) implementation of compensation market study;
- e) enhancement of the street maintenance and transportation programs;
- f) debt service (principal and interest payments on debt);
- g) funding for economic development;
- h) fleet and equipment replacement.

While attention regarding the property tax rate is usually centered on the cost to the taxpayer, it is also important to note the technical aspects of setting the tax rate. Under state law, six separate tax rates are calculated by the City's tax assessor/collector.

1. The Effective Tax Rate

If adopted, this rate would provide the same amount of revenue collected last year from properties on the tax roll last year. This rate calculation requires the taxing entity to account for changes in the value of existing properties, but this rate calculation, however, is not affected by new properties.

2. The Maintenance and Operations Rate

This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.

3. The Debt Service Rate

This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.

4. The Rollback Rate

Under the Rollback Rate calculation, the Maintenance and Operations component exceeds the Maintenance and Operation component of the Effective Tax Rate by 8%. This rate is the rollback rate. An adopted tax increase beyond 8% is subject to being "rolled back" by the electorate to the rollback rate.

5. The Proposed Tax Rate

This is the rate considered by the City Council for adoption and which is determined to be necessary to fund operations and pay principal and interest on outstanding debt (debt service).

6. Sales Tax Adjustment Rate

A voter-authorized additional 1/2 cent sales tax generates revenue for the City's General Fund which, by law, must directly and proportionately reduce the property tax rate. This sales tax adjustment rate is calculated by the tax assessor as a reduction to the overall property tax rate.

A summary of the proposed tax rate calculation is provided in the **Tax Information & Levy Tab** section of this budget.

Sales Tax Collections

The City's economy is expected to generate approximately \$68 million in sales tax revenue for fiscal year 2006-2007. This amount includes the 1/2% or \$17 million in additional sales and use tax for transportation improvements as described below. The remaining 1 1/2% should generate \$51 million for general operations, property tax reduction and capital projects. This figure is 2.4% above the original budget and 4.6% above the prior year actual collections. For 2007-2008, the budget is \$51,715,000 in sales tax revenue for operations, property tax reduction and capital projects, a 4% increase over the current fiscal year budget.

The sales tax revenue source is extremely important to the City in that it reduces property taxes and makes up approximately 61% of the general revenue. A graphic illustration of the City's sales tax revenue performance is shown in the **Budget Summaries Tab** section following this letter. The sales tax as a revenue figure is subject to economic cycles and discretionary buying characteristics of the consumer and, accordingly, must be monitored carefully.

Financial Management Policy

Because of the significant reliance on sales tax, the City has developed a financial management policy directed at reducing the General Fund's operational reliance on sales tax generated from Dell, Inc. The policy is designed to provide a consistent, long-term approach for the fiscal management of the City's operating funds to balance revenue

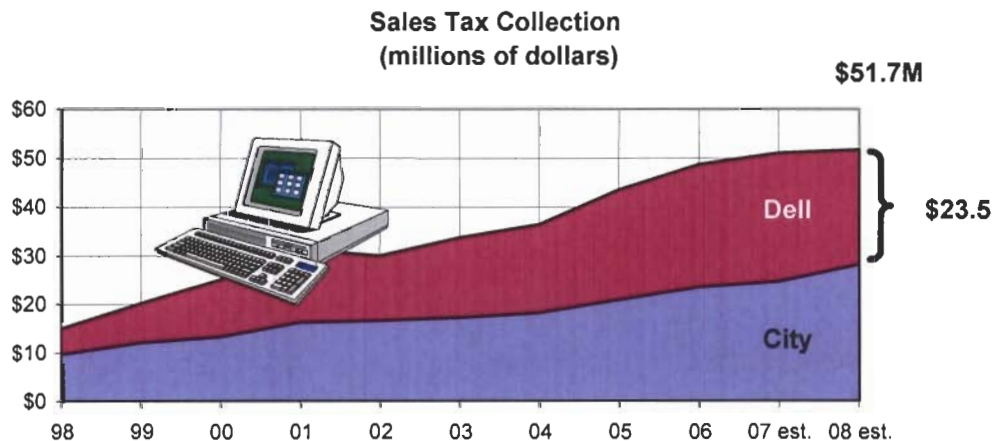
requirements with the service needs of a growing population. Specifically, the policy is intended to help the City avoid the risk of a combined high property tax rate and a high reliance on sales tax. The policy is designed to better manage the continued operational reliance on sales tax generated from Dell by limiting the amount of Dell sales tax used to fund continuing general operations. The policy states that Dell must remain 50% or less of total sales tax revenue used for operations and that the estimated growth in sales tax collections from Dell must be at least 1% below the estimated growth of sales tax from all other sources. Amounts collected beyond the set operational limitation are set aside for two objectives: (1) to fund capital improvements and/or one-time expenditures as approved by the City Council to minimize the need to borrow additional funds and/or; (2) to retire existing general debt. In the long-term, this policy is expected to help manage the City's property tax rate as well as maintain financial flexibility.

The FY 2007-2008 Proposed Budget is in compliance with the City's financial management policy. The amount of sales tax generated by Dell budgeted for operations is 43% of the total amount of sales tax used for operations. Additionally, this budget contains \$1.1 million designated for the City's capital improvement program.

Economic Development Agreement with Dell, Inc.

This budget continues to reflect activity of a multi-year economic development agreement between the City and Dell. The City and Dell, a Fortune 500 company and one of the largest computer manufacturers in the world, have developed a revenue sharing agreement whereby sales tax generated by taxable computer sales within the state are shared by the Company and the City.

Sales generated from the Dell Round Rock operations are expected to produce \$23.5 million next year in local sales tax revenue. The City shares a portion of the proceeds with the Company and the remainder is used toward citywide property tax rate reduction, general expenses and capital improvements. The chart below shows the relative impact of sales taxes paid by Dell on the City's total sales tax receipts. Budgetary details of the agreement are reflected in the Sales Tax Revenue line item and the Economic Development section of the General Services Department.



Additional Sales and Use Tax for Transportation System Improvements

In August of 1997, voters authorized the adoption of an additional sales and use tax within the City at the rate of one-half of one percent, with the proceeds thereof to be used for streets, roads, drainage and other related transportation system improvements, including the payment of maintenance and operating expenses associated with such authorized projects. The additional sales and use tax became effective January 1, 1998. The additional revenue is not part of the City's general operating budget but is budgeted and spent by a non-profit industrial development corporation established expressly for the above purposes with the approval of the City Council. The Corporation's activities are included in the City's audited financial statements as a blended component unit. Some of the funds under this purpose will be matched with State funds for improvements benefiting the City and maintained by the State of Texas. Other projects will be constructed and maintained by the City. Future operating budgets will reflect the maintenance impact of these completed projects. All sales tax figures presented or discussed as benefiting the General Fund are *net of* (i.e. exclude) the additional sales and use tax for transportation system improvements.

Franchise Fee Revenue

Franchise fee revenue represents a significant portion of the City's general revenue. Franchise fee revenue is derived from major public utilities operating within the City and is intended to reimburse the City for use of public streets and rights of way. The fee is applicable to TXU Electric (electric utility), ATMOS Energy (gas utility), AT&T (telecommunications), Time Warner Cable (cable television), other telecommunications and cable providers and all commercial garbage haulers. The fee is generally computed as a percentage of gross receipts and the percentages vary among the franchisees. The franchise fee revenue growth is expected to reflect population and commercial development growth rates.

Licenses, Permits and Fees

Revenues from these categories are intended to cover the costs of general governmental services such as building inspection, plat recording and consultation, subdivision review and other various services. No significant changes are anticipated for these revenue sources. This budget also contains estimates for new site plan fees to assist in recovering costs associated with the development review process.

Garbage Fees

Residential garbage pickup services are provided to the citizens of Round Rock by Round Rock Refuse through an agreement with the City of Round Rock. The City retains 20% of the monthly pickup fee for billing and collection and account maintenance. That figure is reflected in this revenue section and is expected increase consistently with the rate of growth. No increases in garbage rates are anticipated at this time.

Fire Protection Fees

In 2006, voters in the City of Round Rock extraterritorial jurisdiction (ETJ) voted to form Emergency Services District #9 (ESD) for the purpose of providing fire and medical emergency services to the ETJ. The ESD has contracted with the City of Round Rock to

provide these services to certain areas of the ESD. These areas include areas the City previously serviced under contractual agreements with individual municipal utility districts. The fees are included in the current budget and are intended to offset the costs of providing fire and emergency service for the ESD.

Police Department Fines and Costs

Revenue in this category is produced through the payment of citations, warrants and court costs. The citations issued by the Police Department are processed through and collected or adjudicated by the Municipal Court. Although the Police Department continues to expend significant resources on Community Oriented Policing (COP), which focuses on identifying root causes of crime rather than symptoms, revenues are anticipated to increase due to population growth and increased focus on traffic law enforcement.

Recreation Program Fees and Recreation Center Fees

The City owns and operates the Clay Madsen Recreation Center, a full service athletic and recreation facility. The center generates significant revenue through annual use fees and various programming fees. These fees help to partially offset the costs of operating the center. Fees are estimated by anticipating membership activity and recreation program usage.

Capitalized Lease Proceeds and the Lease/Purchase Program

The City acquires a significant portion of its durable, operating equipment through a tax-exempt lease/purchase program. The equipment is budgeted at \$750,000 for FY 2007-2008 and is purchased by the City and financed over a period of three years by a qualified leasing company. The program enables the City to take advantage of low cost tax-exempt financing. The lease/purchase program financing is recorded in the General Fund through the account "Capitalized Lease Proceeds". Servicing of the lease payments is recorded in the Debt Service Fund. Funding for the lease payments is calculated in the debt component of the tax rate.

Utility Fund Transfer

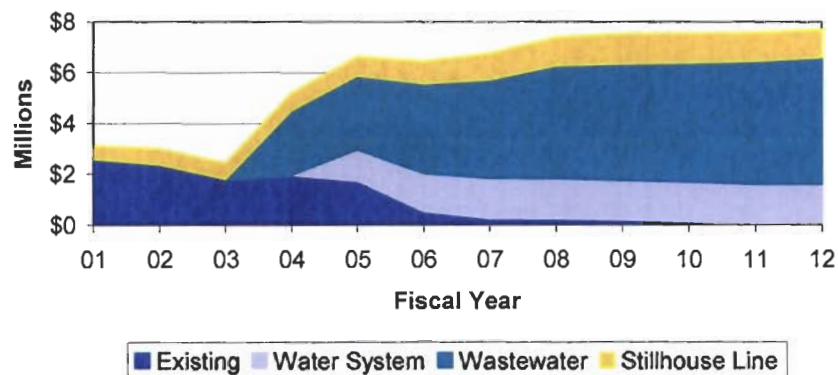
The transfer from the Utility Fund to the General Fund is \$1,690,000 and represents approximately 5.2% of the Utility Fund's revenues. The transfer is designed to reimburse the General Fund for services that fund provides to the Utility Fund such as office space, financial services, administrative services, engineering services, infrastructure repair, information technology and various other services and benefits.

Water/Wastewater Utility Rates and Revenue

The Water and Wastewater Utility operations are funded primarily through user fees. The City's growing customer base and recent past summer seasons have placed the City's water utility system under a substantial test as the effects of increased population continued to set new records for the delivery of potable water and treatment of wastewater. However, the City's utility infrastructure and service delivery systems have been carefully planned and have sufficiently met demand.

To continue to meet the projected service demands of existing and new customers, the Water and Wastewater Utility System faces a significant capital improvement program. This program is discussed more fully in the Water/Wastewater Capital Improvements Section of this message and in the **Capital Improvement Projects Tab** of this document. To summarize, the capital program requires expenditures of approximately \$111.5 million from 2005 to 2010 for water system improvements. For this same time period, wastewater improvements constructed by the City will require \$22.6 million. The combined capital program for this time period totals \$134.2 million and is to be funded through utility rates, impact fees and funds borrowed by the City and the Alliance. The borrowed funds will be repaid over time from the water and wastewater user fees and impact fees (discussed below). The graph shown below illustrates the multi-year growth in cost to service the existing and proposed debt issuances.

Proposed Water/Wastewater Debt Service



The City recently completed an update to its comprehensive utility rate study. Findings from the study indicated the water/wastewater utility to be in good financial health. However, in order to fund the capital improvement program and to meet increasing system demand and operational cost pressures, multiple-year rate increases will be necessary. This budget proposes a 5.8% utility rate increase effective in January 2008. Even with the rate increases, Round Rock water and wastewater rates continue to be among the lowest in the region.

Growth in the customer base and the rate adjustment discussed above has been factored into the projected water sales of \$17,200,000. The City provides treated water to a variety of retail and wholesale customers (those defined as metered connections). For the fiscal year 2006-2007, the customer base increased to 30,713 and gallons of water sold are expected to reach 5.4 billion. The number of utility customers is projected at 31,584 and water sales are projected at 5.5 billion gallons for next fiscal year. Water sales are conservatively estimated using customer base projections, while at the same time taking into account adverse weather conditions.

Industrial Pre-Treatment Surcharge

This revenue is derived from a program mandated by the federal government and administered by the City. The program is intended to fund the monitoring and treatment of non-domestic (commercial and industrial) waste discharges.

Water/Wastewater Impact Fees

Water and wastewater impact fees are collected for all new residential and commercial connections to the City's utility. Currently, the fees are \$4,296 per LUE (living unit equivalent) for water, and \$1,306 per LUE for wastewater. These fees are designed to help offset the cost of serving new connections to the utility system and, under the authority by which these fees are collected; the fees are restricted in their use. Specifically, impact fees the City collects are set aside for designated utility projects and may also be used toward current debt service on existing facilities, which serve new connections.

Personnel and Compensation

Personnel

The City currently supports a staff of 795 full-time equivalent employees allocated among the operating departments. This current employment level will be increased by 28.5 full time equivalent positions in this proposed budget.

New job positions created in this budget for the upcoming year are presented below and additional details can be found in the operating department budgets.

<u>Department</u>	<u>FTE*</u>	<u>Position Classifications</u>
Planning	1	Admin Tech II
	1	Associate Planner
Information Technology	1	Database Admin
	1	GIS Analyst-Public Safety
Finance	1	Accounting Tech II
	1	Business Consultant
	1	Grant Administrator
Purchasing	1	Purchasing Tech
Police	4	Police Officers
	1	Police Sergeant
	2	CID Detectives
Fire	4	Firefighters
	1	Logistics Technician
Human Resources	1	Human Resources Generalist
Parks & Recreation	1	Forestry Crew Leader
	1	Forestry Technician

<u>Department</u>	<u>FTE*</u>	<u>Position Classifications</u>
Eng & Dev Services	1	Management Analyst
	2	General Services Custodian
Water Systems Support	1	Meter Service Technician
Wastewater Line Maint	1	Admin Tech II
Utility Billing & Collections	.5	Customer Service Rep-PT
Total	28.5	

**Full Time Equivalent*

Personnel Compensation

Every two years the City completes a comprehensive employee compensation market study to ensure employee compensation remains competitive related to the identified markets for each position. This study was completed in the summer of 2007 and the proposed budget includes \$1.45 million in adjustments for public safety (fire and police) personnel and \$375,000 in adjustments for public service employees. In addition, this budget allocates approximately \$1,000,000 of current payroll for employee performance based compensation increases to be implemented later in the year.

New and Existing Program Highlights

This section provides highlights of programs contained in this proposed budget. For new programs, specific details can be found in the documentation provided for each operating department. New programs are generally defined as a change to a current service level, or a specific new activity.

Economic Development Funding

With economic development identified as the City's top strategic priority, the City and the Round Rock Chamber of Commerce recently partnered to update the City's economic development plan. In accordance with this increased strategic emphasis on economic development, the economic development agreement between the City and the Chamber of Commerce was also updated and enhanced. This budget includes funding of \$480,000 to the Chamber of Commerce for economic development. These funds will be leveraged with the Chamber of Commerce Momentum funding to create a public/private partnership for economic development priorities.

Police Services

The police department budget includes funding for five new police officers and two detective positions. These new programs will allow the department to continue to meet the needs of our growing community and staffing strategies set forth in the comprehensive 10 year strategic operating plan. Also included in this budget are the

operating expenditures related to the new police headquarters scheduled to open at the end of 2007.

Fire Services

In 2005, the City contracted with Management Advisory Group (MAG), a nationally recognized fire service consulting firm, to perform a comprehensive review of the City's fire service. The results of this study identified several areas of focus to improve overall fire service to the community. This budget represents implementation of the City's fire strategic plan to ensure fire services are available to the growing community while managing the long-term fiscal impact. Station #7 is anticipated to open in November of 2007 and will service the northeast sector of the City. Four new firefighters will be added to complete staffing of the new station. Also included is a Logistics Technician to assist in the management of departmental resources.

Parks and Recreation Services

The City continues to invest significant funds in Old Settlers Park (OSP) - Round Rock's 600 acre recreational and sports park facility. The previous year FY 2006-2007 budget included funding for additional parking at the Rock'n River facility, a new baseball practice facility and the design of a new sports complex. In 2007, the City issued certificates of obligation to fund the construction of the sports complex. The debt service on those bonds is included in the proposed budget. This budget also includes funding for additional costs needed to provide services for tournaments at OSP, funds for practice field maintenance and lighting in partnership with the School District and 2 additional personnel in the forestry division.

Street Maintenance Programs

The City continues to invest resources in its street maintenance programs to improve the traffic flow and personal mobility for citizens. Included in this budget are programs which provide enhancements to the current resources. The seal coat program was formalized several years ago, and is funded with general government funds. It provides a seal coat overlay on streets on a scheduled priority list. The program is a response to the growing traffic activity in the community and is designed to achieve the maximum physical and economic life out of the City's residential streets. The program is continued this year and is partially financed through the commercial garbage franchise fee. In this budget total funding for the program is proposed at \$3,133,035 a \$132,525 increase over the previous year. Other programs funded include liquid de-icing which will allow the City to better respond to ice events, street repair equipment and video loop detection at signaled intersections.

Equipment Replacement Program

The City has progressed in the design and implementation of an equipment replacement program. Funding is proposed in this 2007-2008 budget plan for continuation of the program. Equipment designated for replacement meets replacement criteria of a) old age, b) high mileage and c) cumulative repair costs in excess of the equipment market value. Maintaining the schedule of replacement is instrumental in moderating the City's overall

fleet maintenance costs. Equipment funding is contained within the capital outlay section of each operating department

Maintenance of City-Owned Buildings

The City has a substantial investment in buildings, plant and equipment. This budget provides additional funding for the repair and maintenance of City facilities. We expect that the activity in this area will preserve the City's investment in property and will keep long-term maintenance costs moderate as well as provide energy management cost savings.

Agency Requests

Funding requests from non-profit organizations and agencies, which serve citizens of the community in various ways, are included in this budget. These various agencies provide very important services to the community. The City utilized an internal funding review process to determine funding priorities and provide regular monitoring of agency performance. Current funding for the agencies is contained in the General Services section of the document.

Self-Funded Health, Dental and Vision Plan

The City provides a self-funded health, dental and vision plan. This plan was created in 1993 in response to previously substandard services and excessive price increases from insurers. Costs of providing plan coverage have increased substantially over the past several years. However, after reviewing the marketplace and updating the plan design, the City selected another network provider and administrator for the health insurance program in 2006. Results of this change have shown substantial cost savings over previous years. Total health plan funding is scheduled at \$6.5 million.

Drainage Program

Funding for the development of a comprehensive City drainage master plan is included in the proposed budget. The plan will identify drainage issues and provide a basis for development of a drainage capital improvement program. In addition, in the future the City will be required to meet the Environmental Protection Agency's (EPA) National Pollution Discharge Elimination System program to minimize discharge of pollutants in areas of new and significant redevelopment. The master plan will assist the City in preparing for those requirements and eventually may lead to the implementation of a drainage utility for the City.

Public Transportation Services

Historically, the City has utilized the services of the Capital Area Rural Transportation System (CARTS) to provide specialized transit services for the community. Specifically, CARTS provides transportation for the elderly and handicapped in Round Rock on a demand-response basis. Funding for CARTS services has been a combination of federal funding, state funding and minimal rider fees. As a result of the 2000 census, Round Rock was reclassified from a rural area to part of the Austin urbanized area. This reclassification resulted in the elimination of funding to CARTS for Round Rock's transit service needs and a redirection of the funding to Austin's Capital Metro system. In 2005,

the City entered into an agreement with Capital Metro to access Section 5307 federal funding for its existing CARTS service in Round Rock until a long-term transportation plan can be developed and implemented. Funding for this service will be partially reimbursed through Section 5307 federal funds.

The City also recently completed a five year public transportation finance and implementation strategy resulting from the 2005 Public Transportation Master Plan and the continued community demand to provide public transportation services beyond the CARTS demand-response program. The first priority is implementing a park and ride connector express shuttle from south Round Rock to the Tech Ridge Capital Metro Park and Ride Facility in north Austin. While the finance strategy includes utilizing a combination of federal and local dollars to implement the program, funding for the startup of this first priority is included in the proposed budget.

Information Technology

The City recently completed an agreement with Round Rock Independent School District to provide the City with access to the District's fiber optic network ring located throughout Round Rock. This fiber network will provide the infrastructure necessary to significantly improve network speed and data flow throughout City departments. The proposed budget includes the capital investment needed for Phase II of this project. In addition the budget provides funding for 2 new positions to maintain and enhance services in the area of software and database administration and geographical information services (GIS) for public safety.

This budget also continues to provide funding for the City's ongoing computer replacement program. The City has developed a computer technology plan, which provides a systematic method to more fully automate all departments over the next few years. The City's computer automation goal is to provide a fully networked environment. Such a network will mitigate the need for large, separate mainframe systems by providing interconnected modular component systems. As systems become fully interconnected and integrated the system users will be able to share and transfer data with greater speed, improving the efficiency of the departments tremendously. The City computerization upgrades also enable fully functional access to the Internet. This access places the City in a position of being able to readily communicate via the Internet with commercial enterprises and institutions. This budget contains significant funding for this on-going plan. The equipment and software expenditures are included in the capital outlay section of each department.

These systems require highly skilled technical people to manage them and the information technology staff is very capable of managing the day to day operations of the system. However, professional programmers and database managers are utilized frequently for specialized services. Funding for operating these systems and managing the new database technology continues to be included in the proposed operating budget.

Other New Program Highlights

The proposed budget also includes funding for some departmental support positions as follows:

Planning & community development will add two positions to continue to improve the development services process.

The finance department will be adding three new positions to continue to support the growing financial needs of the City. An accounting tech will be added to support payroll functions. The creation of a business consultant program will provide financial direction and support to departments. A grant administration position will be added to formalize grant policies and processes, identify additional revenue sources and help manage the City's agency funding program.

Additional funding is also included for purchasing, human resources and engineering & development Services to add positions supporting the core operating departments. In addition, two positions will be added to provide janitorial cleaning for the new police headquarters.

The Utility Fund will add a meter services technician and 2 support positions to keep up with growing service level demands.

Other Programs

Each operating department budget contains information about all planned spending and programs.

Water/Wastewater Utility System Operations**Water System**

As mentioned in the Water/Wastewater Utility Revenue section above, the City continues to see significant growth in its residential and commercial utility customer base. The proposed budget expenditures are largely driven by the needs of a growing industrial and residential customer base as well as aging utility plants and lines. New expenditures are necessitated by the increase in water costs and additional water supply reserves as described below. Additionally, cost increases are expected in pumping costs, materials and supplies.

The Brazos River Authority has constructed a 30 mile pipeline from Lake Stillhouse to Lake Georgetown for the benefit of the City of Round Rock, City of Georgetown and Jonah Water Special Utility District. The Brazos River Authority owns, operates and maintains the water line. This budget continues to include capital and operating costs associated with this regional water line.

Reserve Water

The City has water supply reserves of 18,134 acre feet from Lake Stillhouse. Additionally, the City has secured water supply reserves of 20,928 acre feet from the

LCRA (Lower Colorado River Authority) through the BRA (Brazos River Authority). The additional reserves are expected to provide adequate water capacity beyond the year 2040 and the increased costs are reflected in the proposed operating budget. Round Rock also maintains an emergency water supply agreement with the City of Austin.

Wastewater System

Like the water system mentioned above, the wastewater system costs are reflective of expansions required to meet the needs of a larger, growing population. Of particular significance this year, the wastewater treatment plant budget reflects a continuation of facilities construction and operation by the LCRA/BRA Alliance. Ten years ago the City sold its wastewater treatment plants to the Alliance. The Alliance operates and expands the plants as necessary to accommodate a *regional* treatment concept, which currently includes the cities of Round Rock, Austin, and Cedar Park. The Fern Bluff and Brushy Creek Municipal Utility Districts are also customers of this regional system.

Costs for wastewater treatment are expected to increase each year as illustrated in the financial proforma developed by the Alliance. These costs reflect the significant capital construction costs and increased debt incurred by the Alliance to finance plant acquisition and expansion. In addition, operating costs are increasing due to various factors such as inflation and growth. The City is closely monitoring these costs and their impacts on current and future utility rates.

While the City has transferred its wastewater plant and major collector operations to the Alliance, the City still maintains responsibility for wastewater lines maintenance. This responsibility includes maintaining and rehabilitating the City's wastewater lines in compliance with Texas Commission on Environmental Quality (TCEQ) Edwards Aquifer Regulations.

General Capital Improvement Projects

Capital projects scheduled for the upcoming year have been funded by cash and various debt issues as detailed in the **Capital Improvement Projects Tab** section of this document. In November 2001, voters authorized the issuance of \$89,800,000 in general obligation bonds. In May 2002, a portion of this authorization, \$35,000,000 in General Obligation Bonds, Series 2002 was issued and in August 2004, \$20,000,000 in additional General Obligation Bonds, Series 2004 was issued. The balance, \$34,800,000 of the authorization was issued in July of 2007. The projects scheduled under this voted authorization along with current projects in process are listed under the **Capital Improvement Projects Tab** section of this document.

Water/Wastewater Capital Improvements

In order to keep pace with a growing population, regulatory requirements and infrastructure replacement needs, the next several years see the continuation of significant plant and infrastructure expansions and improvements to the water and wastewater

systems. Scheduled improvements to the water and wastewater systems are listed in the **Capital Improvement Projects Tab** section of the document.

The scheduled improvements, which are listed, total \$134.2 million for the years 2005 to 2010. Out of this figure \$28.7 million is scheduled for the ensuing fiscal year. Additionally, Round Rock in partnership with the cities of Leander and Cedar Park have created the Brushy Creek Regional Utility Authority (BCRUA) to facilitate construction and operation of a regional water facility that will provide treated water from Lake Travis to the cities. This regional approach is expected to provide significant cost savings for the construction as well as economies of scale for the ongoing operations as one plant will be designed to serve all three communities. The first phase of this project is expected to be completed by 2010 and future financial requirements of this project are incorporated in the City's utility rate planning model.

Financing for the current and future years is to be provided primarily by operating funds, capital recovery (impact) fees, and funds borrowed through the issuance of revenue bonds.

Bonded Debt and Debt Service

This budget includes funding for scheduled debt service on maturing general obligation bonds, certificates of obligation, revenue bonds and contractual obligations. The debt service portion of the proposed property tax rate component is sufficient to meet debt service obligations for the next fiscal year. The debt service component of the property tax rate (discussed under the Property Tax Rate section of this letter) generates revenue to pay current maturities of all general obligation debt issues. The existing debt level combined with the scheduled current year activity will not have an adverse or limiting effect on the City's current or future operations. Substantial growth in the City's population and tax base not only requires infrastructure and capital improvements as described herein but also must provide sufficient debt financing margins. A complete schedule of outstanding debt obligations, their purpose and related debt service is included under the **Bonded Debt Schedules Tab** of this document.

The City benefits substantially in reduced interest costs resulting from recently upgraded bond ratings by Moody's Investors Service of Aa2, and Standard & Poor's of AA.

Hotel Occupancy Tax Fund

The local hotel/motel industry continues to be a particularly vibrant industry for Round Rock. In 1996, the City had 2 hotels with a total of 181 rooms. At the end of May 2007, 21 hotels with 2,057 rooms were open for business maintaining solid occupancy rates. This strong industry bodes well for the hotel occupancy tax collections which support local tourism events and debt service for the Dell Diamond/Convention Center complex. To ensure continued development and success of Round Rock's tourism industry, the City and the Chamber of Commerce engaged a tourism consultant to provide a long-range tourism plan for Round Rock. The plan recommends special emphasis on sporting

events resulting in new growth in the industry. With several area sports facilities in place and statewide events being planned, Round Rock has developed a marketing strategy as the "Sports Capital of Texas". Tourism is expected to become an expanded component of the City's overall economic development strategy.

To that end, the long-range tourism plan recommended the creation of a Convention and Visitor's Bureau (CVB) to administer and manage the City's tourism efforts and long-range tourism plan. The Hotel Occupancy Tax Fund budget includes funding for the CVB as well as continued funding for tourism events and debt service associated with Dell Diamond/Convention Center complex.

Financial Policies

The City of Round Rock has an important responsibility to its citizens, taxpayers, ratepayers and all customers to carefully account for public funds, to manage the City's finances wisely and to plan for the adequate funding of services desired by the public. To facilitate this responsibility, certain financial policies have been developed and implemented. These policies, as itemized below, are adhered to within this budget plan.

Fund Balance/Working Capital

It is the policy of the City to maintain a General Fund balance equivalent to at least three months of operations. Working capital in the Water/Wastewater Utility Fund, net of restricted assets/liabilities is also maintained at a minimum of three months of operations. This proposed budget adheres to these policies for these funds. The Interest & Sinking G.O. Bonds Fund maintains a fund balance in compliance with federal arbitrage regulations. Balances in excess of the above levels are earmarked for future uses or reduced to the target levels over an appropriate length of time.

With the advent of the Dell economic development agreement, the City set aside first year sales tax collections attributable to Dell sales as a hedge against future year cyclical downturns. This action had the effect of increasing the General Fund balance beyond the level discussed above and is included in the operating budget considerations.

Financial Management Policy

The City has developed a financial management policy directed at reducing the General Fund's operational reliance on sales tax generated from Dell as detailed in the sales tax collections section of this letter.

Debt Issuance Policy

There is no direct debt limitation in the City Charter or under state law. The City operates under a Home Rule Charter (Article XI, Section 5, Texas Constitution), approved by the voters, that limits the maximum tax rate, for all City purposes to \$2.50 per \$100 assessed valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service. Assuming the maximum tax rate for debt service of \$1.50 on the January 1, 2007, certified assessed valuation of \$7,417,279,787 at 95% collection, tax

revenue of \$105,696,237 would be produced. This revenue could service the debt on \$1,263,110,459 issued as 20-year serial bonds at 5.50% (with level debt service payment). However, from a practical point of view, although the City may have additional capacity to issue bonded debt; many other factors must be considered prior to a debt issuance. Certificates of obligation, revenue bonds and various forms of contractual obligations may be issued by the City without voter approval while general obligation bonds may be issued with voter authorization. The City has not established firm debt limitation policies beyond the tax rate limit mentioned above, as those policies could ultimately be detrimental to a rapidly growing community. However, prudence, need, affordability and rating agency guidelines are always important factors in the decisions to borrow money for improvements to the City.

The **Bonded Debt Schedules Tab** section of this document indicates the amount of outstanding debt the City currently has as well as the current principal and interest payment requirements.

Cash Management/Investments

The City's cash management and investment policy emphasizes the goals of maintaining safety and liquidity. The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall seek to ensure first that capital losses are avoided, whether they result from securities defaults or erosion of market value. The investment portfolio will also remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity is achieved by matching investment maturities with anticipated cash flow requirements, investing in securities with active secondary markets and maintaining appropriate portfolio diversification.

Receivables Policy

All financial receivables of the City are accounted for, aged and collected at the earliest opportunity. Water, wastewater and garbage billings are due within sixteen days of the billing date. Property taxes are due by January 31 of each year. Delinquent receivables are processed expediently and collection agencies are utilized appropriately.

Payables Policy

All payables for incurred expenses are accounted for, aged and paid at the latest permissible time to maximize the City's investment earning capability. All discounts are taken.

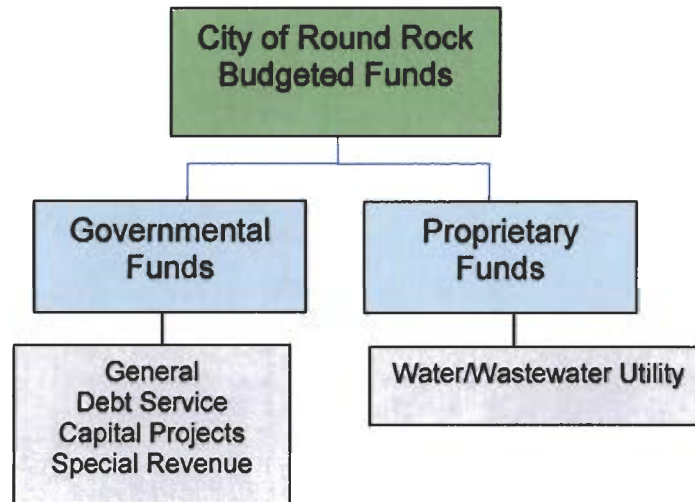
Purchasing Policy

The City utilizes the competitive bidding process, the competitive quote process, intergovernmental cooperative buying and other prudent purchasing methods to insure that the best value is obtained for products and services.

Summary of the City Fund Accounting Structure

As depicted in the chart below, the budgetary accounting for City financial activities is reflected within two major fund groups: Governmental funds and Proprietary funds. All funds described are governed by annual appropriations except for capital projects funds, as further discussed in this section.

Round Rock Fund Structure



Governmental Funds

The governmental funds are used to account for general government operations and include the General Fund, Debt Service funds, Special Revenue funds and Capital Projects funds. The City utilizes a full-cost approach to budgeting all of its services, which results in significant interfund transfers.

General Fund

The General Fund is the most important of the funds and is used to account for all resources not required to be accounted for in another fund and not otherwise devoted to specific activities. Most of the financial transactions for the City are reported in this fund. Only one General Fund exists and it finances the operations of basic City services such as police, fire, library, transportation, parks, recreation, municipal court, community planning/development/zoning and administration. The services provided by the City are classified according to activity and presented as operating departments in the budget.

Debt Service Funds

This fund type is used to account for resources used to service the principal and interest on long-term debt such as general obligation bonds, revenue bonds, certificates of obligation and tax-exempt leases classified as debt.

Special Revenue Funds

This fund type is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Hotel Occupancy Tax Fund is included in this document.

Capital Projects Funds

Capital Projects funds are typically used to account for resources restricted for the acquisition or development of major capital equipment and structures. Financing sources are usually provided by transfers from other funds, bond issue proceeds or grants-in-aid. Capital projects are generally tracked on a project-length basis. That is, upon project authorization, the required financing is not appropriated on an annual basis (or any other period-length basis) but is approved at the outset of the project. Therefore, the capital projects included in the **Capital Improvement Projects Tab** section of this document are presented as a memorandum to the reader.

Proprietary Funds

Proprietary funds are used to account for the City's activities that are similar to commercial enterprise accounting.

Water/Wastewater Utility Fund

This proprietary fund accounts for water and wastewater operations that are financed through rates and user fees.

Operations and activities accounted for in the funds discussed above are further organized into departments. Examples of departments include the Police Department, the Fire Department, the Water Treatment Plant Department and the Finance Department.

Basis of Budgeting and Basis of Accounting

All fund structures and accounting standards of the City of Round Rock are in compliance with generally accepted accounting principles for local governments as prescribed by the Governmental Accounting Standards Board (GASB) and other recognized professional standards.

Governmental funds revenues and expenditures are recognized on the modified accrual basis. Modified accrual basis means that revenue is recognized in the accounting period in which it becomes available and measurable while expenditures are recognized in the accounting period in which the liability is incurred, if measurable. Because the appropriated budget is used as the basis for control and comparison of budgeted and actual amounts, the basis for preparing the budget is the same as the basis of accounting.

Proprietary fund revenues and expenses are recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable while expenses are recognized in the period incurred, if measurable. The basis for preparing the budget is the same as the basis of accounting except for principal payments on long-term debt and capital outlay which are treated as budgeted expenses and depreciation which is not recognized as a budget expense.

Budget Amendment Process

Development of a spending plan during periods of economic change can reveal difficulties in accurate forecasting. Accordingly, the budget amendment process is a very

important tool. If community needs develop faster or in a different way than anticipated, then the budget amendment process would be used to provide a funding and spending plan for those needs.

Once the need for an amendment has been determined, the Director of Finance and department heads develop the additional funding needs for specific projects or programs. The City Manager and Assistant City Manager/Chief Financial Officer then develop funding alternatives. The funding recommendations are presented along with the spending requirements to the City Council for consideration. Amendments to the budget require two separate readings by the City Council prior to adoption.

Budget amendments which increase the total expenditures of a particular fund are typically funded by growth related revenue, spending reductions in other areas or from cash reserves.

Outlook for the Future

This budget communicates a tremendous amount of financial information. However, it is the staff's desire to continue the transformation of this traditional line-item budget into a more programmatic budget: a budget that clearly addresses the various programs of the City and their effectiveness. Towards this end, the City initiated Strategic Budgeting in 2000-2001, a constantly evolving process that will continue to define and shape the budget for 2007-2008 and beyond.

In closing, we believe this budget provides the traditional level of quality service the citizens of Round Rock expect. Attention has also been given to preservation of the City's infrastructure and development of new service programs with an entrepreneurial spirit. The City's economic outlook for next year is bright and we envision this budget plan as a firm cornerstone in the City's future economic development.

Finally, we wish to thank all of the departments and staff members who contributed effort, time, creative wit and team spirit in the development of this plan. Special thanks are extended to members of the finance department who contributed to this document: Cindy Demers, Cheryl Delaney, Jerry Galloway, Lynn Olsen, Howard Baker, Randy Barker, Ric Bowden, Elaine Wilson, Chris Childs, Sharon Masterjohn, Syliva Willhite, Cindy Savary, Sherri Crone, Judy Morris, Anne Keneipp, Christi McAllister, Becca Ramsey, Dodi Lilja, Margaret Stevens, Carolyn Brooks, Brenda Fuller, Margie Howard, Karen D'Amato, Linda Borden, and Sandi Talbert.

Sincerely,

James R. Nuse, P.E.
City Manager

David Kautz, CGFO
Assistant City Manager/
Chief Financial Officer

City of Round Rock
2007-2008 Proposed Operating Budget

Fund Summaries

	<u>2006-2007 Approved Budget</u>	<u>2007-2008 Proposed Budget</u>	<u>2008-2009 Projected Budget</u>
<u>General Fund</u>			
Total Revenues	\$ 78,864,000	\$ 84,512,884	\$ 85,772,884
Total Expenditures	<u>(78,858,648)</u>	<u>(84,484,197)</u>	<u>(84,307,145)</u> (1)
Change in Fund Balance	<u>\$ 5,352</u>	<u>\$ 28,687</u>	<u>\$ 1,465,739</u>
 <u>I & S GO Debt Service</u>			
Total Revenues	\$ 10,541,000	\$ 13,380,000	\$ 13,043,000
Total Expenditures	<u>(11,661,155)</u>	<u>(13,527,520)</u>	<u>(13,193,430)</u>
Change in Fund Balance	<u>\$ (1,120,155)</u>	<u>\$ (147,520)</u>	<u>\$ (150,430)</u>
 <u>Utility Fund</u>			
Total Revenues	\$ 28,636,433	\$ 32,735,000	\$ 33,956,000
Total Expenditures	<u>(28,635,766)</u>	<u>(32,729,725)</u>	<u>(36,032,658)</u> (2)
Change in Working Capital	<u>\$ 667</u>	<u>\$ 5,275</u> (3)	<u>\$ (2,076,658)</u>

(1) Projections for FY 2008-2009 General Fund do not include new programs estimated at \$4,458,397

(2) Projections for FY 2008-2009 Utility Fund do not include new programs estimated at \$639,570

City of Round Rock
2007-2008 Proposed Operating Budget

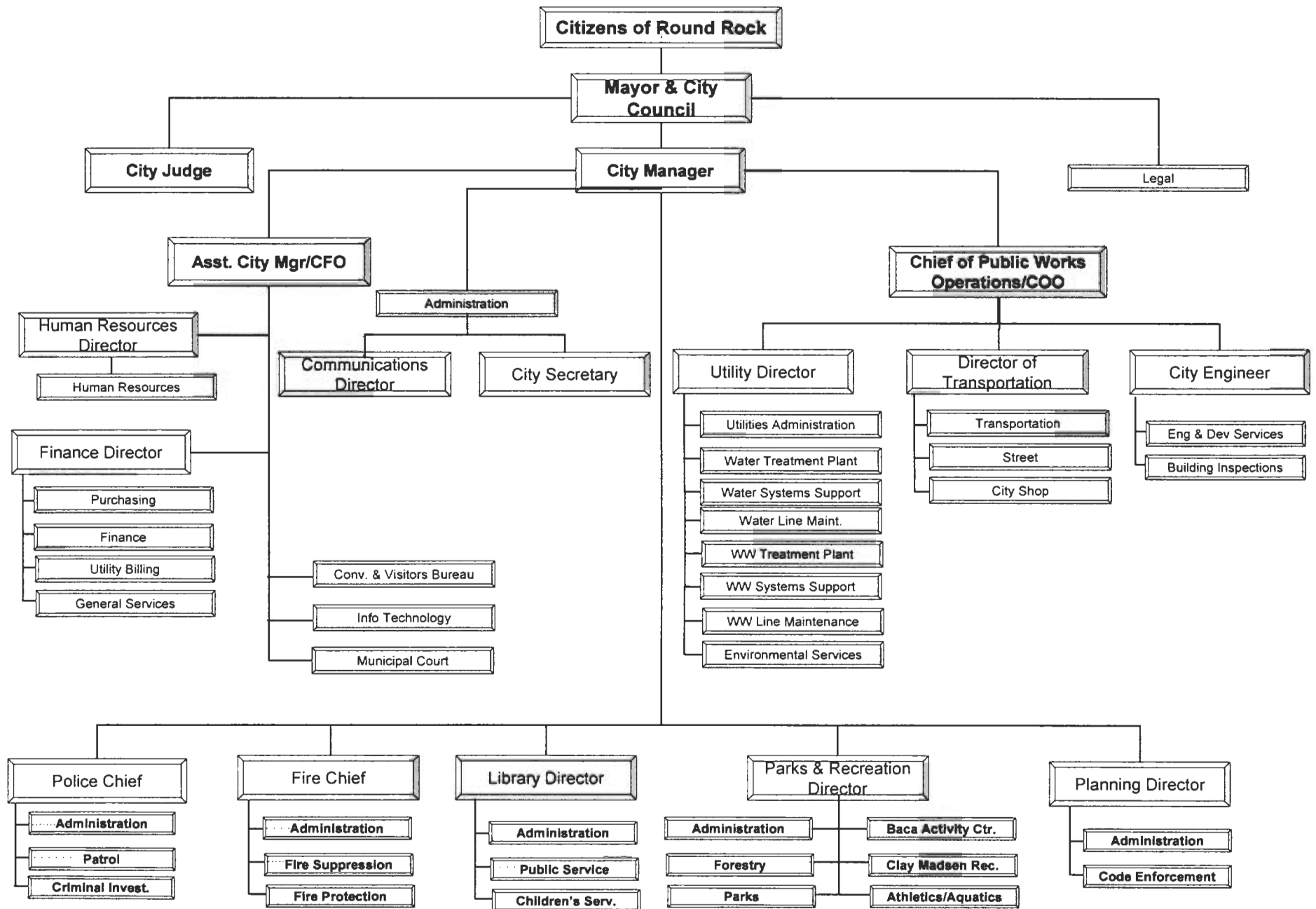
Summary of Receipts and Expenditures
Operating Funds
October 1, 2007 through September 30, 2008

	<u>General Fund</u>	<u>I & S GO Bond Debt Service Fund</u>	<u>Water and Wastewater Utility Fund</u>
Estimated Fund Balance/ Working Capital 10/1/07	\$ 32,478,036	\$ 882,675	\$ 15,546,442
Less Reserves (1)	(29,529,785)	0	(11,782,701)
Estimated Revenue	82,822,884	12,700,000	32,735,000
Interfund Transfers	1,690,000	680,000	(2,216,000)
Total Funds Available	<u>87,461,135</u>	<u>14,262,675</u>	<u>34,282,741</u>
Proposed Expenditures	<u>(84,484,197)</u>	<u>(13,527,520)</u>	<u>(30,513,725)</u>
Estimated Unreserved Fund Balance/ Working Capital 9/30/08	\$ <u><u>2,976,938</u></u>	\$ <u><u>735,155</u></u>	\$ <u><u>3,769,016</u></u> (2)

(1) Reserves are established in accordance with operating reserve policies.

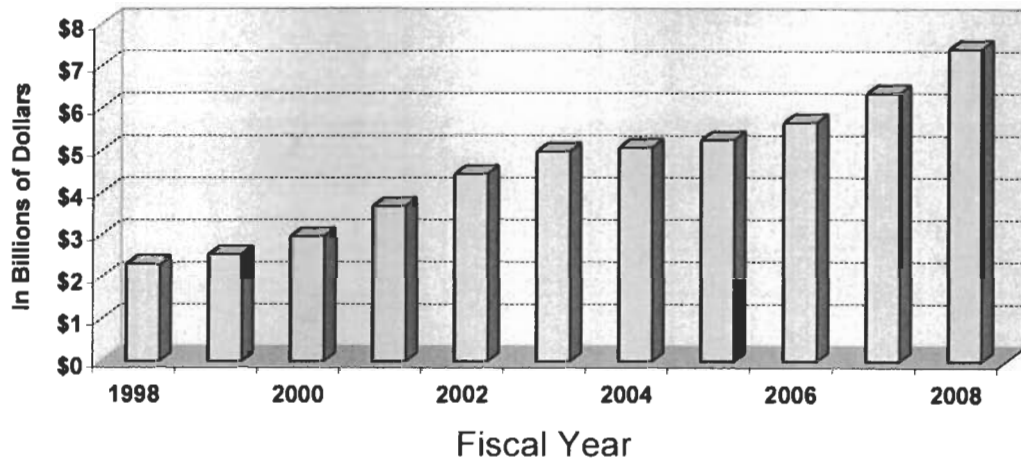
(2) Funds are designated for Capital Improvements to the Utility System.

City Organization Chart



Taxable Property Values

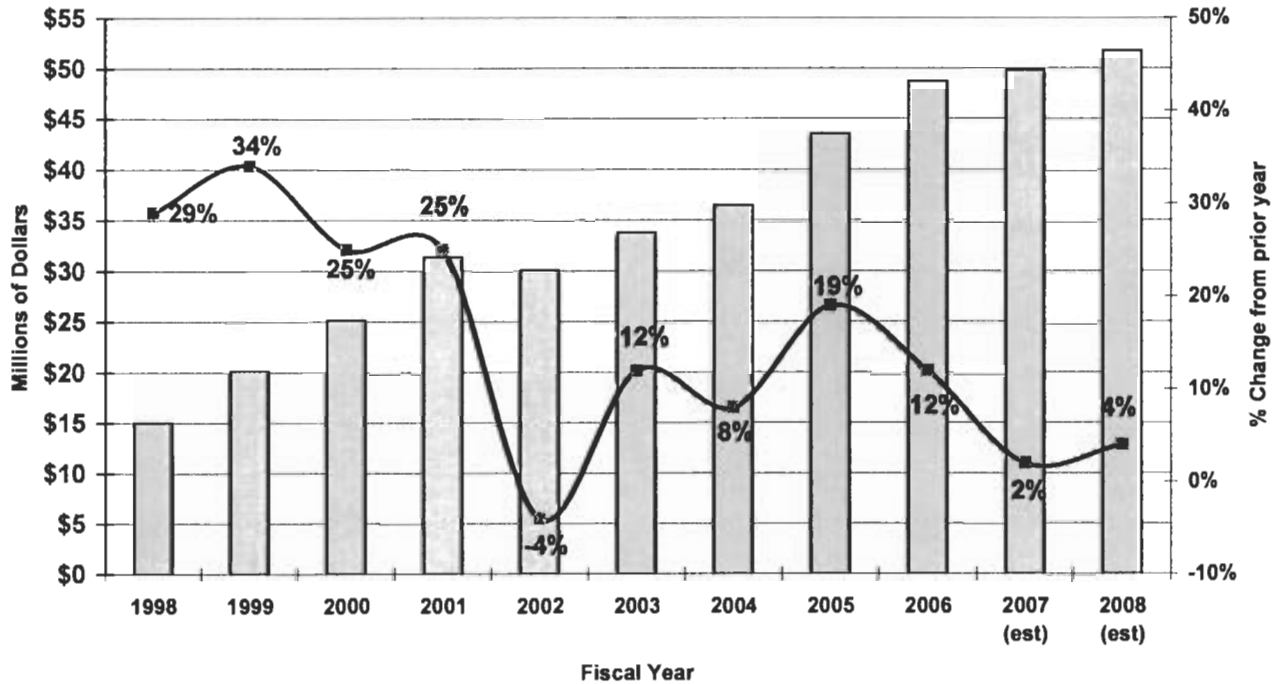
Multi-Year Trend



The property value comparison for several fiscal years indicates continued growth in property values. The certified tax roll indicates that values have increased steadily. The reflected values include new property added to the roll as of January 1 of each year.

<u>Fiscal Year</u>	<u>Taxable Assessed Valuation</u>	<u>Fiscal Year</u>	<u>Taxable Assessed Valuation</u>
1998	\$2,314,286,302	2004	\$5,071,176,374
1999	2,540,922,164	2005	5,251,484,692
2000	2,965,017,390	2006	5,667,029,945
2001	3,678,007,528	2007	6,356,956,240
2002	4,446,753,347	2008	7,417,297,787
2003	4,978,982,250		

Sales Tax Revenue Analysis

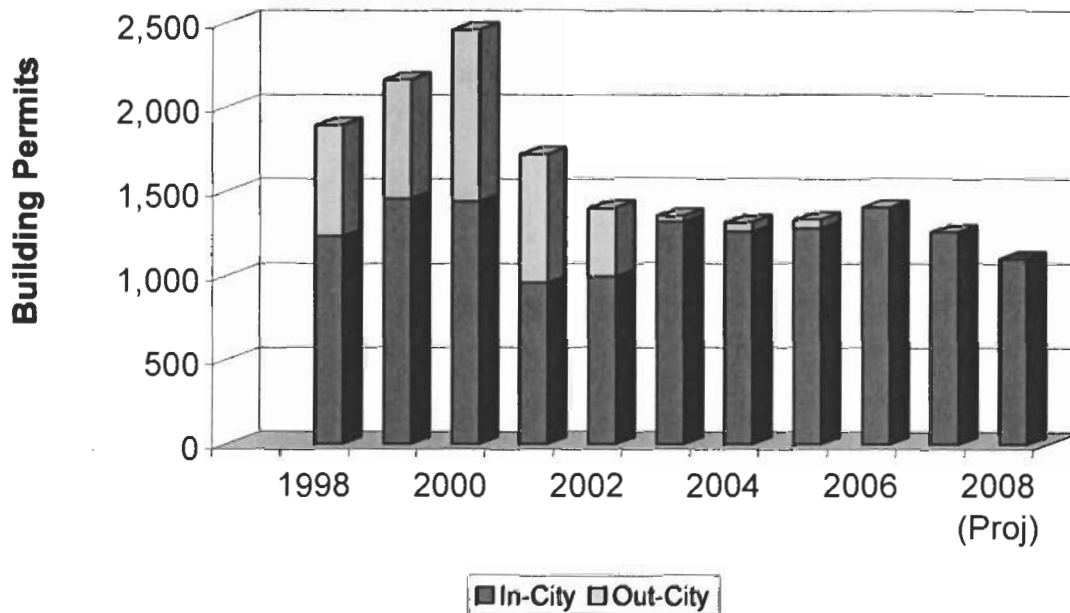


This chart illustrates growth characteristics in the City's commercial and economic bases. In 1988, voters authorized an additional 1/2 cent sales tax designation for the purpose of property tax reduction.

The data has been expressed in both actual dollars collected and as a percent change from the prior year and reflects an increase in the projected revenue due to the strong local economic growth.

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
1998	\$15,038,239	2004	\$36,481,745
1999	20,166,740	2005	53,538,842
2000	25,142,236	2006	48,701,773
2001	31,369,798	2007 (est)	49,800,000
2002	30,043,138	2008 (est)	51,715,000
2003	33,767,748		

Single Family Residential Construction



The graph above illustrates the number of single family residential building permits issued and anticipated to be issued by the City for the indicated fiscal years. This information is an excellent indicator of current and future demand for City services. Outside City permits are pertinent because the City provides these areas with water and wastewater service.

<u>Year</u>	<u>In-City</u>	<u>Out-City</u>
1998	1,235	657
1999	1,457	706
2000	1,442	1,018
2001	961	761
2002	992	409
2003	1,317	37 *
2004	1,260	57 *
2005	1,278	54 *
2006	1,403	0 *
2007 (Proj)	1,260	0 *
2008 (Proj)	1,100	0 *

* Drop due to complete build-out of some subdivisions

General Fund Revenues

City of Round Rock
2007-2008 Proposed Operating Budget

Acct. No.	Account Title	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	2008-2009 Projected Budget	2007-2008 Explanation/Calculation of Revenue Amount
Property Taxes						
4110	Current Property Taxes	\$11,954,522	\$13,661,000	\$14,350,000	\$14,600,000	Based on current preliminary valuation from WCAD.
4111	Delinquent Taxes	92,273	125,000	125,000	125,000	Based on current and previous results
4112	Penalty & Interest - Delinquent Taxes	12,440	20,000	20,000	20,000	Based on current and previous results
4113	Penalty & Interest - Current Taxes	56,843	45,000	45,000	45,000	Based on current and previous results
	Sub Total	12,116,078	13,851,000	14,540,000	14,790,000	
Sales Tax						
4120	Sales Tax	48,701,834	49,800,000	51,715,000	52,715,000	Finance department estimate based on current
	Sub Total	48,701,834	49,800,000	51,715,000	52,715,000	
Bingo/Mixed Drink Tax						
4122	Mixed Drink Tax	201,852	190,000	210,000	210,000	Based on current and previous results
4124	Bingo Tax	25,932	28,000	28,000	28,000	Based on current and previous results
	Sub Total	227,784	218,000	238,000	238,000	
Franchise Fees						
4115	Franchise - TXU Gas	710,823	720,000	720,000	720,000	Based on current activity
4116	Franchise - SW Bell	565,954	550,000	575,000	600,000	Based on estimate using prior year
4117	Franchise - TU Electric	2,908,914	3,000,000	3,000,000	3,000,000	Based on estimate using prior year
4118	Franchise - Cablevision	804,748	650,000	900,000	900,000	Based on current activity
4119	Franchise - Garbage Collection	367,351	360,000	370,000	370,000	Based on current and previous results
	Sub Total	5,357,790	5,280,000	5,565,000	5,590,000	
Building Permits/Inspections						
4214	Building Permits	460,056	400,000	375,000	375,000	Based on current activity & a leveling in residence construction
4216	Building Reinspections	130,580	95,000	100,000	100,000	Based on current and previous results
4225	Subdivision Development Fee	259,944	225,000	225,000	225,000	Based on current activity & a leveling in new subdivisions
4226	Developer Landscape Fees	12,900	13,000	13,000	13,000	Based on current activity
4410	Structural Steel Inspections	(24,281)	15,000	15,000	15,000	Based on current activity
	Sub Total	839,199	748,000	728,000	728,000	
Other Permits						
4212	Beer & Liquor License	27,240	9,000	22,000	22,000	Based on current activity
4218	Electrical License/Code Book	360	0			Fees now collected by State of Texas
	Sub Total	27,600	9,000	22,000	22,000	
Garbage/Fire Protection Fees						
4302	Garbage Services	730,502	720,000	740,000	750,000	Based on current activity
4306	Garbage Penalty	99,756	95,000	95,000	95,000	Based on current and previous results
4617	Fire Protection Service - MUD Contra	258,850	250,000	661,884	661,884	Contractual agreement to provide fire protection services to ESD #9.
	Sub Total	1,089,108	1,065,000	1,496,884	1,506,884	

General Fund Revenues

City of Round Rock 2007-2008 Proposed Operating Budget

Acct. No.	Account Title	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	2008-2009 Projected Budget	2007-2008 Explanation/Calculation of Revenue Amount
Recreation Fees						
4401	Swim Pool Agreements	65,686	30,000	49,000	0	Billings to swim teams. Provided by dept. (swim lessons, swimming' cinema, eatsa pizza programs)-includes revenue from Old Settler Rock N RiverPark Pool
4402	Recreation Programs - Pool	58,103	120,000	67,000	70,000	Madsen Recreation Center pool programs
4402	Recreation Programs - Pool-Mad	34,815	40,000	40,000	40,000	Reclassified elsewhere.
4403	Recreation Programs	46,097	170,000	0	0	Madsen Recreation Center programs (dept estimate)
4403	Recreation Programs-Madsen	696,963	700,000	800,000	800,000	BACA recreation programs
4403	Recreation Programs - Baca	4,648	0	40,000	40,000	Recreation swimming, pool concessions
4404	Swim Pool Receipts	299,758	91,000	360,000	360,000	Sports Leagues, Youth Basketball, In Line Hockey--per PARD
4405	Sports League Fees	261,725	285,000	275,000	275,000	Youth sports, adult sports
4406	Ballfield Lights	25,451	30,000	30,000	30,000	Combined with Baca Center programs
4409	Recreation Programs - Seniors	24,972	57,000	0	0	Membership fees, classes, special events, craft and nut sales
4409	Recreation Programs - Baca	48,276		55,000	55,000	Madsen Recreation Center membership fees (dept estimate)
4413	Membership Fees-Madsen	480,624	522,000	500,000	500,000	Membership fees (dept estimate)
4413	Membership Fees-Baca	22,602	0	25,000	30,000	
	Sub Total	2,069,720	2,045,000	2,241,000	2,200,000	
Library Fees						
4221	Library Fees-Non Residential	52,539	50,000	50,000	50,000	Based on current activity and information from dept.
4411	Library - Photocopy	16,723	16,000	16,000	16,000	Based on current and previous results
4515	Library Fines	85,614	80,000	85,000	85,000	Based on current and previous results
4516	Lost Book Charges	10,358	12,000	11,000	11,000	Based on current and previous results
4517	Library Miscellaneous Receipts	1,056	1,000	1,000	1,000	Based on current and previous results
	Sub Total	166,290	159,000	163,000	163,000	
Filing/Other Fees						
4217	Filing Fees	248,275	150,000	132,000	132,000	Based on current and previous results
4224	GIS Fees	24,258	42,000	42,000	43,000	Based on current and previous results
4637	Reproductions - Plats	2,051	2,000	2,000	2,000	Based on current and previous results
4219	Annual Site Plan Fees	0	35,000	100,000	100,000	Based on current and previous results
	Sub Total	274,584	229,000	276,000	277,000	
Fines & Costs						
4511	Police Dept. Fines & Costs	1,347,809	1,025,000	1,500,000	1,500,000	Based on current and previous results
	Sub Total	1,347,809	1,025,000	1,500,000	1,500,000	
Rentals						
4408	Facility Rental - Parks/Rec	76,806	41,000	65,000	65,000	Based on current and previous results
4412	Meeting Room Revenue	22,150	20,000	20,000	20,000	Based on current and previous results
	Sub Total	98,956	61,000	85,000	85,000	
Grants						
4623	Fire Dept. EMT Grant	31,982	32,000	32,000	32,000	Based on grant activity
4683	State Grant - Training	10,781	10,000	10,000	10,000	Training grant continuation
4695	Planning Grant - THC	0	5,000	5,000	5,000	Historical Commission grant
4679	CDBG Reimbursement	70,241	70,000	60,000	60,000	Reimbursement cost to administer grant
4689	Federal Grant - Technology Equipment	13,242	0	0	0	Grant expired
4663	Miscellaneous	33,577	20,000	10,000	10,000	
	Sub Total	159,823	137,000	117,000	117,000	
Interest						
4610	Interest Income	2,471,111	975,000	2,250,000	2,250,000	Based on current activity & interest rate trends
4612	Increase/Decrease in Fair Value	128,982	1,000	1,000	1,000	Based on current activity & interest rate trends
	Sub Total	2,600,093	976,000	2,251,000	2,251,000	
Capital Lease Proceeds						
4616	Capitalized Lease Proceeds	600,000	750,000	750,000	750,000	Finance of primary rolling stock
	Sub Total	600,000	750,000	750,000	750,000	

General Fund Revenues

City of Round Rock
2007-2008 Proposed Operating Budget

Acct. No.	Account Title	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	2008-2009 Projected Budget	2007-2008 Explanation/Calculation of Revenue Amount
Transfers						
7200	Transfer from Utility Fund	1,690,000	1,690,000	1,690,000	1,690,000	Reimbursement from services provided to the Utility Fund
	Sub Total	1,690,000	1,690,000	1,690,000	1,690,000	
Other Revenues						
4308	PARD Brush Recycling Fees	55,135	100,000	30,000	30,000	Based on current activity
4407	Police Dept. - Miscellaneous	23,410	20,000	20,000	20,000	Based on current activity
4213	Licensing Fees-Animal Control Ordin	24,030	40,000	40,000	40,000	Based on current activity
4615	Miscellaneous Revenue	574,353	50,000	100,000	100,000	Based on current activity
4619	Returned Check Fee	300	1,000	1,000	1,000	Based on current activity
4628	Donations/Contributions	185,457	5,000	5,000	5,000	Based on current activity
4636	Insurance Proceeds	74,415	5,000	5,000	5,000	Reflects current activity
4638	Street Cuts	1,400	1,000	1,000	1,000	Reflects current activity
4639	Proceeds - Sale of Assets	166,716	31,000	40,000	40,000	Sale of assets at auction-based on prior results
4646	FTA Reimbursement	315,069	0	250,000	250,000	CARTS program reimbursement
4660	4B Corporation Reimbursement	184,000	184,000	190,000	190,000	Reimbursement from services provided to the 4B
4664	Camera Operator Reimb-RRISD	0	1,000	0	0	Reimbursement no longer received
						Reimbursement for bailiff services provided to the safety fund.
4669	Court Fund Reimbursement	35,000	20,000	20,000	20,000	
4670	RRISD Reimbursement	374,426	320,000	385,000	400,000	School officer reimbursement agreement
4671	GO Bond Funds Reimbursement	242,236	0	0	0	Reimbursement no longer received
4672	Recycling Revenue	21,975	15,000	20,000	20,000	Based on current activity
4301	Lot Clearing Services	17,962	16,000	16,000	16,000	Based on current activity
4305	Brush Hauling Revenue	15,143	12,000	12,000	12,000	Based on current activity
	Sub Total	2,311,027	821,000	1,135,000	1,150,000	
Total General Fund		79,677,695	78,864,000	84,512,884	85,772,884	

**City of Round Rock
Financial Management Policy
Sales Tax Budget Projections**

Page 1

Financial Management Compliance Summary

The proposed FY 2007-2008 general fund sales tax budget is \$51,715,000.

Of this amount, \$49,840,737 will be used for the ongoing daily operations of the City as prescribed under the financial management policy. The \$1,874,263 amount not used for operations funds the additional Dell payment associated with the full Dell sales tax estimate and the City's self-funded capital improvement program.

The FY 2008 Proposed Budget is in compliance with the City's financial management policy. The amount of sales tax generated by Dell that is used for operations is 43% of the total amount of sales tax used for operations and 42% of the total sales tax budget estimate. Overall, Dell represents 45% of the total sales tax budget.

Detail calculations are listed below and on the next page.

Utilization of Sales Tax:

Sales Tax Used for Operations:	\$49,840,737
Non Operations Dell Program Payment:	\$774,263 *
Transfer to Self Funded Capital Program:	\$1,100,000 *
Total FY 2007 General Fund Sales Tax Budget:	<u>\$51,715,000</u>

Policy Compliance Calculations:

		<u>% of Total Sales Tax Budget</u>
Dell Sales Tax Used for Operations:	\$21,608,237	42%
Total FY 2007 General Fund Sales Tax Budget:	\$51,715,000	
		<u>% of Sales Tax used for Operations</u>
Dell Sales Tax Used for Operations:	\$21,608,237	43%
Total FY 2007 Sales Tax Used for Operations:	\$49,840,737	

*These amounts are budgeted in the General Services section of the proposed budget.

**City of Round Rock
Financial Management Policy
Sales Tax Budget Projections**

Page 2

**City & Dell Sales Tax - Combined Budget
FY 2007 Compared to FY 2008 Proposed**

	<u>FY 2006-2007 Sales Tax Budget</u>	<u>FY 2007-2008 Sales Tax Budget Estimate</u>	<u>% Increase over prior year</u>
City Sales Tax	\$24,550,000	\$28,232,500	15%
Dell Sales Tax	25,250,000	23,482,500	-7%
Total Sales Tax	<u>\$49,800,000</u>	<u>\$51,715,000</u>	4%

**City & Dell Sales Tax - Amount used for Operations Only
FY 2007 Compared to FY 2008 Proposed**

	<u>FY 2006-2007 Sales Tax Budget for Operations</u>	<u>FY 2007-2008 Sales Tax Budget for Operations</u>	<u>% Increase over prior year</u>
City Sales Tax	\$24,550,000	\$28,232,500	15%
Dell Sales Tax	23,203,559	21,608,237	-7%
Total Sales Tax	<u>\$47,753,559</u>	<u>\$49,840,737</u>	4%

City & Dell Sales Tax - 2007 Est. Actual compared to 2008 Proposed Combined Budget

	<u>FY 2006-2007 Est. Actual**</u>	<u>FY 2007-2008 Sales Tax Budget Estimate</u>	<u>% Increase over prior year est. actual</u>
City Sales Tax	\$27,100,000	\$28,232,500	4%
Dell Sales Tax	23,000,000	23,482,500	2%
Total Sales Tax	<u>\$50,100,000</u>	<u>\$51,715,000</u>	3%

**Estimate includes July sales tax collections

Utility Fund Revenues

City of Round Rock
2007-2008 Proposed Operating Budget

Acct. No.	Account Title	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	2008-2009 Projected Budget	2007-2008 Explanation/Calculation of Revenue Amount
Water & Related Services						
4420	Convenience Fees	\$7,164	\$0	\$45,000	\$45,000	Based on actual activity to date
4444	Connection & Transfer Fee	199,560	120,000	175,000	175,000	Based on actual activity to date
						Estimated volume of 5.5 billion gallons, rate increase and growth in customer base
4801	Water Service	18,024,915	15,602,933	17,200,000	17,500,000	Based on actual activity to date
4805	Water Insp. & Meter Setting Fee	149,143	160,000	100,000	100,000	Based on actual activity to date
4807	Water Penalty	0	340,000	340,000	340,000	Based on actual activity to date
						Based on actual activity to date & growth in customer base
4831	Reconnect Charges	183,533	150,000	175,000	175,000	Based on actual activity to date
4833	Meters and Fittings Sales	84,925	85,000	85,000	85,000	Based on actual activity to date
	Sub Total	18,649,240	16,457,933	18,120,000	18,420,000	
Sewer & Related Services						
4821	Sewer Service	10,528,598	10,109,000	12,100,000	12,300,000	Based on actual activity to date, rate increase & growth in customer base
4825	Sewer Inspection Fee	147,800	145,000	100,000	100,000	Based on actual activity to date
4826	Sewer Discharge Permits	4,450	3,000	4,000	4,000	Based on actual activity to date
						Based on actual activity to date & growth in customer base
4827	Sewer Penalty	206,479	190,000	200,000	200,000	
	Sub Total	10,887,327	10,447,000	12,404,000	12,604,000	
Pre-Treatment Surcharge						
4443	Industrial Pre-Treatment Surcharge	218,742	180,000	200,000	210,000	Based on current wastewater flows
	Sub Total	218,742	180,000	200,000	210,000	
Interest						
4610	Interest Income	1,083,614	608,000	900,000	900,000	Based on scheduled fund use for capital improvements; interest rate trends
4612	Increase/Decrease in Fair Value	98,770	1,000	1,000	1,000	Based on actual activity to date
	Sub Total	1,182,384	609,000	901,000	901,000	
Other Revenues						
4615	Miscellaneous Revenue	271,483	110,000	110,000	110,000	Based on actual activity to date
4619	Returned Check Fee	16,788	15,000	15,000	15,000	Based on actual activity to date
4628	Donations/Contributions	101,749	0			Based on actual activity to date
4629	Gain/Loss on Sale of Assets	0	5,000	5,000	5,000	Based on actual activity to date
4636	Insurance Proceeds	48,611	0			Based on actual activity to date
7270	Transfer from Reserve Fund	297,319	0			Based on actual activity to date
7250	Transfer from Water Impact Fees	0	0	0	711,000	
7250	Transfer from Wastewater Impact Fees	812,500	812,500	980,000	980,000	
	Sub Total	1,548,450	942,500	1,110,000	1,821,000	
Total Utility Fund		\$32,486,143	\$28,636,433	\$32,735,000	\$33,956,000	

Debt Service Revenues

General Obligation Debt Service Fund

<u>Acct #</u>	<u>Account Title</u>	<u>2005-2006 Actual</u>	<u>2006-2007 Budget</u>	<u>2007-2008 Projected</u>	<u>2008-2009 Projected</u>
4110	Current Property Taxes	\$ 9,275,767	\$ 9,735,000	\$ 12,425,000	\$ 12,150,000
4111	Delinquent Taxes	71,753	80,000	80,000	80,000
4112	Penalty & Interest Delinquent Taxes	10,725	15,000	15,000	15,000
4113	Penalty & Interest Current Taxes	43,768	30,000	30,000	30,000
4610	Interest Income	241,551	150,000	150,000	150,000
7200	Transfer from Utility Fund	223,595	236,000	226,000	165,000
7855	Transfer from Golf Course	301,594	295,000	454,000	453,000
	Total Revenue	<u>\$ 10,168,753</u>	<u>\$ 10,541,000</u>	<u>\$ 13,380,000</u>	<u>\$ 13,043,000</u>

Revenue Bonds Debt Service Fund

<u>Acct #</u>	<u>Account Title</u>	<u>2005-2006 Actual</u>	<u>2006-2007 Budget</u>	<u>2007-2008 Projected</u>	<u>2008-2009 Projected</u>
4610	Interest Income	\$ 6,631	\$ -	\$ -	\$ 0
7200	Transfer from Utility Fund	235,568	-	300,000	711,000
	Total Revenue	<u>\$ 242,199</u>	<u>\$ -</u>	<u>\$ 300,000</u>	<u>\$ 711,000</u>

City of Round Rock
2007-2008 Proposed Operating Budget

General Fund Expenditure Summary

Department	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	2008-2009 Projected Budget
10-12 Administration	\$ 1,925,920	\$ 1,999,408	\$ 73,487	\$ 1,956,457
10-13 Legal Services	1,105,725	1,156,400	50,675	1,206,500
10-14 Planning & Community Development	1,731,164	1,490,069	(241,095)	1,471,352
10-15 Information Technology	1,336,194	1,966,735	630,542	1,804,098
10-16 Building Inspections	809,770	835,169	25,399	816,682
10-17 Finance	1,374,052	1,631,606	257,555	1,682,974
10-18 Purchasing	485,526	538,051	52,525	564,476
10-19 General Services	15,760,800	16,374,677	613,877	16,424,157
10-20 Library	2,291,831	2,386,081	94,250	2,350,894
10-21 Police	18,146,511	20,259,194	2,112,683	20,227,206
10-22 Fire	10,926,610	11,455,711	529,101	11,826,483
10-23 Parks & Recreation	8,425,971	8,867,143	441,173	8,636,356
10-24 Human Resources	914,568	1,007,441	92,872	1,015,549
10-25 Engineering & Development Svcs.	3,146,439	3,590,441	444,002	3,372,487
10-26 Street	7,720,755	8,028,312	307,557	8,100,893
10-27 Transportation Services	1,010,341	1,010,447	106	1,031,388
10-28 City Shop	1,087,570	1,143,417	55,847	1,052,184
10-29 Municipal Court	658,902	743,895	84,993	767,009
Total - General Fund Expenditures	\$ 78,858,648	\$ 84,484,197	\$ 5,625,549	\$ 84,307,145 **

**Projections for FY2008-2009 do not include New Programs estimated at \$ 4,458,397

City of Round Rock
2007-2008 Proposed Operating Budget

Utility Fund Expenditure Summary

Department	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	2008-2009 Projected Budget
20-40 Utility Administration	\$ 1,123,479	\$ 1,070,157	\$ (53,322)	\$ 1,079,688
20-41 Water Treatment Plant	6,686,796	7,211,652	524,856	7,706,810
20-42 Water Systems Support	3,086,879	3,303,244	216,365	3,305,236
20-43 Water Line Maintenance	2,058,901	2,181,238	122,337	2,194,682
20-61 Wastewater Treatment Plant	7,155,654	9,835,262	2,679,608	10,804,788
20-62 Wastewater Systems Support	1,205,406	1,693,995	488,589	1,688,190
20-63 Wastewater Line Maintenance	1,639,055	2,036,553	397,498	1,790,814
20-64 Environmental Services	439,344	472,894	33,550	473,803
20-81 Utility Billings & Collections	1,114,252	1,187,130	72,878	1,190,547
20-95 Utility Transfers	4,126,000	3,737,000	(389,000)	5,798,100
Total - Utility Fund Expenditures	\$ 28,635,766	\$ 32,729,125	\$ 4,093,359	\$ 36,032,658 **

** Projections for FY 2008-2009 do not include new programs estimated at \$639,570

Summary of New Programs Requested

General Fund

				2007-2008 New Programs						2008-2009			
				Total Requested		General Fund Requests				Total Requested			
Priority #	Div	Priority	Description	Total Amount	FTE's	Proposed	FTE's	Unfunded	FTE's	Other Funding	Extended to 08-09	Total Amount	FTE's
Administration													
12-1	000	1	Audio Visual Equipment - PEG Funded	60,500	-	60,500	-	-	-	-	600		
			Total	60,600	-	60,500	-	-	-	-	600		
Legal													
			No programs requested										
			Total	-	-	-	-	-	-	-	-	-	-
Planning & Comm Development													
14-1	000	1	Administrative Technician II	29,178	1.00	29,178	1.00	-	-	-	40,899		
14-2	000	2	Associate Planner	42,002	1.00	42,002	1.00	-	-	-	60,136		
14-1	002	1	Code Enforcement Officer	-	-	-	-	-	-	-	-	50,658	1.00
			Total	71,180	2.00	71,180	2.00	-	-	-	101,035	50,658	1.00
Information Technology													
15-1	000	1	Database Administrator/Public Works	50,206	1.00	50,206	1.00	-	-	-	65,532		
15-1	000	2	Public Safety GIS Analyst	62,506	1.00	62,506	1.00	-	-	-	67,632		
15-2	000	3	Public Safety Radio Technician	46,332	1.00	-	-	46,332	1.00	-	-		
15-3	000	4	Staff Training	15,000	-	15,000	-	-	-	-	15,000		
15-4	000	5	Disaster Recovery Data Storage	50,000	-	50,000	-	-	-	-	-		
15-5	000	6	Technical Security Project	25,000	-	25,000	-	-	-	-	-		
15-6	000	7	Centralized WiFi system	25,000	-	25,000	-	-	-	-	2,500		
15-7	000	8	Fiber WAN Expansion - RRISD Ring	89,500	-	89,500	-	-	-	-	-		
15-8	000	9	Voice Communication Systems Consulting	20,000	-	-	-	20,000	-	-	-		
			Total	383,646	3.00	317,213	2.00	66,332	1.00	-	150,664	-	-
Building Inspections													
			No new programs requested										
			Total	-	-	-	-	-	-	-	-	-	-
Finance													
17-1	000	1	Accounting Tech II	44,729	1.00	44,729	1.00	-	-	-	62,824		
17-2	000	2	Business Consultant	57,934	1.00	57,934	1.00	-	-	-	81,581		
17-3	000	3	Grant Administrator	40,027	1.00	40,027	1.00	-	-	-	55,772		
			Total	142,691	3.00	142,691	3.00	-	-	-	200,177	-	-
Purchasing													
18-1	000	1	Purchasing Technician	31,153	1.00	31,153	1.00	-	-	-	41,149		
			Total	31,153	1.00	31,153	1.00	-	-	-	41,149	-	-
General Services													
			No new programs requested										
			Total	-	-	-	-	-	-	-	-	-	-
Library													
20-1	008	1	Public PC Print Management Control	14,040	-	14,040	-	-	-	-	1,589		
20-2	008	2	Self Check	42,600	-	42,600	-	-	-	-	-		
20-3	008	3	eAudiobooks	8,000	-	8,000	-	-	-	-	8,000		
20-1	000	1	Replace library system	-	-	-	-	-	-	-	-	90,000	-
20-2	009	2	Public Services Staff for Branch (Phase I)	-	-	-	-	-	-	-	-	274,358	6.00
20-3	000	3	Marketing Specialist	-	-	-	-	-	-	-	-	46,461	1.00
20-4	008	4	Young Adult Services Librarian	-	-	-	-	-	-	-	-	40,028	1.00
20-5	008	5	4 Recessed Computer Workstations	-	-	-	-	-	-	-	-	5,000	-
			Total	64,640	-	64,640	-	-	-	-	9,589	455,847	8.00

Summary of New Programs Requested

General Fund

				2007-2008 New Programs						2008-2009			
				Total Requested		General Fund Requests				Total Requested			
Priority #	Div	Priority	Description	Total Amount	FTE's	Proposed	FTE's	Unfunded	FTE's	Other Funding	Extended to 08-09	Total Amount	FTE's
Police Department													
21-1	002	1	Patrol Officers & Sergeant	487,287	5.00	487,287	5.00				320,963		
21-2	006	2	CID Detectives	149,229	2.00	149,229	2.00				126,033		
21-3	002	3	Public Safety Officer	54,076	1.00			54,076	1.00				
21-4	006	4	Investigative Support Tech	30,125	1.00			30,125	1.00				
21-5	000	5	Report-Takers	79,998	3.00			79,998	3.00				
21-6	000	6	lcourt Interface	15,000	-			15,000	-				
21-7	002	7	Motorcycle Officers	204,887	3.00			204,887	3.00				
21-8	000	8	Civilian Crime Prevention Specialist	41,640	1.00			41,640	1.00				
21-9	002	9	Patrol Officers	167,011	2.00			167,011	2.00				
21-10	000	10	Facilities Maintenance Techs	79,792	2.00			79,792	2.00				
21-11	002	11	Commercial Vehicle Enforcement	181,007	2.00			181,007	2.00				
21-1	002	1	Patrol Officers	-	-							300,065	3.00
21-2	006	2	CID Detective	-	-							84,320	1.00
21-3	000	3	Training/Recruiting Officer	-	-							104,272	1.00
21-4	000	4	Records Tech	-	-							27,214	1.00
21-5	002	5	Telecommunications Operators	-	-							78,258	2.00
21-6	002	6	Police Lieutenant	-	-							116,023	1.00
21-7	000	7	Emergency Management Coordinator	-	-							64,327	1.00
21-8	002	8	Repeat Offenders Program	-	-							182,428	2.00
21-9	002	9	Criminal Interdiction Sgt	-	-							100,990	1.00
Total				1,490,053	22.00	636,516	7.00	853,537	15.00	-	446,996	1,057,896	13.00
Fire Department													
22-1	017	1	Department Staffing	160,076	4.00	160,076	4.00				209,693		
22-2	000	2	Logistics Technician	28,800	1.00	28,800	1.00				43,132		
22-3	014	4	Automatic Sprinkler Irrigation System	5,000	-					5,000			
22-1	012	1	Tester for SCBA	-	-							12,000	-
22-2	020	2	Admin Tech II Prevention	-	-							30,916	1.00
22-3	011	3	Firefighter Station 8	-	-							51,937	3.00
Total				213,876	5.00	188,876	5.00	-	-	5,000	252,825	94,853	4.00
Parks & Recreation													
23-1	002	1	Forestry Staff Upgrade	68,258	2.00	68,258	2.00				84,899		
23-2	003	2	Overtime Hours/OSPV Tournaments	35,168	-	35,168	-				-		
23-3	006	3	Rock'n River FAC Expansion Phase 2	198,872	-			198,872	-				
23-4	000	4	Practice Field Maintenance & Lighting	26,000	-	26,000	-				26,000		
23-5	000	5	HVAC upgrade for Clay Madsen	125,000	-	125,000	-						
23-6	003	6	OSPV Athletic Upgrade	128,476	3.00			128,476	3.00				
23-7	003	7	Grounds Maintenance Additional Crew	142,961	2.00			142,961	2.00				
23-8	003	8	GM-Mowing Contract	45,000	-			45,000	-				
23-9	003	9	Rounds Contracted Cleanup	41,000	-			41,000	-				
23-10	003	10	Pond Fountains	15,000	-			15,000	-				
23-1	006	1	OSPV Adult Softball Complex	-	-							123,540	1.00
23-2	000	2	Westside Recreation Center	-	-							1,783,578	16.00
23-3	002	3	Bucket Truck and Chipper	-	-							102,000	-
Total				825,733	7.00	254,425	2.00	571,308	5.00	-	110,899	2,009,118	17.00
Human Resources													
24-1	000	1	Human Resources Generalist	53,964	1.00	53,964	1.00				60,811		
Total				53,964	1.00	53,964	1.00	-	-	-	60,811	-	-
Engineering & Development Services													
25-1	000	1	Mgmt Analyst/Exec Admin Asst	67,775	1.00	67,775	1.00		1.00		60,575		
25-2	000	2	Drainage Master Plan	200,000	-	200,000	-				-		
25-3	000	3	Storm Sewer Mapping (Drainage) - Phase II	100,000	-			100,000	-				
				Technology Upgrade - for Construction									
25-4	000	4	Inspection	40,400	-			40,400	-				
25-5	000	5	Building Remodeling	21,500	-	-	-	21,500	-				
25-4	003	1	Facility Maintenance Equipment - Boomlift	59,000	-	59,000	-				-		
25-5	003	2	Portable Air Coolers	9,000	-	9,000	-				-		
25-6	003	3	General services custodian	66,246	2.00	66,246	2.00				77,442		
25-7	031	1	Recycling Trailer	12,000	-	12,000	-				-		
25-1	000	1	Storm water/Environmental Coordinator	-	-							118,058	1.00
25-2	000	2	Administrative Technician II	-	-							32,672	1.00
25-3	000	3	Construction Inspector	-	-							61,947	1.00
25-4	000	4	City Controlled Property Permit Manager	-	-							73,868	1.00
25-1	003	1	Facilities Maintenance Technician	-	-							61,390	1.00
25-2	031	2	Custodian	-	-							50,624	1.00
25-3	003	3	Portable Air Coolers	-	-							9,000	-
25-1	031	1	Recycling Center Re-Hab Phase 1 of 3	-	-							100,000	-
Total				575,921	3.00	414,021	3.00	161,900	1.00	-	138,017	507,558	6.00

Summary of New Programs Requested

General Fund

				2007-2008 New Programs							2008-2009		
				Total Requested		General Fund Requests				Total Requested			
Priority #	Div	Priority	Description	Total Amount	FTE's	Proposed	FTE's	Unfunded	FTE's	Other Funding	Extended to 08-09	Total Amount	FTE's
Street Department													
26-1	000	1	Liquid De-Icing Program	28,750	-	28,750	-				-		
26-2	001	2	Pad Foot Roller	70,000	-	70,000	-				5,000		
26-3	000	3	Truck Mounted Pothole Patcher	145,500	-	145,500	-						
26-4	000	4	Traffic Signals Battery Backup	40,000	-			40,000	-		-		
26-1	000	1	Traffic Signals Battery Backup	-	-							40,000	-
26-2	001	2	Soil Sifter	-	-							25,500	-
Total				284,250	-	244,250	-	40,000	-	-	5,000	66,500	-
Transportation & Engineering Administration													
27-1	000	1	Project Manager I (part time)	13,284	0.50	13,284	0.50				26,001		
27-2	000	2	Office space redesign	12,000	-	12,000	-				-		
27-3	000	3	Parking Lot for Transportation/Utility Building	59,000	-			59,000	-				
27-4	000	4	Transit Administrator	53,241	1.00			53,241	1.00				
27-5	000	5	Transit Plan	250,000	-	250,000	-						
27-1	000	1	Project Manager I (full time)	-	-							47,454	1.00
27-2	000	2	Transit Specialist	-	-							53,162	1.00
27-3	000	3	Transit Administrative Technician	-	-							24,750	1.00
Total				387,625	1.50	275,284	0.50	112,241	1.00	-	26,001	125,367	3.00
City Shop													
28-1	000	1	Small Engine Shop/Office Expansion	75,000	-	75,000	-			-	-		
28-2	000	2	New VMF Parts Dept. Vehicle	14,700	-	14,700	-				600		
28-3	000	3	New Auto Lift	8,500	-					8,500	-		
28-4	000	4	Shop Storage Area Roof/Cover	20,000	-	20,000	-				-		
28-1	000	1	Vehicle Maintenance and Repair - 2nd Shift	-	-						-	91,599	3.00
Total				118,200	-	109,700	-	-	-	8,500	600	91,599	3.00
Municipal Court													
29-1	000		No new programs requested	-	-	-	-	-	-	-	-	-	-
Total				-	-	-	-	-	-	-	-	-	-
General Fund Total				\$4,703,231	48.60	\$2,864,412	28.60	\$1,805,316	23.00	\$3,600	\$1,544,365	\$4,458,397	55.00

Summary of New Programs Requested

Utility Fund

				2007-2008					2008-2009			
				Total Requested		Funding Status					Total Requested	
Priori ty #	Div	Priority	Description	Total Amount	FTE's	Funded	Funded FTE's	Unfunded	Unfunded FTE's	Extended to 08-09	Total Amount	FTE's
Utility Administration												
40-1	000	1	TRIMBLE GeoXH Standalone System	7,782	-	-	-	7,782	-	-	-	-
Total				7,782	-	-	-	7,782	-	-	-	-
Water Treatment I												
41-1	000	1	Valve Actuator	10,000	-	10,000	-	-	-	-	-	-
Total				10,000	-	10,000	-	-	-	-	-	0.00
Water Systems Support												
42-1	000	1	Meter Service Technician	44,227	1.00	44,227	1.00	-	-	44,650	44,650	1.00
Total				44,227	1.00	44,227	1.00	-	-	44,650	44,650	1.00
Water Line Maintenance												
43-1	000	1	Vactron Unit	60,000	-	60,000	-	-	-	-	-	-
43-1	000	1	Utility Repair Crew	-	-	-	-	-	-	-	114,677	3.00
Total				60,000	- 0.00	60,000	-	-	-	-	114,677	3.00
Wastewater Treatment Plant												
61-1	000		No new programs requested	-	-	-	-	-	-	-	-	-
Total				-	-	-	-	-	-	-	-	-
Wastewater Systems Support												
62-1	000		No new programs requested	-	-	-	-	-	-	-	-	-
Total				-	-	-	-	-	-	-	-	-
Wastewater Line Maintenance												
63-1	000	1	Portable CCTV	17,245	-	17,245	-	-	-	-	-	-
63-2	000	2	Administrative Tech II	46,262	1.00	46,262	1.00	-	-	41,562	48,248	1.00
63-3	000	3	CCTV Software conversion	21,670	-	-	-	21,670	-	-	-	-
63-1	000	1	Line Cleaning Crew	-	-	-	-	-	-	-	384,806	3.00
Total				85,177	1.00	63,507	1.00	21,670	-	41,562	433,054	4.00
Environmental Services												
64-1	000	1	Environmental Projects Coordinator	33,337	1.00	-	-	33,337	1.00	-	-	1.00
64-1	000	1	Senior Laboratory Analyst	-	-	-	-	-	-	-	32,385	1.00
Total				33,337	1.00	-	-	33,337	1.00	-	32,385	2.00
Utility Billings and Collections												
81-1	000	1	Permanent Part-Time	14,791	0.50	14,791	0.50	-	-	14,804	14,804	0.50
Total				14,791	0.50 -	14,791	0.50	-	-	14,804	14,804	0.50
Utility Fund Total				255,314	3.50	192,525	2.50	62,789	1.00	101,016	639,570	10.50

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Administration							
Status Quo							
1	6116-100-12000	Laptop	possible upgrade	\$2,500	\$0	1	\$2,500
2	6116-100-12000	Laptop	possible upgrade	2,500	0	1	2,500
3	6116-100-12000	Desktop	possible upgrade	1,800	0	1	1,800
						Sub-Total	\$6,800
4	6127-100-12000	Software Upgrades	possible upgrade	\$1,000	\$0	1	\$1,000
						Sub-Total	\$1,000
						Sub-Total Status Quo	\$7,800
New Programs							
1	6115-100-12000	Video editing / multimedia creation system - PEG Funded	Greatly decrease computer downtime due to rendering of video and computer generated imagery.	\$11,000	\$0	1	\$11,000
1	6115-100-12000	Video / data storage system - PEG Funded	Dense, redundant, independent storage for video and data. Moves content away from single video editing machine and allows content to be accessed rapidly from multiple workstations.	12,000	0	1	12,000
1	6115-100-12000	Wireless microphone system - PEG Funded	Allow greater flexibility in recording field audio without the need to continually rent audio equipment.	2,500	0	4	10,000
1	6115-100-12000	Encoding workstation - networked video server & storage - PEG Funded	Inhance speed in video workflow. Offer dedicated machine to access encoded video files for distributed script writing. Distribute video encoding and rendering to multiple machines.	12,000	0	1	12,000
1	6115-100-12000	Video preview system - 3rd floor conference room - PEG Funded	Collaboratively review Channel 10 programming to aid in creative process. Monitor media in the event of an emergency and collaboratively craft messages for media outlets including Channel 10.	12,000	0	1	12,000
						Sub-Total	\$57,000
1	6127-100-12000	Final Cut Studio and Adobe Creative Suite Premium - PEG Funded	Software necessary to edit video and create computer generated imagery.	\$3,000	\$0	1	\$3,000
						Sub-Total	\$3,000
						Sub-Total New Programs	\$60,000
						Total Capital Outlay 2007-2008	\$67,800

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Status Quo							
1	6125-100-13000	Legal Library	Updates	\$4,200	\$0	1	\$4,200
					Sub-Total		\$4,200
					Sub-Total Status Quo		\$4,200
					Total Capital Outlay 2007-2008		\$4,200

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Planning							
Status Quo							
1	6116-100-14000	Dell Optiplex GX620	replace standard computer	\$1,800	\$0	1	\$1,800
2	6116-100-14000	Dell Optiplex GX620	replace standard computer - Tag #11589	1,800	0	1	1,800
					Sub-Total		\$3,600
3	6127-100-14000	Maintenance Software	Software to maintain office productivity	\$6,000	\$0	1	\$6,000
					Sub-Total		\$6,000
					Sub-Total Status Quo		\$9,600

New Programs

1	6116-100-14000	desktop computer	Computers for Admin Tech	\$1,800	\$0	1	\$1,800
2	6116-100-14000	desktop computer	Computers for Assoc. Planner	1,800	0	1	1,800
					Sub-Total		\$3,600
					Sub-Total New Programs		\$3,600
					Total Capital Outlay 2007-2008		\$13,200

Information & Technology Status Quo

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Building Inspections							
Status Quo							
1	6114-100-16000	Ford 1/2-ton, EC, SB	Meets replacement criteria	\$16,000	\$0	1	\$16,000
2	6114-100-16000	Ford 1/2-ton, EC, SB	Meets replacement criteria	16,000	0	1	16,000
						Sub-Total	\$32,000
						Sub-Total Status Quo	\$32,000
						Total Capital Outlay 2007-2008	\$32,000

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Finance							
Status Quo							
1	6116-100-17000	Laptop	replacement cycle	\$2,500	\$0	1	\$2,500
2	6116-100-17000	PSDEV - Finance [Moved from IT budget]	Purchased 2000 - out of warranty development server	8,000	0	1	8,000
3	6116-100-17000	Imaging Server - Finance [Moved from IT budget]	Purchased 2002 out of warranty 1/30/07 primary server	6,000	0	1	6,000
4	6116-100-17000	Laptop	replacement cycle	2,500	0	1	2,500
5	6116-100-17000	PSWEB - Finance [Moved from IT budget]	Purchased 2003 - out of warranty primary server	5,500	0	1	5,500
6	6116-100-17000	Printer-HP 5200TN	replacement cycle	2,600	0	1	2,600
7	6116-100-17000	Desktop	replacement cycle	1,700	100	1	1,800
8	6116-100-17000	Desktop	replacement cycle	1,700	100	1	1,800
9	6116-100-17000	Desktop	replacement cycle	1,700	100	1	1,800
10	6116-100-17000	Printer-HP 5200TN	replacement cycle	2,600	0	1	2,600
						Sub-Total	\$35,100
						Sub-Total Status Quo	\$35,100

New Programs

[illegible]

**Capital Outlay
2007-2008**

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Purchasing Status Quo							
1	6116-100-18000	Desktop computer with monitor, recordable CD ROM & software	Scheduled replacement	\$1,700	\$75	1	\$1,775
2	6116-100-18000	Desktop computer with monitor, recordable CD ROM & software	Scheduled replacement	1,700	75	1	1,775
						Sub-Total	\$3,550
						Sub-Total Status Quo	\$3,550
New Programs							
1	6116-100-18000	Desktop computer	Purchasing Tech	\$1,700	\$75	1	\$1,775
						Sub-Total	\$1,775
						Sub-Total New Programs	\$1,775
						Total Capital Outlay 2007-2008	\$5,325

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
General Services Status Quo							
1	6112-100-19000	A/C Compressor	Replace A/C units	\$18,000	\$0	1	\$18,000
						Sub-Total	\$18,000
						Sub-Total Status Quo	\$18,000
						Total Capital Outlay 2007-2008	\$18,000 ✓

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Library							
Status Quo							
		Library Domain Controller [Moved from IT 2006 - 2007 Capital Budget]	Purchased 2003 - out of warranty primary server	\$5,500	\$0	1	\$5,500
1	6116-100-20000						
13	6116-100-20008	16 Adult int stations	5 yr replacement plan	1,000	0	16	16,000
14	6116-100-20000	PatB Workstation	5 yr replacement plan	1,300	0	1	1,300
16	6116-100-20000	Dales Laptop	5 yr replacement plan	2,500	0	1	2,500
						Sub-Total	\$25,300
2	6122-100-20000	Collection for library staff	Materials related to profession- professional growth	\$1,200	\$0	1	\$1,200
3	6122-100-20008	Fiction collection	Maintenance of collection; move graphic novels to children's	52,000	0	1	52,000
4	6122-100-20009	Children's collection	Maintenance of collection; moved \$6000 in graphic novels to children's from fiction; make up \$4300 loss of CTLS funding	71,800	0	1	71,800
						Sub-Total	\$125,000
8	6123-100-20000	Collection for library staff	Maintenance of collection	\$1,100	\$0	1	\$1,100
9	6123-100-20008	Collection for adults	Maintenance of collection	12,000	0	1	12,000
10	6123-100-20009	Collection for children	Maintenance of collection	2,000	0	1	2,000
						Sub-Total	\$15,100
6	6124-100-20008	Collection for adults	Maintenance of collection; circulation greater than 30% in some areas	\$52,480	\$0	1	\$52,480
7	6124-100-20009	Collection for children	Maintenance of collection (112% increase in use last year); make up \$4300 loss of CTLS money; provide add'l funds for duplicates	36,000	0	1	36,000
						Sub-Total	\$88,480
11	6125-100-20008	Law Library	Maintenance of collection	\$4,800	\$0	1	\$4,800
						Sub-Total	\$4,800
5	6132-100-20008	Adult collection	Maintenance of collection	\$63,600	\$0	1	\$63,600
						Sub-Total	\$63,600
17	6133-100-20008	Adult collection	Maintenance of collection (amount reduced mid year 2006- 2007)	\$38,000	\$0	1	\$38,000
						Sub-Total	\$38,000
						Sub-Total Status Quo	\$360,280

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New Programs

2	6112-100-20008	Self Check	Patron self check out materials	\$17,500	\$1,300	2	\$37,600
						Sub-Total	\$37,600
1	6116-100-20008	Coin Op attachment	self admin of coin charged printing by Patrons	\$5,180	\$0	1	\$5,180
						Sub-Total	\$5,180
1	6127-100-20008	Software to run Envisionware	Coin operated printer management software interface	\$5,995	\$0	1	\$5,995
2	6127-100-20008	SIP License	bridge self check machine to Library database	5,000	0	1	5,000
						Sub-Total	\$10,995
						Sub-Total New Programs	\$53,775
						Total Capital Outlay 2007-2008	\$414,055

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Police							
Status Quo							
72	6112-100-21000	Dumbbell set	Replace worn-out equipment	\$3,146	\$0	1	\$3,146
--	6112-100-21002	Equipment for marked police vehicles	Essential part of replacing vehicles	1,700	0	16	27,200
--	6112-100-21002	Equipment for unmarked police vehicles	Essential part of replacing vehicles	1,700	0	2	3,400
--	6112-100-21002	Equipment for animal control trucks	Essential part of replacing vehicles	7,000	0	1	7,000
						Sub-Total	\$40,746
--	6113-100-21002	Communications equipment for marked police vehicles	Essential part of replacing vehicles	\$3,400	\$0	16	\$54,400
--	6113-100-21002	Communications equipment	Essential part of replacing	3,400	0	2	6,800
--	6113-100-21002	Communications equipment	Essential part of replacing	3,400	0	1	3,400
						Sub-Total	\$64,600
1	6114-100-21002	Crown Victoria - UNM	Replacement police vehicle	\$33,000	\$13,677	1	\$46,677
2	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
3	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
4	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
5	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
6	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
7	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
8	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
9	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
10	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
11	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
12	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
13	6114-100-21002	Crown Victoria - UNM	Replacement police vehicle	33,000	13,677	1	46,677
14	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
15	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
16	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
17	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
18	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
19	6114-100-21002	1/2-ton, EC, LB	Replacement police vehicle	17,000	7,687	1	24,687
						Sub-Total	\$929,860
20	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	\$4,200	\$0	1	\$4,200
21	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
22	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
23	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
24	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
25	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
26	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
27	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200

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28	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
29	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
30	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
31	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
32	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
33	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
34	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
35	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
36	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
37	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
38	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
39	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
40	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
41	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
42	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
43	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
44	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
45	6116-100-21006	Computer crimes server	Server will be leaving warranty during the fiscal year	13,000	0	1	13,000
48	6116-100-21000	Desktop computer	Replace 7-year-old computer	1,750	0	1	1,750
49	6116-100-21000	Desktop computer	Replace 7-year-old computer	1,750	0	1	1,750
50	6116-100-21000	Desktop computer	Replace 7-year-old computer	1,750	0	1	1,750
51	6116-100-21000	Desktop computer	Replace 7-year-old computer	1,750	0	1	1,750
52	6116-100-21000	Laptop computer	Replace 6-year-old computer	2,000	0	1	2,000
53	6116-100-21000	Desktop computer	Replace 6-year-old computer	1,750	0	1	1,750
54	6116-100-21000	Laptop computer	Replace 6-year-old computer	2,000	0	1	2,000
55	6116-100-21000	Desktop computer	Replace 6-year-old computer	1,750	0	1	1,750
56	6116-100-21000	Desktop computer	Replace 6-year-old computer	1,750	0	1	1,750
57	6116-100-21000	Desktop computer	Replace 6-year-old computer	1,750	0	1	1,750
58	6116-100-21000	Desktop computer	Replace 6-year-old computer	1,750	0	1	1,750
59	6116-100-21000	Laptop computer	Replace 6-year-old computer	2,000	0	1	2,000
60	6116-100-21000	Laptop computer	Replace 5-year-old computer	2,000	0	1	2,000
61	6116-100-21000	Laptop computer	Replace 5-year-old computer	2,000	0	1	2,000
62	6116-100-21000	Desktop computer	Replace 5-year-old computer	1,750	0	1	1,750
63	6116-100-21000	Desktop computer	Replace 5-year-old computer	1,750	0	1	1,750
64	6116-100-21000	Laptop computer	Replace 5-year-old computer	2,000	0	1	2,000
65	6116-100-21000	Desktop computer	Replace 5-year-old computer	1,750	0	1	1,750
66	6116-100-21000	Desktop computer	Replace 5-year-old computer	1,750	0	1	1,750
67	6116-100-21000	Laptop computer	Replace 5-year-old computer	2,000	0	1	2,000
--	6116-100-21002	Computer equipment for marked police vehicles	Essential part of replacing vehicles	0	5,100	16	81,600

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--	6116-100-21002	Computer equipment for unmarked police vehicles	Essential part of replacing vehicles	0	5,100	2	10,200
--	6116-100-21002	Computer equipment for animal control vehicles	Essential part of replacing vehicles	0	5,100	1	5,100
				Sub-Total			<u>\$251,650</u>
46	6127-100-21000	Comp.-Aided Dispatch Monitor Licenses	Ensures we have licenses for every version we are using	\$1,500	\$0	5	7,500
47	6127-100-21000	Records Management System (PISTOL) Licenses	Ensures we have licenses for every version we are using	1,700	0	25	42,500
				Sub-Total			<u>\$50,000</u>
				Sub-Total Status Quo			<u><u>\$1,336,856</u></u>

New Programs

1	6112-100-21002	Equipment - vehicle	New Patrol offices	\$1,700	\$0	5	\$8,500
				Sub-Total			<u>\$8,500</u>
1	6113-100-21002	Radios	New Patrol offices	\$7,681	\$0	5	\$38,405
1	6113-100-21002	Radios	New Detectives	7,681	0	2	15,362
				Sub-Total			<u>\$53,767</u>
1	6114-100-21002	Mobile equipment	New Patrol offices	\$38,739	\$0	5	\$193,694
1	6114-100-21002	Mobile equipment	New Detectives	25,222	0	2	50,443
				Sub-Total			<u>\$244,137</u>
1	6116-100-21002	Computer - vehicle	New Patrol offices	\$5,100	\$0	5	\$25,500
1	6116-100-21002	Laptop	New Detectives	2,325	0	2	4,650
				Sub-Total			<u>\$30,150</u>
1	6127-100-21002	Software - vehicle	New Patrol offices	\$2,800	\$0	5	\$14,000
1	6127-100-21002	Software - RMS & vehicle	New Detectives	4,500	0	2	9,000
				Sub-Total			<u>\$23,000</u>
				Sub-Total New Programs			<u><u>\$359,554</u></u>
				Total Capital Outlay 2007-2008			<u><u>\$1,696,410</u></u>

Fire Status Quo

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
PARD							
Status Quo							
3	6112-100-23007	Cardio & Weight Room Equipment	Need to replace machines that are 3-7 years old	\$4,625	\$0	8	\$37,000
4	6112-100-23003	Mower	Replacement Program	19,000	0	1	19,000
10	6112-100-23006	Pool Vacuum	Need to replace	4,600	0	1	4,600
13	6112-100-23003	Trencher Attachment For Skid Steer	Not capable of trenching due to condition.	6,000	0	1	6,000
14	6112-100-23003	Mower/Tractor	Replacement Program	60,000	0	1	60,000
Sub-Total							\$126,600
15	6114-100-23006	1/2 Ton Pick-Up Truck	Replacement Program	\$12,000	\$0	1	\$12,000
16	6114-100-23003	1/2 Ton, Xcab, HD Engine	Replacement Program	12,000	1,350	1	13,350
17	6114-100-23003	3/4 Ton Crew Cab	Replacement Program	18,500	1,350	1	19,850
18	6114-100-23003	3/4 Ton EC, LB	Replacement Program	17,000	1,350	1	18,350
Sub-Total							\$63,550
1	6116-100-23000	Class Server - PARD [Moved from IT Budget]	Purchased 2002 - out of warranty primary server	\$6,000	\$0	1	\$6,000
2	6116-100-23000	PARD file server [Moved from IT Budget]	Purchased 2003 - out of warranty primary file server	4,500	0	1	4,500
19	6116-100-23000	Computer Replacement	Replacement Program	1,775	0	5	8,875
20		Computer Replacement	Replacement Program	1,775	0	5	0
Sub-Total							\$19,375
6	6121-100-23007	Bathroom/Locker Room Facilities	Deep pitting from sandblasting has caused stability and sanitary issues. Covering brick with tile will reinforce stability and make surface cleanable. OK per Pete	\$1,500	\$0	11	\$16,500
8	6121-100-23007	Hallway Covering	Remove existing wallpaper product and replace with hard vinyl surface. Ok per Pete	3,000	0	8	24,000
9	6121-100-23007	Gym Curtain	Replace existing gym curtain that provides separation of gym floors for multi-use. Current curtain is tearing and must be replaced.	7,800	0	1	7,800
Sub-Total							\$48,300

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5	6130-100-23006	Lake Creek Pool Improvements	Replaster pool, replace depth markers (not up to code), replace diving boards and 1 meter and 3 meter diving stands, which are rusting out.	\$86,000	\$0	1	\$86,000
7	6130-100-23003	Tennis Court Maintenance	Resurfacing of tennis courts on a 3-5 year cycle.	10,000	0	1	10,000
11	6130-100-23003	Trail Maintenance	Repairs needed for asphalt trails.	10,000	0	1	10,000
12	6130-100-23003	Standardized Park Signs	Replacement of park signs	15,000	0	1	15,000
21	6130-100-23006	Rabb Pool Improvements	Replaster pool, deck replacement, install oversized drain per code.	26,000	0	1	26,000
				Sub-Total			<u>\$147,000</u>
				Sub-Total Status Quo			<u>\$404,825</u>
New Programs							
1	6114-100-23002	Pickup Truck	Forestry Staff Upgrade	\$11,000	\$0	1	\$11,000
				Sub-Total			<u>\$11,000</u>
1	6121-100-23007	HVAC	Replacement of HVAC in pool	\$125,000	\$0	1	\$125,000
				Sub-Total			<u>\$125,000</u>
				Sub-Total New Programs			<u>\$136,000</u>
				Total Capital Outlay 2007-2008			<u>\$540,825</u>

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Human Resources							
Status Quo							
1	6116-100-24000	BM Computer Replacement	2003 Desktop Computer	\$1,700	\$75	1	\$1,775
2	6116-100-24000	HMRS1 - Human Resources [Moved from IT 2007 - 2008 Capital Budget]	Purchased 2002 out of warranty 6/12/07 primary server	6,000	0	1	6,000
						Sub-Total	\$7,775
						Sub-Total Status Quo	\$7,775
New Program							
1	6116-100-24000	Desktop computer	Staff position	\$1,700	\$75	1	\$1,775
						Sub-Total	\$1,775
						Sub-Total New Program	\$1,775
						Total Capital Outlay 2007-2008	\$9,550

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Engineering & Development Services							
Status Quo							
1	6116-100-25000	PW Engineering Server	Replacing old server	\$7,000	\$0	1	\$7,000
2	6116-100-25002	Computers	Replacing old computers (Tiffany, Christy Arrington)	1,700	0	2	3,400
3	6116-100-25003	Computers	Manager & Patty Jones)	1,700	0	2	3,400
4	6116-100-25000	Computers	Tech II & Beardmore) higher end	2,500	0	2	5,000
5	6116-100-25000	Laptop	Replacing old loaner laptop	2,200	0	1	2,200
6	6116-100-25000	Ethernet Switch	per Bader's advice	5,000	0	1	5,000
7	6116-100-25000	Projector	Replacng the old projector	3,000	0	1	3,000
						Sub-Total	\$29,000
8	6121-100-25000	AC	AC replacement for 2008 Enterprise Dr. per Pete (poor operation)	\$9,000	\$0	2	\$18,000
						Sub-Total	\$18,000
3	6127-100-25000	Arcview license	Concurrent use license For PW Admin Division to use with GIS and Cartegraph	\$2,900	\$0	1	\$2,900
7	6127-100-25002	Arcview upgrade	Development Services needs better access to GIS data to increase operational efficiency and effectiveness.	1,700	0	1	1,700
						Sub-Total	\$4,600
						Sub-Total Status Quo	\$51,600
New Programs							
2	6112-100-25003	Equipment & Machinery	45' Boom Lift with 20' trailer	\$59,000	\$0	1	\$59,000
3	6112-100-25003	Equipment & Machinery	Portable Air Coolers	3,000	0	3	9,000
7	6112-100-25031	Equipment & Machinery	Recycling Trainler	12,000	0	1	12,000
						Sub-Total	\$80,000
1	6116-100-25000	Management Analyst	Staffing	\$2,000	\$0	1	\$2,000
						Sub-Total	\$2,000
1	6127-100-25000	Software	Staffing	\$2,000	\$0	1	\$2,000
						Sub-Total	\$2,000
						Sub-Total New Program	\$84,000
						Total Capital Outlay 2007-2008	\$135,600

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Street Status Quo							
7	6112-100-26001	Backhoe Trailer	Haul Drainage Backhoe	\$11,000	\$0	2	\$22,000
8	6112-100-26001	Skid Steer Trailer	Haul Drainage Skid Steer	5,000	0	2	10,000
						Sub-Total	\$32,000
1	6114-100-26000	3/4 ton,CC, LB	meets replacement criteria	\$18,500	\$0	1	\$18,500
2	6114-100-26000	1/2 ton, EC	meets replacement criteria	17,000	0	1	17,000
						Sub-Total	\$35,500
3	6116-100-26000	Microcomputer. Desktop with Monitor & Software	Signals Supervisor computer replacement	\$2,575	\$0	1	\$2,575
9	6116-100-26000	Microcomputer. Desktop with Monitor & Software	Street Superintendent computer replacement. Replacement cost provided by John Bader.	2,575	0	1	2,575
10	6116-100-26000	Network Equipment	IT replacement . Replacement cost provided by John Bader.	5,000	0	1	5,000
						Sub-Total	\$10,150
4	6117-100-26000	Camera Detection	Traffic Signal Detection	\$22,000	\$0	4	\$88,000
5	6117-100-26000	Signalization Materials	Signal Central Communication	3,000	0	4	12,000
6	6117-100-26000	Signalization Materials	Controller	2,500	0	4	10,000
11	6117-100-26000	Signalization Materials	Signal Cabinet	8,000	0	2	16,000
						Sub-Total	\$126,000
						Sub-Total Status Quo	\$203,650
New Program							
1	6112-100-26000	Storage Tank	Liquid Deicing Program	\$7,000	\$0	1	\$7,000
1	6112-100-26000	Pump Hoses; Etc.	Liquid Deicing Program	5,000	0	1	5,000
1	6112-100-26000	Truck bed Tanks	Liquid Deicing Program	2,000	0	3	6,000
3	6112-100-26000	Padfoot Roller	Drainage / Street Projects	65,000	0	1	65,000
4	6112-100-26000	Truck mounted Pothole Patcher	Street Repair	116,000	0	1	116,000
						Sub-Total	\$199,000
						Sub-Total New Program	\$199,000
						Total Capital Outlay 2007-2008	\$402,650

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Transportation							
Status Quo							
1	6116-100-27000	Microcomputer, Desktop with Monitor & Software	Computers eligible for replacement. Replacement cost provided by John Bader.	\$1,700	\$0	2	\$3,400
						Sub-Total	\$3,400
2	6127-100-27000	Arc View 9.0 Software	Required for workload associated with new computer.	\$1,150	\$0	1	\$1,150
						Sub-Total	\$1,150
						Sub-Total Status Quo	\$4,550
New Programs							
1	6121-100-27000	Building Improvements	Express Transit Site	\$250,000	\$0	1	\$250,000
1	6121-100-27000	Building Improvements	Office space	12,000	0	1	12,000
						Sub-Total	\$262,000
						Sub-Total New Programs	\$262,000
						Total Capital Outlay 2007-2008	\$266,550

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
City Shop							
Status Quo							
1	6112-100-28000	Hunter DSP 9600 Tire Balancer Machine	Current balancer does not meet our needs.	\$7,500	\$0	1	\$7,500
				Sub-Total			\$7,500
				Sub-Total Status Quo			\$7,500
New Programs							
2	6114-100-28000	Sub-Compact Pickup	Needed for pick up & delivery of parts	\$13,000	\$1,500	1	\$14,500
				Sub-Total			\$14,500
1	6121-100-27999	Building Improvement	Small Engine shop / Office area	\$75,000	\$0	1	\$75,000
4	6121-100-28000	Storage Area Roof/Cover	Needed for Heavy Equip. tire storage. Will provide additional 700 sq.ft. of storage space.	\$20,000	\$0	1	\$20,000
				Sub-Total			\$95,000
				Sub-Total New Program			\$109,500
				Total Capital Outlay 2007-2008			\$117,000

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Utility Administration							
New Program							
				\$0	\$0	1	\$0
				Sub-Total			\$0
				Sub-Total New Program			\$0
				Total Capital Outlay 2007-2008			\$0

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Water Treatment Plant							
Status Quo							
			Replacement of SCADA computers installed in 2004. Used to operate the water system automatically and archive water system data.				
1	6116-200-41000	Computer Work Station		\$2,500	\$0	3	\$7,500
				Sub-Total			\$7,500
				Sub-Total Status Quo			\$7,500
			Spare actuator for motor operated valves at WTP. Allows the valve to be controlled by the computer system.				
1	6112-200-41000	Valve Actuator		\$10,000	\$0	1	\$10,000
				Sub-Total			\$10,000
				Sub-Total New Program			\$10,000
				Total Capital Outlay 2007-2008			\$17,500

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Water System Support							
Status Quo							
1	6114-200-42000	1/2-ton RC, short bed	Meets requirements	\$11,000	\$0	1	\$11,000
2	6114-200-42000	3/4-ton RC	Meets requirements	15,000	0	1	15,000
						Sub-Total	\$26,000
3	6114-200-42000	Computer	Meets requirements	\$1,700	\$0	1	\$1,700
						Sub-Total	\$1,700
4	6114-200-42000	Water Meters	Purchase Meters for New Construction	\$15,000	\$0	1	\$15,000
						Sub-Total	\$15,000
						Sub-Total Status Quo	\$42,700
New programs							
1	6114-200-42000	P/U 1/2 Short	Inspections and verification	\$11,000	\$0	1	\$11,000
						Sub-Total	\$11,000
2	6116-200-42000	Computer	Records and reports	\$1,700	\$0	1	\$1,700
						Sub-Total	\$1,700
						Sub-Total New Program	\$12,700
						Total Capital Outlay 2007-2008	\$55,400

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Water Line Maintenance							
Status Quo							
1	6114-200-43000	F-450 Utility Bed, CC	Replacement vehicle	\$24,000	\$0	1	\$24,000
						Sub-Total	\$24,000
						Sub-Total Status Quo	\$24,000
New Programs							
1	6112-200-43000	Vactron unit	maintain valves and valve cans	\$60,000	\$0	1	\$60,000
						Sub-Total	\$60,000
						Sub-Total New Program	\$60,000
						Total Capital Outlay 2007-2008	\$84,000

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Wastewater Line Maintenance							
Status Quo							
1	6114-200-63000	Combo Sewer & Vactor Truck	Replacement equipment for failing/aging equipment.	\$275,000	\$0	1	\$275,000
					Sub-Total		<u>\$275,000</u>
					Sub-Total Status Quo		<u>\$275,000</u>
New Programs							
2	6110-200-63000	Desk & Chair	Office furniture for Admin Tech	\$3,000	\$0	1	\$3,000
					Sub-Total		<u>\$3,000</u>
1	6112-200-63000	Portable CCTV	Portable CCTV used to inspect inaccessible line.	\$17,245	\$0	1	\$17,245
					Sub-Total		<u>\$17,245</u>
2	6116-200-63000	Desktop computer w/ monitor	Computer for Admin Tech	\$1,700	\$0	1	\$1,700
					Sub-Total		<u>\$1,700</u>
3	6127-200-63000	Software Conversions	Conversion of Flexidata to WinCan v8 software	\$21,670	\$0	0	\$0
					Sub-Total		<u>\$0</u>
					Sub-Total New Programs		<u>\$21,945</u>
					Total Capital Outlay 2007-2008		<u>\$296,945</u>

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Env Service Status Quo							
3	6112-200-64000	Autoclave	Sterilizes laboratory equipment and media.	\$8,000	\$0	1	\$8,000
4	6112-200-64000	AC Unit	Replacement of AC unit that operates poorly per Pete Dominguez. The new unit should eliminate extensive repair costs.	\$9,000	\$0	1	\$9,000
5	6112-200-64000	Automatic Liquid Sampler	Automatically samples water and wastewater in the field.	1,800	0	3	5,400
6	6112-200-64000	Ion Meter	Used to analyze water and wastewater for various parameters.	2,500	0	1	2,500
						Sub-Total	\$24,900
1	6116-200-64000	Desktop Computer	Replacement of desktop computer for Utility Manager. Used to compile data and prepare reports.	\$1,800	\$0	1	\$1,800
2	6116-200-64000	Desktop Computer	Replacement of desktop computer for Lab Analyst. Used to compile data, produce control charts and prepare reports.	1,800	0	1	1,800
						Sub-Total	\$3,600
						Sub-Total Status Quo	\$28,500
New Programs							
						Sub-Total New Program	\$0
						Total Capital Outlay 2007-2008	\$28,500

Capital Outlay 2007-2008

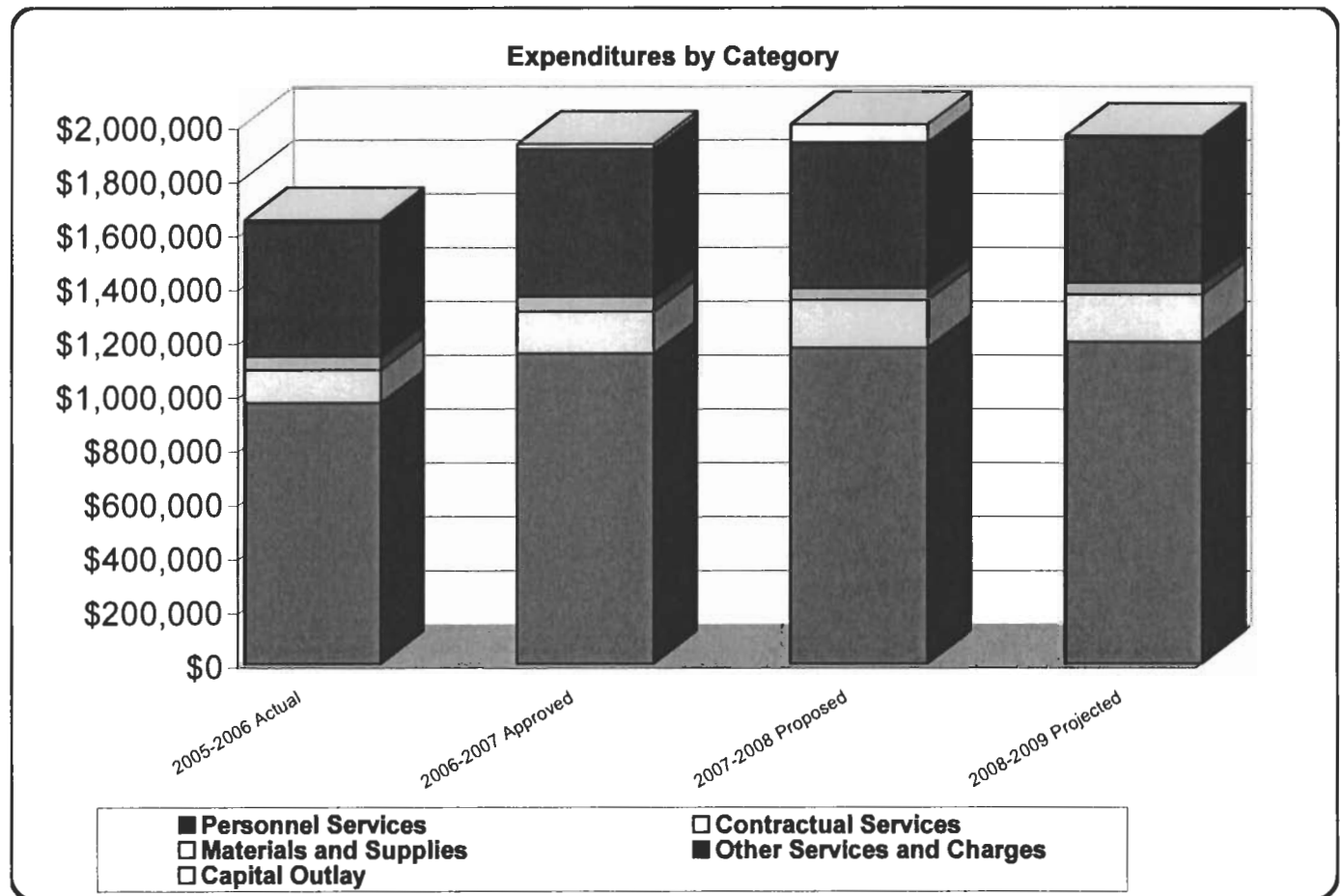
Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Utility Billing							
Status Quo							
2	6112-200-81000	Epson Receipt Printer	It is necessary to purchase an additional machine to cover breakdowns	\$1,200	\$0	1	\$1,200
					Sub-Total		\$1,200
2	6114-200-81000	Vehicle Replacement 2000 Ford PU	This asset is in need of replacement	14,700	\$0	1	\$14,700
					Sub-Total		\$14,700
1	6116-200-81000	Computer Replacement	Have several computers that are coming up for replacement.	\$1,700	\$0	9	\$15,300
					Sub-Total		\$15,300
					Sub-Total Status Quo		\$31,200
New Programs							
					Sub-Total New Program		\$0
					Total Capital Outlay 2007-2008		\$31,200

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
CVB							
Status Quo							
3	6110-710-30000	Color Laser Printer-6300N	Replacment of current printer	\$2,000	\$0	1	\$2,000
4	6110-710-30000	Projector	Replacment of projector	2,000	0	1	2,000
					Sub-Total		\$4,000
1	6116-710-30000	Computer	this will be a desktop	\$2,500	\$0	1	\$2,500
					Sub-Total		\$2,500
2	6127-710-30000	Software	We are doing more in house and need software	\$2,000	\$0	1	\$2,000
					Sub-Total		\$2,000
					Total Capital Outlay 2008-2009		\$8,500

Administration Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$964,827	\$1,149,151	\$1,170,020	\$20,868	1.82%	\$1,191,543
Contractual Services	121,826	154,429	176,245	21,816	14.13%	176,071
Materials and Supplies	51,052	55,640	43,693	(11,947)	-21.47%	43,693
Other Services and Charges	499,847	548,000	541,650	(6,350)	-1.16%	541,650
Capital Outlay	5,660	18,700	67,800	49,100	262.57%	3,500
Total Expenditures:	\$1,643,212	\$1,925,920	\$1,999,408	\$73,487	3.82%	\$1,956,457
Expenditures per Capita:	\$18.57	\$21.38	\$21.34			\$20.07



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Audio Visual Equipment - PEG Funded	12-1	\$60,500	\$600
Total - New Programs Funded		\$60,500	\$600

New Program Worksheet

General Fund

Admin

Department # 12000

Division # 000

Fiscal Year Implemented 2007-2008

Program Audio Visual Equipment - PEG Funded

Priority # 1

Program Description & Justification (attach additional pages if needed)

Channel 10 operations and production facilities are due for a major overhaul. The equipment is dated, proprietary and beginning to function sporadically. The equipment under the scope of this program will serve to bring Channel 10 operations and production up to date. The Council Chamber's A/V setup has been refined a number of times in its history and part of this program is to bring in a consultant to remove antiquated cabling and equipment and integrate any new equipment with the existing A/V infrastructure that is still necessary for operations.

Currently, playback on Channel 10 is limited to three digital video decks, one VHS deck and one DVD deck. All of these pieces of equipment will be replaced by a digital, tapeless video server. This will serve to limit mechanical errors and remove all limitations caused by having to shuffle physical tapes between playback machines. Remote administration will allow the operator of Channel 10 to check playback from anywhere in the world with a connection to the Internet.

The City of Round Rock has arranged to playback Round Rock Express baseball games the day following each home game. Currently, the operator of Channel 10 is required to take physical delivery of the program, drive to City Hall, schedule the game and put the game in the DVD player. Via remote administration, these operations could take place remotely greatly saving time and mileage reimbursements.

This program will also add a machine to encode any media received either on miniDV, DVCAM, VHS or DVD to the proper format on the video server. This machine will also host encoded video files on the city network to facilitate the script writing process, and be used as a distributed encoding and rendering machine.

This program is eligible to be funded by the 1% cable television fee.

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program
Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Better quality video both to Channel 10 and to the Round Rock Replay system.
 Better production capability with only one camera operator.
 Ability to remotely control and monitor Channel 10 playback.
 Reduce reliance on antiquated, proprietary technologies.
 Streamline Channel 10 operations and save time.
 Reduce mechanical errors in playback devices by using a file-based playback system.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
Council Meeting tape duplication (3 hour session)	6 hours	6 hours	6 hours	15 mins
Miles driven to playback each Express game	7 miles	7 miles	7 miles	0 miles
Mechanical glitches per week	2	2	2	0
Number of programs able to playback	4	4	4	Unlimited

Division Goal(s) Affected

Continue to improve the government access channel and website to facilitate better citizen communication (City goal 6)

Total FTEs

0.00

Total New Program Costs

\$

\$60,500

New Program Worksheet

General Fund

12000

Admin

Division # 000

Fiscal Year Implemented 2007-2008

Program Audio Visual Equipment - PEG Funded

Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5316	Supplies	\$ 500
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 500	\$ 600	\$ 600

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$	\$

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6113	Communication Equip	\$ 4,000
6115	AV Equip	\$ 56,000
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 60,000	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
	Hours	Hourly Rate					
Overtime	0	30	x 1.5	0	0	0	
	Elig. Pers	No. of Weeks					
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRS	(Equals Total Salaries x 0.121)			0	0	0	
Workers' Comp.	0.00093	X Total Salaries		0	0	0	
TWC (Unemployment)	0.00	Persons x \$9000 x .015		0	0	0	
TOTAL PERSONNEL COSTS				0	0	0	

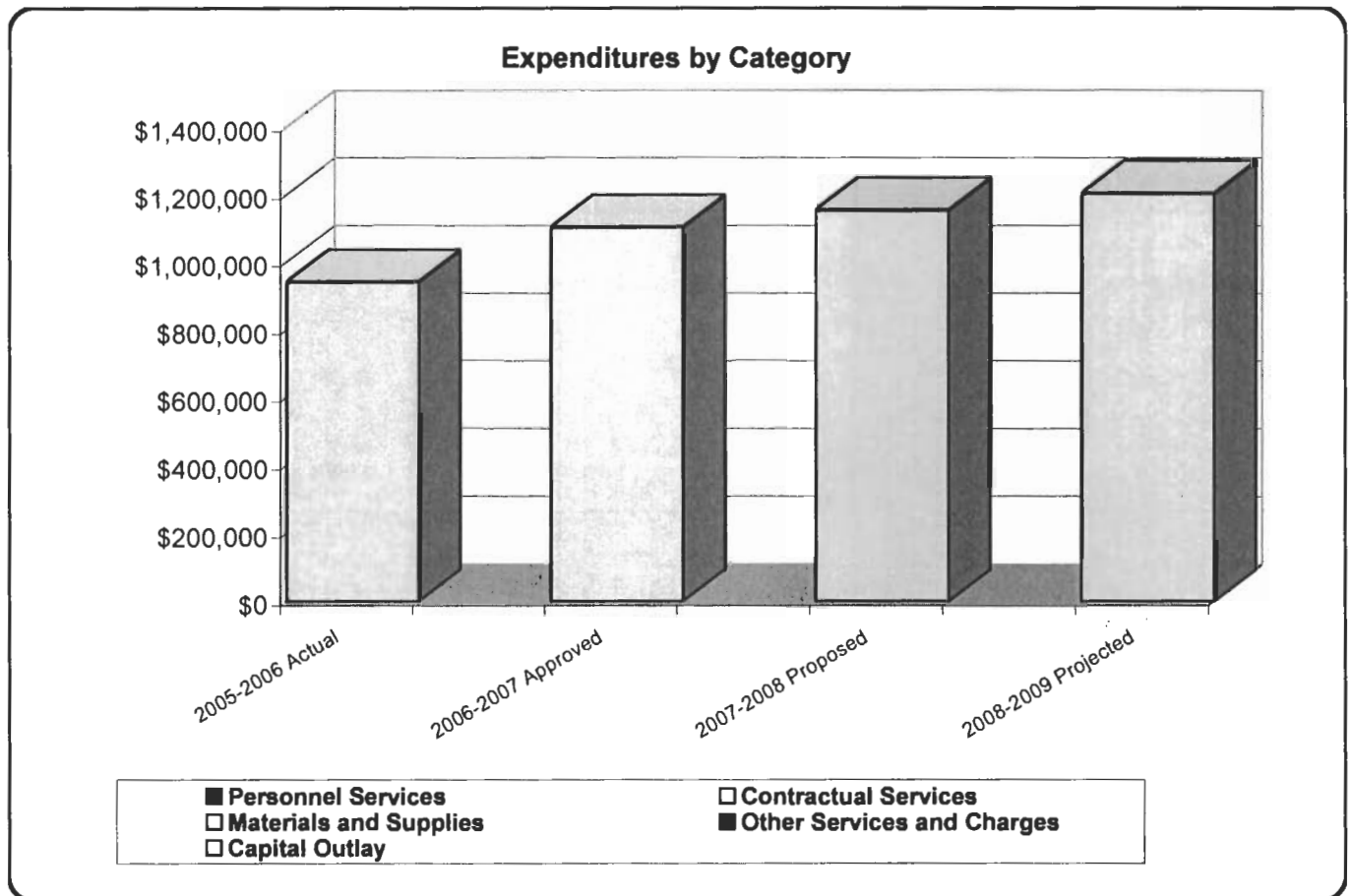
Total New Program Costs

\$ 60,500 \$ 600 \$ 600

Legal Services Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$0	\$0	\$0	\$0	0.00%	\$0
Contractual Services	940,312	1,102,000	1,152,200	50,200	4.56%	1,202,300
Materials and Supplies	0	0	0	0	0.00%	0
Other Services and Charges	0	225	0	(225)	0.00%	0
Capital Outlay	4,184	3,500	4,200	700	20.00%	4,200
Total Expenditures:	\$944,496	\$1,105,725	\$1,156,400	\$50,675	4.58%	\$1,206,500
Expenditures per Capita:	\$10.67	\$12.27	\$12.34			\$12.37



New Programs

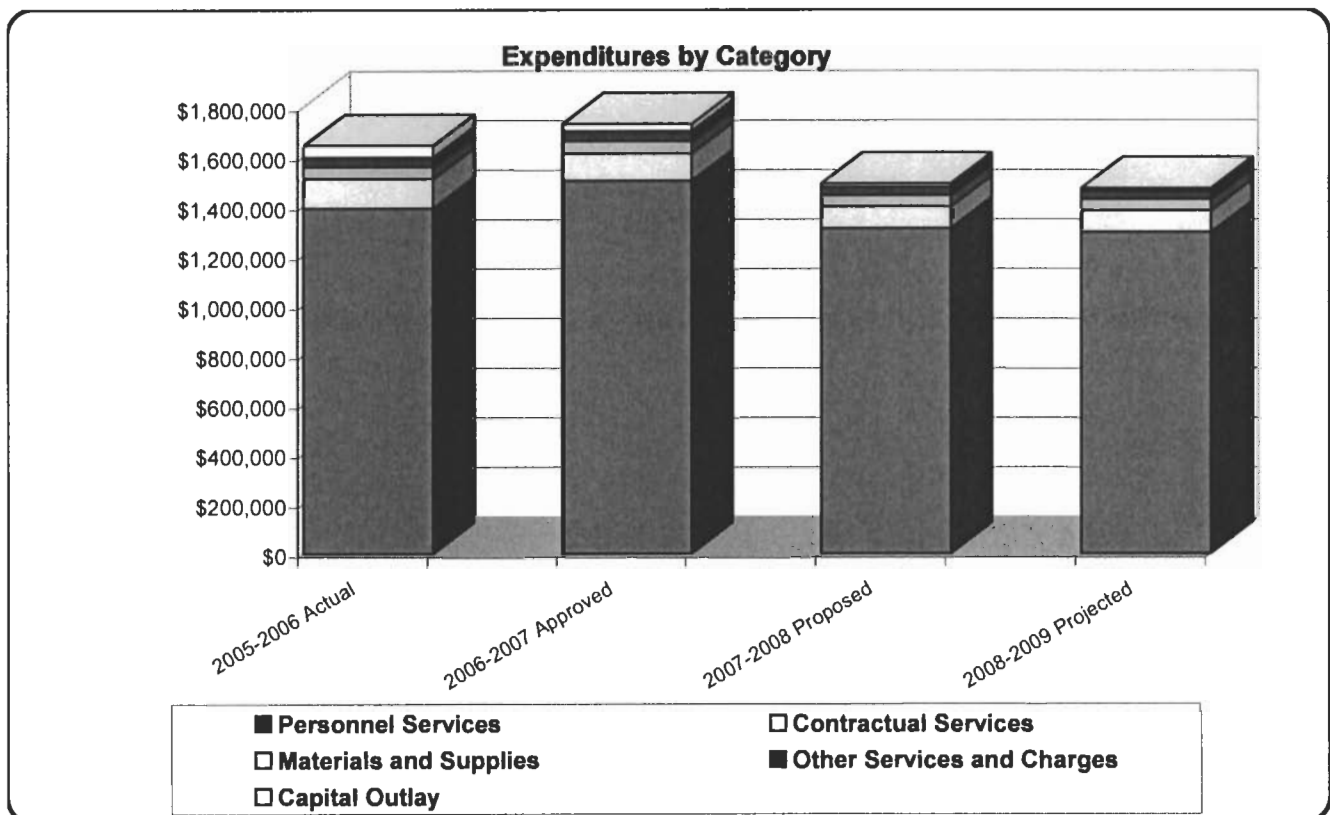
New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
None		\$0	\$0
Total - New Programs Funded		\$0	\$0

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Legal Services							
Status Quo							
1	6125-100-13000	Legal Library	Updates	\$4,200	\$0	1	\$4,200
						Sub-Total	\$4,200
Total Capital Outlay 2007-2008							\$4,200

Planning & Community Development Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$1,392,226	\$1,501,903	\$1,310,310	(\$191,593)	-12.76%	\$1,293,623
Contractual Services	117,782	109,766	85,943	(23,823)	-21.70%	86,763
Materials and Supplies	48,867	50,471	45,690	(4,781)	-9.47%	46,440
Other Services and Charges	38,174	39,824	34,926	(4,898)	-12.30%	34,926
Capital Outlay	48,199	29,200	13,200	(16,000)	-54.79%	9,600
Total Expenditures:	\$1,645,248	\$1,731,164	\$1,490,069	(\$241,095)	-13.93%	\$1,471,352
Expenditures per Capita:	\$18.59	\$19.21	\$15.90			\$15.09



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Administrative Technician II	14-1	\$29,178	\$40,899
Associate Planner	14-2	42,002	60,136
Total - New Programs Funded		\$71,180	\$101,035

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Planning Status Quo							
1	6116-100-14000	Dell Optiplex GX620	replace standard computer	\$1,800	\$0	1	\$1,800
2	6116-100-14000	Dell Optiplex GX620	replace standard computer - Tag #11589	1,800	0	1	1,800
					Sub-Total		\$3,600
3	6127-100-14000	Maintenance Software	Software to maintain office productivity	\$6,000	\$0	1	\$6,000
					Sub-Total		\$6,000
					Sub-Total Status Quo		\$9,600
New Programs							
1	6116-100-14000	desktop computer	Computers for Admin Tech	\$1,800	\$0	1	\$1,800
2	6116-100-14000	desktop computer	Computers for Assoc. Planner	1,800	0	1	1,800
					Sub-Total		\$3,600
					Sub-Total New Programs		\$3,600
					Total Capital Outlay 2007-2008		\$13,200

New Program Worksheet

General Fund

Planning

Department # 14000
 Division # 000
 Program Administrative Technician II

Fiscal Year Implemented 2007-2008
 Priority # 1

Program Description & Justification (attach additional pages if needed)

This program proposes the addition of an Administrative Technician II to accomplish the following objectives:

1.) the Administrative Tech II will serve as the front desk receptionist, thus, allowing our current Planning Technician to permanently move off the front desk in order to provide full-time administrative support to the Development Review Committee (DRC). Amy is currently serving as the first line of contact for all DRC submittals and provides administrative support to the DRC team. Given the increased number of applications and review requirements, a full time administrative position is now required for the DRC.

2.) the new Administrative Tech II will also provide administrative support to the Subdivision Review Team. This position will assist with the development of legal notification and maps, prepare mailings, and assume administrative tasks of the GIS team when it officially separates from the Planning Department. These tasks include the copying and distribution of addressed plats to service providers and other city departments.

With the pending adoption of the new Parking in Yards ordinance and the revised Sign Ordinance, more staff time will be required for development review. These additional requirements, along with the Chamber Review Committee's request **"to investigate a full time development review staff in order to focus on submittals and permit reviews to speed up the process"** warrants the need for additional support staff. The Chamber Review Committee has consistently advocated for quality review without sacrificing efficiency. In order to meet these expectations, additional site plan administrative staff is needed. In comparisons with similar high growth cities, Round Rock has consistently lagged behind in staffing levels. In order to keep pace with growth, a fully staffed development review team is required. Finally, with the addition of new site plan administrative staff, senior staff will have more time available to propose and implement process improvements - one of the key recommendations of the Chamber Review Committee.

Please indicate if this is a new program or if it will support an established program:

☐

New Program

☒

Additions/Changes to Existing Program

Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Given the City's sustained population growth and the strong regional economy, development proposals and applications will continue to rise. Senior site planning staff will continue to be focused on the review of large scale proposals and assist with developing site standards for complex Planned Unit Developments. These responsibilities leave senior staff with little time to complete routine and administrative site planning tasks and, ultimately, reduce the Department's level of service. As mentioned above, the anticipated adoption of the new Parking in Yards ordinance and the revised Sign Ordinance will demand even more time from our site plan review team. It is imperative that the site development review staff keep pace with the expanding number of applications in order to meet city wide goals of expanding and diversifying the City's economic base and tax revenues.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
DRC call volume per day	20	22	10 responses	22 responses
% of total site plan applications requiring re-review	20%	25%	25%*	10%*
*Additional Admin support frees up senior staff to more proactively and thoroughly review plans thus eliminating multiple submissions				
# of days needed to complete a conditional approval	7	10	10	3

Division Goal(s) Affected**Departmental Goals**

Provide efficient and effective processing of development applications
 Streamline development procedures to improve public services and increase efficiencies

City Strategic Goals

1.1 Develop the environment that encourages businesses to locate or relocate to Round Rock (site development)
 3.0 Improve the image and appearance of Round Rock

Total FTEs

1.00

Total New Program Costs

\$

\$29,178

New Program Worksheet

General Fund

14000

Planning

Division # 000
 Program Administrative Technician II

Fiscal Year Implemented 2007-2008
 Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
5211	Phone	\$ 200
		\$
		\$
Total Contractual Services		\$ 200

2007-2008	YR 2	YR 3
\$ 200	\$ 200	\$ 200

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Materials and Supplies		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Otly Form)		
Acct. #	Quantity / Description	Amount
6116	computer	\$ 1,800
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		\$ 1,800

2007-2008	YR 2	YR 3
\$ 1,800	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
6	Administrative Tech II	8	2,241	1.00	17,926	26,889	26,889
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				1.00	17,926	26,889	26,889
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						1.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
	Hours	Hourly Rate					
Overtime	0	30	x 1.5	0	0	0	
	Elig. Pers	No. of Weeks					
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			1,371	2,057	2,057	
Insurance	(Equals No. of Mos. x \$695)			5,560	8,340	8,340	
TMRs	(Equals Total Salaries x 0.121)			2,169	3,254	3,254	
Workers' Comp.	0.00093	X Total Salaries		17	25	25	
TWC (Unemployment)	1.00	Persons x \$9000 x .015		135	135	135	
TOTAL PERSONNEL COSTS				27,178	40,699	40,699	

Total New Program Costs

\$ 29,178	\$ 40,899	\$ 40,899
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New Program Worksheet

General Fund

Planning

Department # 14000

Division # 000

Fiscal Year Implemented 2007-2008

Program Associate Planner

Priority # 2

Program Description & Justification (attach additional pages if needed)

This program proposes the addition of an entry level Associate Planner to assume routine and straightforward site planning tasks currently performed by senior staff. The Associate Planner will be tasked with reviewing site plans to ensure conformance with the Zoning Ordinance. Since 2002, the City's site plan review function has been formalized to require a coordinated interdepartmental review under the guidance of the Development Review Committee (DRC). The Planning Dept. serves as the administrative arm of the DRC. As such, not only is the Planning Department reviewing site plans, it is also responsible for receiving submittals, circulating plans, and coordinating review comments for distribution to the applicants. In addition, once the site development process is completed, planning staff performs on site inspections to ensure conformance with the Zoning Ordinance.

With the pending adoption of the new Parking in Yards ordinance and the revised Sign ordinance, more staff time will be required to review site plans. These additional requirements, along with the Chamber Review Committee's request **"to investigate a full time development review staff in order to focus on submittals and permit reviews to speed up the process"** warrants the need for an additional planner. The Chamber Review Committee has consistently advocated for quality review without sacrificing efficiency. In order to meet these expectations, an additional site plan reviewer is needed. In comparisons with similarly high growth cities, Round Rock has consistently lagged behind in staffing comparisons. In order to keep pace with growth, a fully staffed development review team is required. Finally, with the addition of a new Associate Planner, senior staff will have more time available to propose and implement process improvements - one of the key recommendations of the Chamber Review Committee.

Please indicate if this a new program or if it will support an established program:

☐☒ Additions/Changes to Existing Program**Performance Measurements**

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Given the City's sustained population growth and the strong regional economy, development proposals and applications will continue to rise. Senior site planning staff will continue to be focused on the review of large scale proposals and assist with developing site standards for complex Planned Unit Developments (PUD's). These responsibilities leave senior staff with little time to complete routine site planning tasks and, ultimately, reduce the Department's level of service. As mentioned above, the anticipated adoption of the new Parking in Yards ordinance and the revised Sign ordinance will demand even more time from our site plan review team. It is imperative that the site development review staff keep pace with the expanding number of applications in order to meet city wide goals of expanding and diversifying the City's economic base and tax revenues.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
% of total site plan applications requiring re-review	20%	25%	25%	10%
# due diligence requests per week	6 requests	10 requests	4 responses	10 responses
# process refinements per year	3	3	3	15
# parking in yards compliance submittals (est.) per month	n/a	4	0 reviews	4 reviews

Division Goal(s) Affected

Departmental Goals

Provide efficient and effective processing of development applications
Streamline development procedures to improve public services and increase efficiencies

City Strategic Goals

- 1.1 Develop the environment that encourages businesses to locate or relocate to Round Rock (site development)
- 3.0 Improve the image and appearance of Round Rock

Total FTEs

1.00

Total New Program Costs

\$

\$42,002

New Program Worksheet

General Fund

14000

Planning

Division # 000

Fiscal Year Implemented 2007-2008

Program Associate Planner

Priority # 2

Contractual Services		
Acct. #	Quantity / Description	Amount
5211	Phone	\$ 200
		\$
		\$
Total Contractual Services		\$ 200

2007-2008	YR 2	YR 3
\$ 200	\$ 200	\$ 200

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Materials and Supplies		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6116	computer	\$ 1,800
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		\$ 1,800

2007-2008	YR 2	YR 3
\$ 1,800	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
11	Associate Planner	8	3,578	1.00	28,627	42,940	42,940
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				1.00	28,627	42,940	42,940
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						1.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
		Elig. Pers No. of Weeks					
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			2,190	3,285	3,285	
Insurance	(Equals No. of Mos. x \$695)			5,560	8,340	8,340	
TMRS	(Equals Total Salaries x 0.121)			3,464	5,196	5,196	
Workers' Comp.	0.00093	X Total Salaries		27	40	40	
TWC (Unemployment)	1.00	Persons x \$9000 x .015		135	135	135	
TOTAL PERSONNEL COSTS				40,002	59,936	59,936	

Total New Program Costs

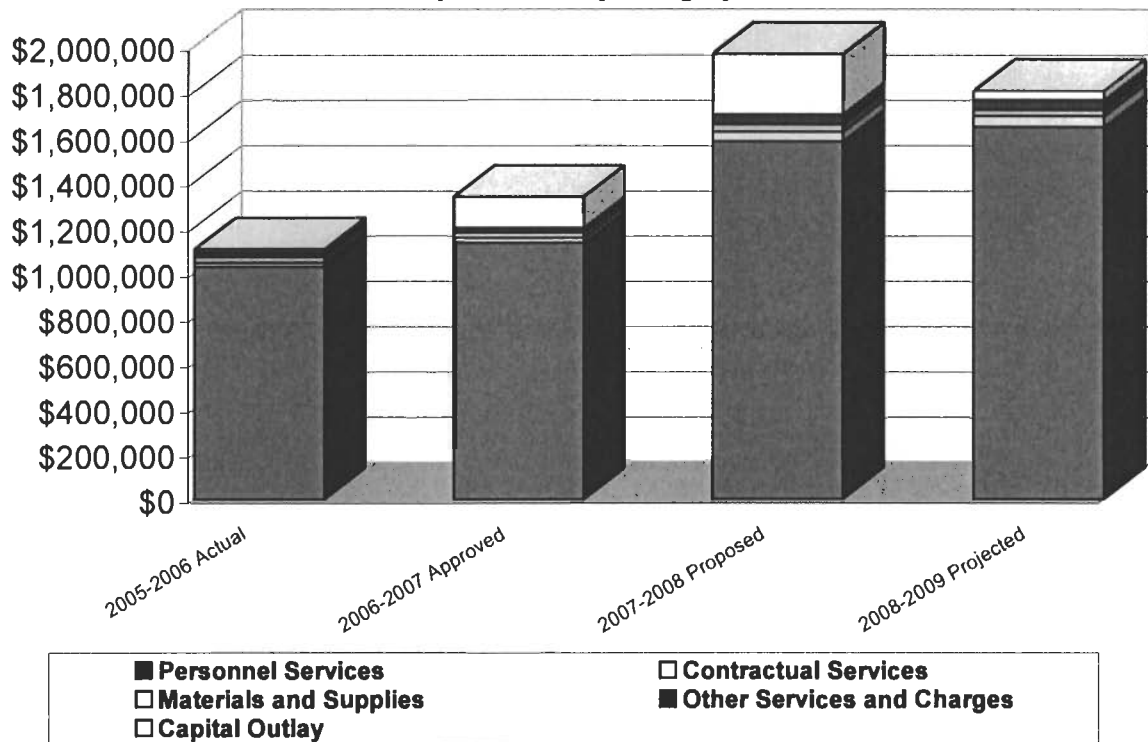
\$ 42,002 \$ 60,136 \$ 60,136

Information Technology & Communications Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$1,026,756	\$1,131,552	\$1,580,151	\$448,600	39.64%	\$1,645,014
Contractual Services	16,327	21,966	42,681	20,715	94.30%	48,481
Materials and Supplies	27,279	23,699	32,926	9,227	38.93%	26,276
Other Services and Charges	19,536	20,377	43,077	22,700	111.40%	43,077
Capital Outlay	13,716	138,600	267,900	129,300	93.29%	41,250
Total Expenditures:	\$1,103,614	1,336,194	\$1,966,735	\$630,542	47.19%	\$1,804,098
Expenditures per Capita:	\$12.47	\$14.83	\$20.99			\$18.50

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Database Administrator/PW	15-1	\$50,206	\$65,532
Public Safety GIS Analyst	15-2	62,506	67,632
Staff Training	15-4	15,000	15,000
Disaster Recovery Data Storage	15-5	50,000	-
Technical Security Project	15-6	25,000	-
Centralized WiFi	15-7	25,000	2,500
Fiber WAN Expansion - RRISD Ring	15-8	89,500	-
Total - New Programs Funded		\$317,212	\$150,664

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Information & Technology							
Status Quo							
1	6116-100-15000	Network Firewall	Purchased 2001	\$6,500	\$0	1	\$6,500
2	6116-100-15000	Laptop computer	Purchased 2003 - out of warranty laptop	2,850	0	1	2,850
3	6116-100-15000	IS desktop client PC	Purchased 2001	1,750	0	1	1,750
4	6116-100-15000	IS desktop client PC	Purchased 2000	1,750	0	1	1,750
5	6116-100-15000	Replacement plotter	GIS activities	7,200	0	1	7,200
						Sub-Total	\$20,050
1	6127-100-15000	HelpDesk Seat License	Library	\$1,350	\$0	1	\$1,350
2	6127-100-15000	HelpDesk Seat License	Public Works	1,350	0	1	\$1,350
3	6127-100-15000	HelpDesk Seat License	Fire Department	1,350	0	1	\$1,350
4	6127-100-15000	Exchange 2007 Migration	City wide	36,000	0	1	\$36,000
						Sub-Total	\$40,050
						Sub-Total Status Quo	\$60,100
New Programs							
1	6112-100-15000	Computer Workstation	Workstation	\$2,000	\$1,000	1	\$3,000
2	6112-100-15000	Computer Workstation	GIS - Public Safety Analyst	5,300	0	1	5,300
6	6112-100-15000	Computer Equipment	Security equipment	10,500	0	1	10,500
						Sub-Total	\$18,800
5	6116-100-15000	Data storage system expansion	Providing the City with a comprehensive backup and disaster recovery program	\$50,000	\$0	1	\$50,000
8	6116-100-15000	Site connection equipment	Providing access to RRISD Fiber network	89,500	0	1	89,500
7	6116-100-15000	Central WiFi Control Unit	Security related replacements	25,000	0	1	25,000
6	6116-100-15000	WiFi Access units	Providing the city with a professional level, more secure wireless network	450	0	25	11,250
						Sub-Total	\$175,750
1	6127-100-15000	ArcGIS and related software	Public Safety GIS Analyst	\$10,000	\$0	1	\$10,000
6	6127-100-15000	Software / Installation	N/A	3,250	0	1	3,250
						Sub-Total	\$13,250
						Sub-Total New Programs	\$207,800
						Total Capital Outlay 2007-2008	\$267,900

New Program Worksheet

General Fund

Info Tech

Department # 15000

Division # 000

Fiscal Year Implemented 2007-2008

Program Database Administrator/Public Works

Priority # 1

Program Description & Justification (attach additional pages if needed)

Database Administrator will provide second tier of support for city database applications. Selected applicant will maintain and improve high availability and disaster recovery strategies for database environments, including backup, restore, replication and fail-over methods where appropriate. Perform database tuning and routine maintenance. Work with network operations to plan, install, configure, and upgrade related hardware and software. Review database design, integration of systems, including database servers makes recommendations regarding enhancements and/or improvements. May establish and maintain security and integrity controls. Formulates policies, procedures, and standards relating to database management, and monitors transaction activity and utilization. Prepares and/or reviews activity, progress, and performance reports. databases, including relational databases, to ensure accurate, appropriate, and effective use of data, including database definition, structure, documentation, long-range requirements, and operational guidelines. May understand and have knowledge of underlying data and applications. Provides appropriate consulting, interfacing, and training for information systems users. Participate in off-hours database and application systems maintenance.

Please indicate if this a new program or if it will support an established program:

☒ New Program☐ Additions/Changes to Existing Program**Performance Measurements**

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Will be able to support the numerous smaller databases applications (non Tier 1) that exist throughout the city.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

<u>Performance Measurement</u>	<u>Actual 2006</u>	<u>Est. 2007</u>	<u>Proposed Without New Program</u>	<u>Proposed With New Program</u>

Division Goal(s) Affected

• Manage application use and training to maximize productivity and return on investment for major software systems. (City Goal 5.5)

Total FTEs

1.00

Total New Program Costs

\$ 50,206

New Program Worksheet

General Fund

15000

Info Tech

Division # 000
 Program Database Administrator/Public Works

Fiscal Year Implemented 2007-2008
 Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
5223	Employment Screening	\$ 40
5212	Employment Posting	\$ 200
5209/5211	Cell Phone/Phone	\$ 400
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 640	\$ 550	\$ 550

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5305	Office Furniture	\$ 1,000
5316	Office Supplies	\$ 200
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 1,200	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
5434	Training	\$ 2,000
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 2,000	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6116	Computer	\$ 3,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 3,000	\$ 0	\$ 0

PERSONNEL								
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
12	Database Administrator	8	3,930	1.00	31,440	47,160	47,160	
				0.00	0	0	0	
				0.00	0	0	0	
				0.00	0	0	0	
				0.00	0	0	0	
Subtotal FTES				1.00	31,440	47,160	47,160	
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)					1.00			
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)		
			0.00	0	0	0	0	
			0.00	0	0	0	0	
Subtotal Temp				0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)					0.00			
		Hours	Hourly Rate					
Overtime		0	30 x 1.5	0	0	0	0	
		Elig. Pers	No. of Weeks					
Standby		0	30 x 30	0	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			2,405	3,608	3,608		
Insurance	(Equals No. of Mos. x \$695)			5,560	8,340	8,340		
TMRS	(Equals Total Salaries x 0.121)			3,804	5,706	5,706		
Workers' Comp.	0.0007 X Total Salaries			22	33	33		
TWC (Unemployment)	1.00 Persons x \$9000 x .015			135	135	135		
TOTAL PERSONNEL COSTS					43,366	64,982	64,982	

Total New Program Costs

\$ 50,206 \$ 65,532 \$ 65,532

New Program Worksheet

General Fund

Info Tech

Department # 15000

Division # 000

Fiscal Year Implemented 2007-2008

Program Public Safety GIS Analyst

Priority # 2

Program Description & Justification (attach additional pages if needed)

This program would fund a new position, GIS Analyst, to handle most Geographic Information Systems tasks for the Police and Fire departments -- particularly those tasks related to maintaining the City's Computer Aided Dispatch (CAD) system. This position will perform highly technical tasks associated with CAD, response time analysis, crime analysis and station location among others.

The rapid growth of the City of Round Rock has made the task of getting our emergency responders where they need to be in a timely manner increasingly difficult. Annexations, automatic aid agreements, new limited access roadways and new station locations all affect the GIS layers that are critical components of the Computer Aided Dispatch System. These layers require constant maintenance to ensure that the correct units are dispatched. This is a very complicated process that requires understanding of the CAD system, dispatch in general, processes used by police and fire as well as their terminology, addressing, street centerline topology and geocoding in the GIS. Up to now these tasks have been done by the GIS Coordinator and analysts that were hired to maintain the base layers and planning GIS functions. This has put a severe strain on the GIS group's ability to maintain all of the GIS functions to the level that they should be. Hiring a GIS analyst to support the public safety functions will allow that analyst to focus mainly on those public safety tasks and become intimately familiar with the processes, software, terminology and tasks required. It will also allow the other analysts to focus on the base mapping, addressing and planning functions that they were originally hired to do. This analyst also would become part of the IT/GIS team and, as available, would provide support for other GIS projects and functions throughout the city.

Please indicate if this a new program or if it will support an established program:

☒ New Program

☐ Additions/Changes to Existing Program
Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Attaching easily discernible performance measures to this position is quite difficult. The primary outcome of this position would be to improve the efficiency of police/fire dispatch; isolating that increase in efficiency from all other factors that affect emergency response would be quite complicated. Another area of performance measures would be related to decision support. At this point, it is impossible to tell how many crime and related maps they'll be developing for PD, response time analyses for Fire to review their response areas or support maps they'll be creating for the emergency management function, but these functions are currently done by staff that was hired by other departments for other reasons and are already overburdened, or not done at all.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
Provide Public Safety Departments with GIS Analysis	No	No	No	Yes
Update and maintain Public Safety Maps	No	No	No	Yes

Division Goal(s) Affected

Manage application use and training to maximize productivity and return on investment for major software systems. (City Goal 5.5)

Increase efficiency and safety for public safety personnel through use of modern standard technology. (City Goal 5.3)

Total FTEs

1.00

Total New Program Costs

\$ \$62,506

New Program Worksheet

General Fund

15000

Info Tech

Division # 000
 Program Public Safety GIS Analyst

Fiscal Year Implemented 2007-2008
 Priority # 2

Contractual Services		
Acct. #	Quantity / Description	Amount
5209/5211	Cell Phone/Phone	\$ 400
5212	Employment Posting	\$ 200
5223	Employment Screening	\$ 40
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 640	\$ 550	\$ 550

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5305	Office Furniture	\$ 1,000
5316	Office Supplies	\$ 200
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 1,200	\$ 100	\$ 100

Other Expenses		
Acct. #	Quantity / Description	Amount
5434	Training	\$ 2,000
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 2,000	\$ 2,000	\$ 2,000

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6116	GIS Computer Workstation	\$ 5,300
6127	ArcGIS and related software	\$ 10,000
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 15,300	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
12	Public Safety GIS Analyst	8	3,930	1.00	31,440	47,160	47,160
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				1.00	31,440	47,160	47,160
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						1.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime		0	30	x 1.5	0	0	0
		Elig. Pers	No. of Weeks				
Standby		0	30	x 30	0	0	0
FICA	(Equals Total Salaries x 0.0765)			2,405	3,608	3,608	
Insurance	(Equals No. of Mos. x \$695)			5,560	8,340	8,340	
TMRS	(Equals Total Salaries x 0.121)			3,804	5,706	5,706	
Workers' Comp.	0.0007 X Total Salaries			22	33	33	
TWC (Unemployment)	1.00 Persons x \$9000 x .015			135	135	135	
TOTAL PERSONNEL COSTS				43,368	64,982	64,982	

Total New Program Costs

\$ 62,506 \$ 67,632 \$ 67,632

New Program Worksheet

General Fund

Info Tech

Department # 15000

Division # 000

Fiscal Year Implemented 2007-2008

Program Staff Training

Priority # 4

Program Description & Justification (attach additional pages if needed)

The technical training budget for both the ITC and GIS staff has not kept pace with the changing technology that we must support. Through analysis of our strategic goals our staff has identified an increase in training as the most important change needed for our future success. From keeping up with new and revised products used by city departments to cross training our personnel to reduce single points of risk in our skill distribution, we propose to anticipate our skill needs rather than react once these needs are demonstrated.

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program
Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Just this year we are faced with the introduction of a new client operation system, Vista, pending introduction of a new server operating system, Longhorn, and our adoption of a new Email server system, Exchange 2007 and that is only the Microsoft products in the general user support area. If we are to be able to make strategic decisions on when or if to adopt new systems like these we will have to gain detailed knowledge prior to the time we are forced to make the changes.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
# of training hours	100	120	120	300

Division Goal(s) Affected

- Manage application use and training to maximize productivity and return on investment for major software systems. (City Goal 5.5)
- Continue to increase data safety and network resistance to hostile interference. (City Goal 5.5)
- Increase efficiency and safety for public safety personnel through use of modern standard technology. (City Goal 5.3)

Total FTEs

0.00

Total New Program Costs

\$ \$15,000

New Program Worksheet

General Fund

15000

Info Tech

Division # 000

Fiscal Year Implemented 2007-2008

Program Staff Training

Priority # 4

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
5434	Training	\$ 15,000
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 15,000	\$ 15,000	\$ 15,000

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTEs				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Hours		Hourly Rate					
Overtime	0	30	x 1.5	0	0	0	
Elig. Pers		No. of Weeks					
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRs	(Equals Total Salaries x 0.121)			0	0	0	
Workers' Comp.	0.0007	X Total Salaries		0	0	0	
TWC (Unemployment)	0.00	Persons x \$9000 x .015		0	0	0	
TOTAL PERSONNEL COSTS					0	0	0

Total New Program Costs

\$ 15,000 \$ 15,000 \$ 15,000

New Program Worksheet

General Fund

Info Tech

Department # 15000

Division # 000

Fiscal Year Implemented 2007-2008

Program Disaster Recovery Data Storage

Priority # 5

Program Description & Justification (attach additional pages if needed)

This proposal would increase the centralized Storage Area Network equipment to include an off-site disaster recovery installation, increased storage capacity for live database systems and equipment needed to mirror critical live systems to the off-site recovery installation.

The Storage area network equipment approved last year was the first step toward an integrated data storage capacity that will provide high speed redundant capable data storage for any data system in the public service sector of the city government. Centralized storage provides increased security, reliability and efficiency over data storage distributed physically to each individual server throughout the city. Through the ability to mirror data either live or periodically to an off-site installation disaster recovery, plans will be able to restore computing ability to any participating system even if the physical system site is unavailable.

This request includes additional computer hardware for the current system and hardware for the remote location. Additional equipment and software enhancements will be purchased over the 3 year life of this project.

Please indicate if this is a new program or if it will support an established program:

☒ New Program

☐ Additions/Changes to Existing Program
Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

This will help eliminate single point of failure for our most significant digital assets by providing real-time or near real-time shadowing or our databases, exchange server and department file servers. This will also enable us to address the key issue of providing additional data storage without the need of adding additional servers to the network. The data storage will be dynamic such that we can react to changing storage needs easily by allocating spare storage where it is needed most.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
Ability to provide a complete backup for city computers *	Files only	Files only	Files only	Complete files and applications
* Replacement of applications would be costly and would be obverted with a full system backup.				

Division Goal(s) Affected

Continue to increase data safety and network resistance to hostile interference. (City Goal 5.5)

Total FTEs

0.00

Total New Program Costs

\$

\$50,000

New Program Worksheet

General Fund

15000

Info Tech

Division # 000
 Program Disaster Recovery Data Storage

Fiscal Year Implemented 2007-2008
 Priority # 5

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

Capital Outlay (Fill out Cap Outly Form)		
Acct. #	Quantity / Description	Amount
6116	Data Storage System expansion	\$ 50,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008 YR 2 YR 3
 \$ 50,000 \$ 0 \$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
		Elig. Pers	No. of Weeks				
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRS	(Equals Total Salaries x 0.121)			0	0	0	
Workers' Comp.	0.0007	X Total Salaries		0	0	0	
TWC (Unemployment)	0.00	Persons x \$9000 x .015		0	0	0	
TOTAL PERSONNEL COSTS					0	0	

Total New Program Costs

\$ 50,000 \$ 0 \$ 0

New Program Worksheet

General Fund

Info Tech

Department # 15000

Division # 000

Fiscal Year Implemented 2007-2008

Program Technical Security Project

Priority # 6

Program Description & Justification (attach additional pages if needed)

Through the cities participation in the federally funded security audit performed last year we have been able to identify the need to have technical security issues reviewed as our systems change and grow. This should be considered a permanent addition to the technical budgets throughout the city. As our infrastructure becomes more and more reliant on the public internet for daily business we must continually be aware of the ever changing risks of mixing our internal systems with public access. Also our internal risks both from existing and future employees as well as physical access to live data systems must be continually reviewed. This proposal includes some equipment and equipment improvements but the majority of this budget item now and into the future should be reserved for industry experts to consult with staff on developing threats and security implications on proposed system changes and additions.

Please indicate if this a new program or if it will support an established program:

☒ New Program☐ Additions/Changes to Existing Program**Performance Measurements**

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Enhances security of data systems.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

Continue to increase data safety and network resistance to hostile interference. (City Goal 5.5)

Total FTEs

0.00

Total New Program Costs

\$ \$25,000

New Program Worksheet

General Fund

15000

Info Tech

Division # 000

Fiscal Year Implemented 2007-2008

Program Technical Security Project

Priority # 6

Contractual Services

Acct. #	Quantity / Description	Amount
5216	Professional Services	\$ 0
		\$
		\$
Total Contractual Services		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies

Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Materials and Supplies		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses

Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)

Acct. #	Quantity / Description	Amount
6116	IDS	\$ 2,500
6116	Network Replacements	\$ 2,500
6112	Equipment	\$ 20,000
		\$
		\$
Total Capital Outlay		\$ 25,000

2007-2008	YR 2	YR 3
\$ 25,000	\$ 0	\$ 0

PERSONNEL

Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0

Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired) 0.00

Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
			0.00	0	0	0
			0.00	0	0	0
Subtotal Temp				0.00	0	0

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) 0.00

Hours	Hourly Rate			
Overtime	0	30	x 1.5	0
Elig. Pers	No. of Weeks			
Standby	0	30	x 30	0
FICA	(Equals Total Salaries x 0.0765)			0
Insurance	(Equals No. of Mos. x \$695)			0
TMRs	(Equals Total Salaries x 0.121)			0
Workers' Comp.	0.0007 X Total Salaries			0
TWC (Unemployment)	0.00 Persons x \$9000 x .015			0

TOTAL PERSONNEL COSTS 0 0 0

Total New Program Costs

\$ 25,000 \$ 0 \$ 0

New Program Worksheet

General Fund

Info Tech

Department # 15000

Division # 000

Fiscal Year Implemented 2007-2008

Program Centralized WiFi system

Priority # 7

Program Description & Justification (attach additional pages if needed)

We propose to replace all current consumer grade units with a professional grade centrally managed system. Security, reliability, and performance of the city wide system will all be dramatically increased with such a system. Security of the current system is suspect and the damage a hacker would have on the city's resources could be very costly and disastrous.

As we consider digital voice communication options, the existence of such a robust wireless delivery of IP data connectivity will greatly increase our voice mobility options. If such a system is not added prior to an IP voice installation it's cost and implementation will have to be added to this already complex project.

Please indicate if this is a new program or if it will support an established program:

☒ New Program

☐ Additions/Changes to Existing Program
Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Many employees are using laptop computers to allow mobility and this system of secured wireless access would enhance the use of these computers. This system allows for the expansion of the city network without the expense of hardware and modification of city property.

This program will provide secondary secure internet access to non-city systems anywhere the system is installed, allowing public Internet access within city facilities. In the library this is done through a separate connection provided by Time Warner.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

• Continue to increase data safety and network resistance to hostile interference. (City Goal 5.5)

Total FTEs

0.00

Total New Program Costs

\$ 25,000

New Program Worksheet

General Fund

15000

Info Tech

Division # 000
 Program Centralized WiFi system

Fiscal Year Implemented 2007-2008
 Priority # 7

Contractual Services		
Acct. #	Quantity / Description	Amount
5240	Contract Maintenance (YR 2+)	\$
		\$
		\$
Total Contractual Services		\$

2007-2008	YR 2	YR 3
\$ 0	\$ 2,500	\$ 2,500

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Materials and Supplies		\$

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		\$

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6116	Computer equipment	\$ 25,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		\$

2007-2008	YR 2	YR 3
\$ 25,000	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTEs				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)					0.00		
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)					0.00		
Overtime		Hours	Hourly Rate				
		0	30	x 1.5	0	0	
Standby		Elig. Pers	No. of Weeks				
		0	30	x 30	0	0	
FICA		(Equals Total Salaries x 0.0765)		0	0	0	
Insurance		(Equals No. of Mos. x \$695)		0	0	0	
TMRS		(Equals Total Salaries x 0.121)		0	0	0	
Workers' Comp.		0.0007 x Total Salaries		0	0	0	
TWC (Unemployment)		0.00 Persons x \$9000 x .015		0	0	0	
TOTAL PERSONNEL COSTS					0	0	

Total New Program Costs

\$ 25,000	\$ 2,500	\$ 2,500
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New Program Worksheet

General Fund

Info Tech

Department # 15000

Division # 000

Fiscal Year Implemented 2007-2008

Program Fiber WAN Expansion - RRISD Ring

Priority # 8

Program Description & Justification (attach additional pages if needed)

Phase 2 of the connection of city facilities to the RRISD fiber network: Luther Peterson (Streets, Waterline Maintenance & Vehicle Shop), Clay Madsen Rec Center & City Hall second exit pathway. This will allow for faster and more reliable electronic connection for these city facilities. This will continue to help the City move toward a better WAN structure and reduce the reliance on the current T-1 lines. This will reduce the costs for the internet access portals and standardize on one system for access.

Please indicate if this a new program or if it will support an established program:

☐ New Program☒ Additions/Changes to Existing Program**Performance Measurements**

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

The connection to the RRISD fiber will allow for faster internet access. This will also raise the security of electronic communications throughout the City.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2005	Est. 2006	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

Total FTEs

0.00

Total New Program Costs

\$

\$89,500

New Program Worksheet

General Fund

15000

Info Tech

Division # 000
 Program Fiber WAN Expansion - RRISD Ring

Fiscal Year Implemented 2007-2008
 Priority # 8

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6116	Site Connection Equipment	\$ 89,500
	Fiber Construction - Shop	\$
	Fiber Construction - City Hall 2	\$
	Fiber Construction - CMRC	\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 89,500	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	FY 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	FY 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
		Elig. Pers No. of Weeks					
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$820)			0	0	0	
TMRS	(Equals Total Salaries x 0.12)			0	0	0	
Workers' Comp.	0.0007	X Total Salaries		0	0	0	
TWC (Unemployment)	0.00	Persons x \$9000 x .015		0	0	0	
TOTAL PERSONNEL COSTS				0	0	0	

Total New Program Costs

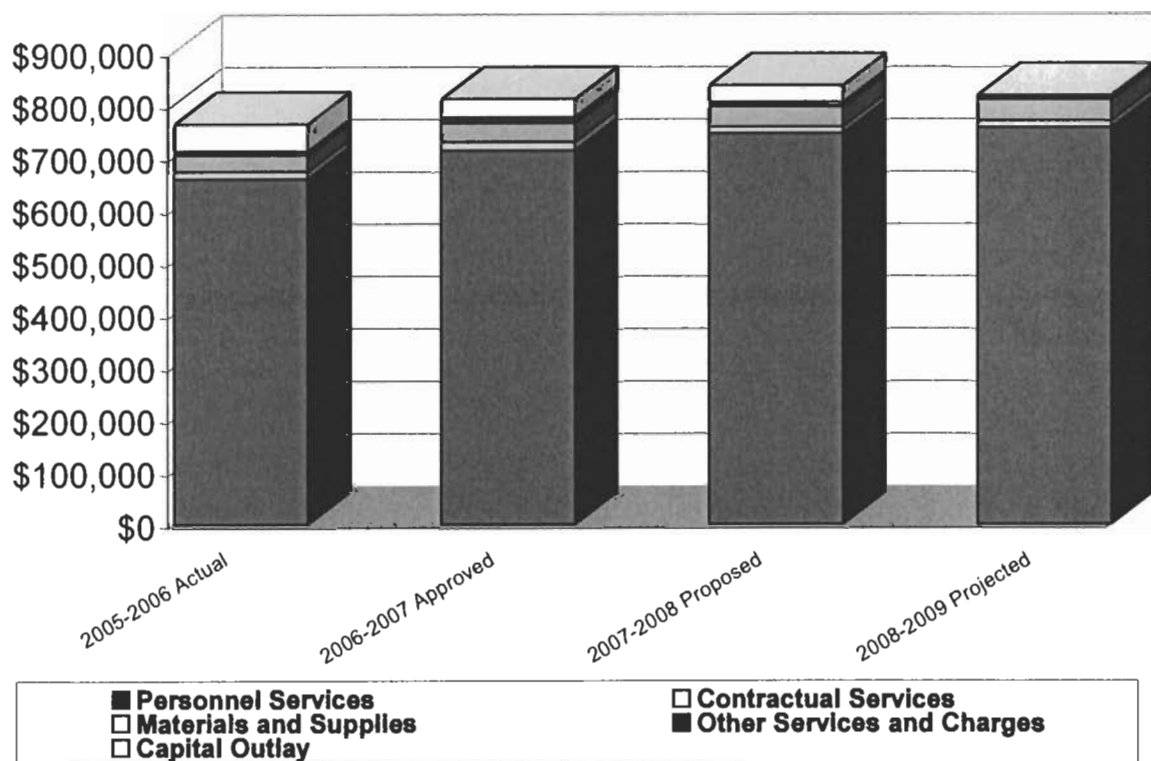
\$ 89,500	\$ 0	\$ 0
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Building Inspections Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$658,318	\$712,490	\$744,484	\$31,994	4.49%	\$755,647
Contractual Services	13,478	15,368	12,623	(2,745)	-17.86%	12,723
Materials and Supplies	31,430	36,762	38,260	1,498	4.07%	40,510
Other Services and Charges	7,802	11,050	7,802	(3,248)	-29.39%	7,802
Capital Outlay	51,043	34,100	32,000	(2,100)	-6.16%	0
Total Expenditures:	\$762,071	\$809,770	\$835,169	\$25,399	3.14%	\$816,682
Expenditures per Capita:	\$8.61	\$8.99	\$8.91			\$8.38

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
None		\$0	\$0
Total - New Programs Funded		<u>\$0</u>	<u>\$0</u>

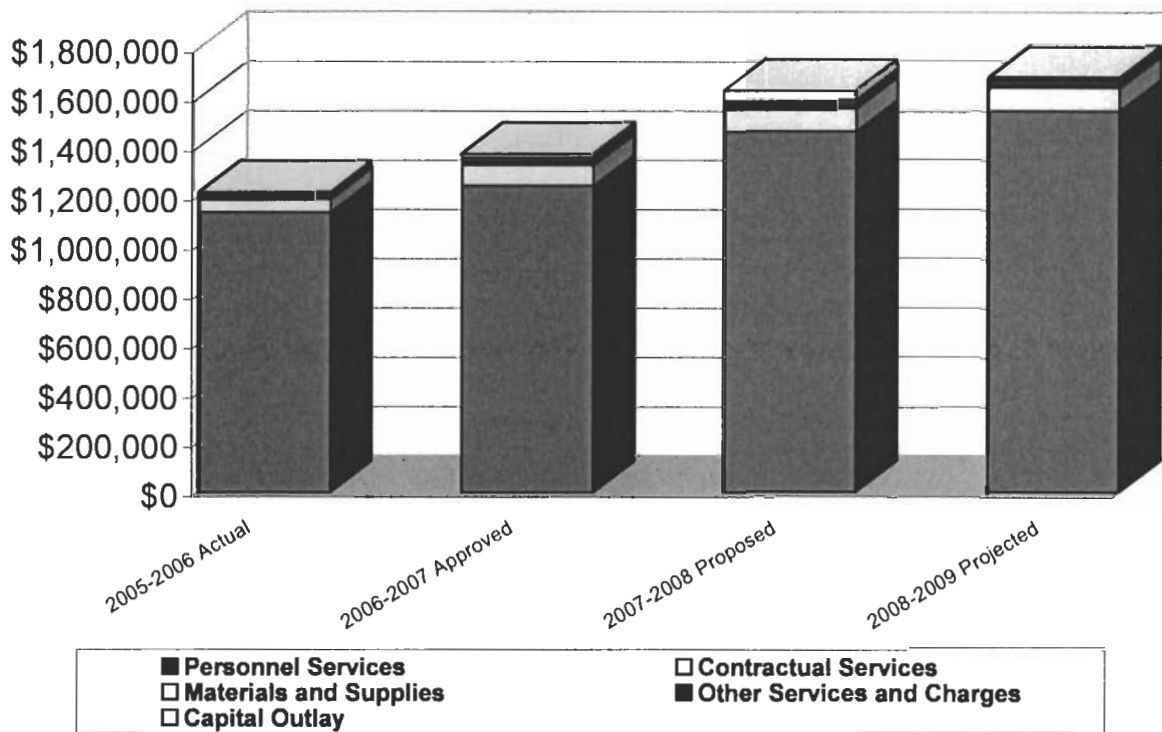
Priority #	Account #	Item Description	Justification & Benefits	Asset #	Base Cost	Add'l Costs	# of items	Total
Building Inspections								
Status Quo								
1	6114-100-16000	Ford 1/2-ton, EC, SB	Meets replacement criteria	970961	\$16,000	\$0	1	\$16,000
2	6114-100-16000	Ford 1/2-ton, EC, SB	Meets replacement criteria	991438	16,000	0	1	16,000
Sub-Total								\$32,000
Total Capital Outlay 2007-2008								\$32,000

Finance Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$1,135,149	\$1,243,278	\$1,462,387	\$219,110	17.62%	\$1,545,438
Contractual Services	54,096	84,054	92,469	8,415	10.01%	94,386
Materials and Supplies	4,533	12,020	11,050	(970)	-8.07%	8,050
Other Services and Charges	20,461	18,700	24,500	5,800	31.02%	24,500
Capital Outlay	4,922	16,000	41,200	25,200	157.50%	10,600
Total Expenditures:	\$1,219,161	\$1,374,052	\$1,631,606	\$257,555	18.74%	\$1,682,974
Expenditures per Capita:	\$13.78	\$15.25	\$17.41			\$17.26

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Accounting Tech II	17-1	\$44,729	62,824
Business Consultant	17-2	57,934	81,581
Grant Administrator	17-3	40,027	55,772
Total - New Programs Funded		\$142,690	\$200,177

Finance Status Quo

New Program Worksheet

General Fund

Finance

Department # 17000

Division # 000

Fiscal Year Implemented 2007-2008

Program Accounting Tech II

Priority # 1

Program Description & Justification (attach additional pages if needed)

This position (1 FTE) will provide a full-time payroll technician to assist in daily payroll operations. The number of permanent and seasonal employees has increased over the past several years, causing the workload to increase. This position will be a dedicated resource for payroll functions. Additional man-power is needed during the off-payroll weeks as well as during the payroll cycle to maintain current levels of service. By adding another full-time payroll technician, this will relieve some of the responsibilities of the Payroll Specialist during the off weeks and to reduce payroll duties currently shared by other Finance staff.

Please indicate if this a new program or if it will support an established program:

☐ New Program☒ Additions/Changes to Existing Program**Performance Measurements**

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Provides another full-time person devoted to the payroll function to perform duties needed during the non-payroll weeks as well as free up the Accounting Technician II's who currently work part-time in payroll during payroll processing weeks. The staff will be able to devote critical time need to maintain fixed asset and grant management.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
			New Program	New Program

Division Goal(s) Affected

Total FTEs

1.00

Total New Program Costs

\$

\$44,729

New Program Worksheet

General Fund

17000

Finance

Division # 000

Fiscal Year Implemented 2007-2008

Program Accounting Tech II

Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
5211	Land Line	\$ 281
		\$
		\$
Total Contractual Services		\$ 281

2007-2008	YR 2	YR 3
\$ 281	\$ 420	\$ 420

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5305	Desk + chair	\$ 1,000
		\$
		\$
Total Materials and Supplies		\$ 1,000

2007-2008	YR 2	YR 3
\$ 1,000	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6116	Computer for new position	\$ 1,800
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		\$ 1,800

2007-2008	YR 2	YR 3
\$ 1,800	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
8	Accounting Tech II	8	3,750	1.00	30,000	45,000	45,000
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				1.00	30,000	45,000	45,000
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						1.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime		0	30	x 1.5	0	0	0
		Elig. Pers	No. of Weeks				
Standby		0	30	x 30	0	0	0
FICA	(Equals Total Salaries x 0.0765)			2,295	3,443	3,443	
Insurance	(Equals No. of Mos. x \$695)			5,560	8,340	8,340	
TMRS	(Equals Total Salaries x 0.121)			3,630	5,445	5,445	
Workers' Comp.	0.00093 X Total Salaries			28	42	42	
TWC (Unemployment)	1.00 Persons x \$9000 x .015			135	135	135	
TOTAL PERSONNEL COSTS				41,648	62,404	62,404	

Total New Program Costs

\$ 44,729 \$ 62,824 \$ 62,824

New Program Worksheet

General Fund

Finance

Department # 17000

Division # 000

Fiscal Year Implemented 2007-2008

Program Business Consultant

Priority # 2

Program Description & Justification (attach additional pages if needed)

The Business Consultant (1 FTE) pilot program will provide general financial consulting to departments. The primary goal of this position is to provide departments with an assigned resource to assist with procurement and financial activities. Each Business Consultant will be assigned to specific department(s) (depending on size and complexity). This position will be the first point of contact for departmental concerns. They will guide departments through the budgeting, procurement, and payment processes. These activities would include but not limited to: provide training to the departments on correct procedures, forms and processes of all financial activities; monitoring and analyzing the departmental budget; work with Purchasing to ensure purchases are done timely and correctly; assist with Grant administration; and develop and monitor internal control programs.

This initial position will pilot this program. The person selected for this position will be responsible for developing and implementing the program format. This person will report to the Assistant Finance Director who will provide guidance and direction for this program.

Please indicate if this a new program or if it will support an established program:

☒ New Program

☐ Additions/Changes to Existing Program
Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

The direct benefit of this position will be more complete and timely financial activity in support of the individual departments. This position would also assist the City's Financial departments by providing a direct liaison position for any issues. The performance measures of this position will be subjective and be a result of feedback provided by each department the position interacts with.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

Total FTEs

1.00

Total New Program Costs

\$

\$57,934

New Program Worksheet

General Fund

17000

Finance

Division # 000

Fiscal Year Implemented 2007-2008

Program Business Consultant

Priority # 2

Contractual Services		
Acct. #	Quantity / Description	Amount
5211	Phone	\$ 240
5209	Nextel	\$ 281
5209	Aircard	\$ 281
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 802	\$ 1,200	\$ 1,200

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5305	Furniture	\$ 1,000
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 1,000	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6116	Computer for new position	\$ 2,500
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 2,500	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
13	Business Consultant	8	5,000	1.00	40,000	60,000	60,000
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				1.00	40,000	60,000	60,000
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						1.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
		Elig. Pers No. of Weeks					
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			3,060	4,590	4,590	
Insurance	(Equals No. of Mos. x \$695)			5,560	8,340	8,340	
TMRS	(Equals Total Salaries x 0.121)			4,840	7,260	7,260	
Workers' Comp.	0.00093	X Total Salaries		37	56	56	
TWC (Unemployment)	1.00	Persons x \$9000 x .015		135	135	135	
TOTAL PERSONNEL COSTS				53,632	80,381	80,381	

Total New Program Costs \$ 57,934 \$ 81,581 \$ 81,581

New Program Worksheet

General Fund

Finance

Department # 17000

Division # 000

Fiscal Year Implemented 2007-2008

Program Grant Administrator

Priority # 3

Program Description & Justification (attach additional pages if needed)

This Grant Administrator (1 FTE) will set up training, formalize grant policies and processes. While the departments will still be responsible for applying for their own grants, this position will assist the departments with their grant processes, training and research. This position will also serve as the program manager for the public service agency funding. Grant Program Manager to set up training, formalize grant priorities, policies and procedures. While the departments will still be responsible for applying for their own grant, this position will also assist the departments with their grant processes, training and research. Prioritization will be based on the City's Strategic Plan with this position residing in the Finance Department in order to maintain independence from individual departments. This has been seen as a 3 year pilot program to allow sufficient time to develop and initiate the program.

This position will also serve as the Program Manager for the Public Service Agency funding. This person will be responsible for collecting the performance measures outlined for each public service agency who is approved for funding. This position will also be responsible for the approval of payments to the public service agencies.

The need for this position was identified as part of a grant task force. Members from several departments who work on grants identified the need for a centralized person to help assist departments through the grant process.

Please indicate if this a new program or if it will support an established program:

☒ New Program☐ Additions/Changes to Existing Program**Performance Measurements**

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Will develop policies and procedures that maximize the effectiveness and efficiency of the grant processes.

Will combine financial tracking and budget processes to leverage internal and external resources.

Will act as the City's primary contact regarding grant processes and procedures and coordinate training and research.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

--

Total FTEs

1.00

Total New Program Costs

\$ 40,027

New Program Worksheet

General Fund

17000

Finance

Division # 000

Fiscal Year Implemented 2007-2008

Program Grant Administrator

Priority # 3

Contractual Services		
Acct. #	Quantity / Description	Amount
5211	Phone	\$ 281
		\$
		\$
Total Contractual Services		\$ 281

2007-2008	YR 2	YR 3
\$ 281	\$ 420	\$ 420

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5305	Furniture	\$ 1,000
		\$
		\$
Total Materials and Supplies		\$ 1,000

2007-2008	YR 2	YR 3
\$ 1,000	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Otly Form)		
Acct. #	Quantity / Description	Amount
6116	Computer for new position	\$ 1,800
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		\$ 1,800

2007-2008	YR 2	YR 3
\$ 1,800	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
10	Grants Administrator	8	3,260	1.00	26,077	39,115	39,115
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				1.00	26,077	39,115	39,115
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						1.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
		Elig. Pers	No. of Weeks				
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			1,995	2,992	2,992	
Insurance	(Equals No. of Mos. x \$695)			5,560	8,340	8,340	
TMRS	(Equals Total Salaries x 0.121)			3,155	4,733	4,733	
Workers' Comp.	0.00093	X Total Salaries		24	36	36	
TWC (Unemployment)	1.00	Persons x \$9000 x .015		135	135	135	
TOTAL PERSONNEL COSTS				36,946	55,352	55,352	

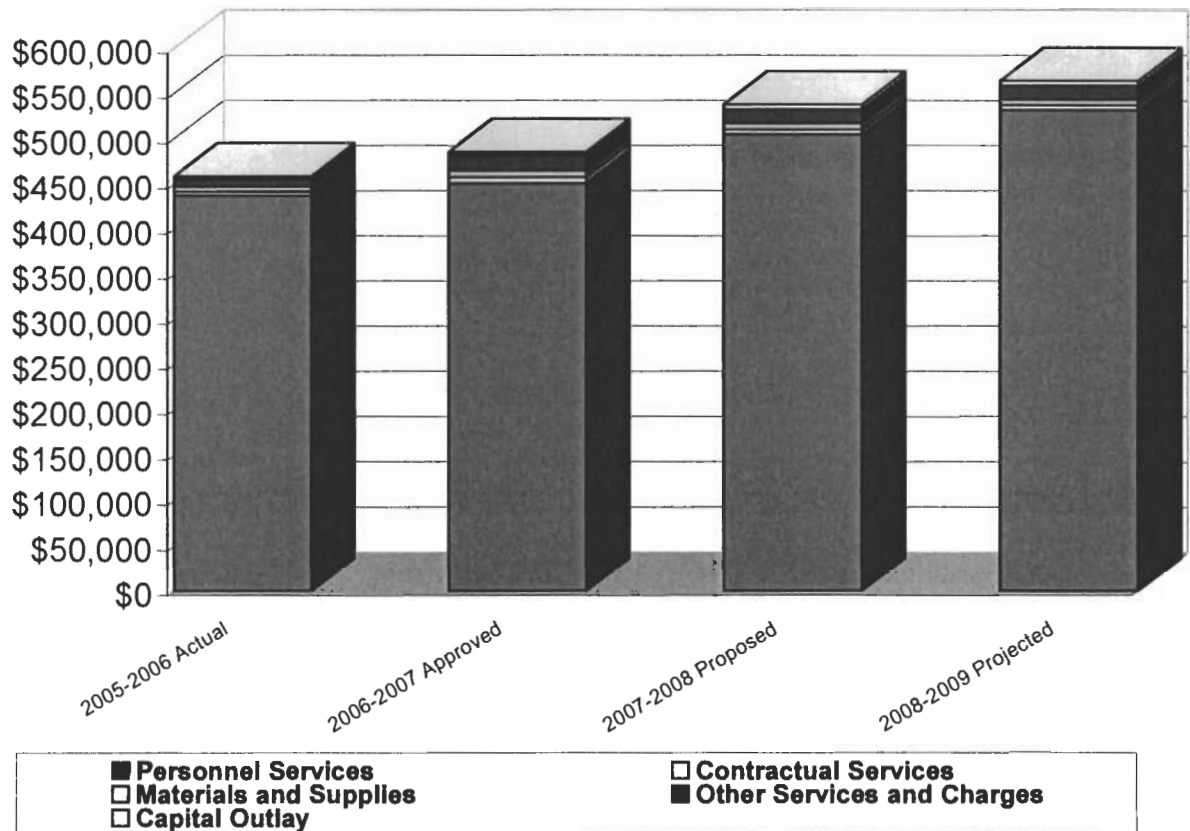
Total New Program Costs \$ 40,027 \$ 55,772 \$ 55,772

Purchasing Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$437,131	\$450,923	\$504,648	\$53,725	11.91%	\$531,723
Contractual Services	4,312	6,728	5,378	(1,350)	-20.07%	5,478
Materials and Supplies	5,825	7,475	7,350	(125)	-1.67%	6,600
Other Services and Charges	8,478	17,000	15,350	(1,650)	-9.71%	15,350
Capital Outlay	3,063	3,400	5,325	1,925	56.62%	5,325
Total Expenditures:	\$458,809	\$485,526	\$538,051	\$52,525	10.82%	\$564,476
Expenditures per Capita:	\$5.18	\$5.39	\$5.74			\$5.79

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Purchasing Technician	18-1	\$31,153	41,149
Total - New Programs Funded		<u>\$31,153</u>	<u>\$41,149</u>

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Purchasing Status Quo							
1	6116-100-18000	Desktop computer with monitor, recordable CD ROM & software	Scheduled replacement	\$1,700	\$75	1	\$1,775
2	6116-100-18000	Desktop computer with monitor, recordable CD ROM & software	Scheduled replacement	1,700	75	1	1,775
						Sub-Total	\$3,550
						Sub-Total Status Quo	\$3,550
New Programs							
1	6116-100-18000	Desktop computer	Purchasing Tech	\$1,700	\$75	1	\$1,775
						Sub-Total	\$1,775
						Sub-Total New Programs	\$1,775
						Total Capital Outlay 2007-2008	\$5,325

New Program Worksheet
General Fund
Purchasing

 Department # 18000

 Division # 000

 Fiscal Year Implemented 2007-2008

 Program Purchasing Technician

 Priority # 1
Program Description & Justification (attach additional pages if needed)

This program will fund the addition of a Purchasing Technician position (1.0 FTE). A Purchasing Technician is needed to address the growing need in Purchasing for an entry-level position to perform clerical duties and provide a higher level of customer service to all users. Duties of the Purchasing Technician will include data entry into the automated purchasing system to create required documentation for the creation of purchase orders from purchase request submitted from the City departments; review of purchase requests to assure proper preparation with required documentation and signatures; data entry for other procurement activities as required; maintain files within the procurement activity; maintain bid files, product information, bidders lists, and vendor lists; log and track contract information exchange; and provide initial customer service interaction with program users. Will also perform other related duties as assigned.

This position will work closely with the Purchasing Assistant in performance of duties and assignment of responsibilities. The Purchasing Technician will have varied responsibilities to include Purchasing, Solicitation, Program and Contract responsibilities.

It is anticipated that the addition of this position to current staff will result in reassignment of higher level tasks to the Purchasing Assistant, creating more productive use of their abilities and enhancing the potential for upward growth within the department.

Please indicate if this is a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program

Performance Measurements

Due to activities associated with the continuous growth of the City, the Purchasing Department will see increasing volume of purchasing requests, program demands, contractual necessities and solicitation involvement. This position would assist with mail, filing, scanning, data entry, etc. in all Purchasing areas to improve workflow efficiency, document maintenance, process accountability and customer service response. It is anticipated that the addition of this position to the Purchasing staff will encourage higher level job duties and responsibilities for non-management employees, resulting in career growth training and experience. This position would centralize clerical and administrative duties; elevate work level assignments within current Purchasing staff; and support Purchasing Assistants with data entry and customer service.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 06-07	Est. 07-08	Proposed Without New Program	Proposed With New Program
Purchasing Technician would assume approximately 50% of current workload of Purchasing Assistants	0 hours	2080 hours	\$27,612 (PA cost)	\$26,889 (PT cost)
Consequent reassignment of Buyer duties would result in shift of 33% of current workload to Purch. Assistants	0 hours	2080 hours	\$37,918.40 (B/P cost)	\$27,612 (PA cost)

Restructure of workload would allow for increased specialization and broaden customer service for all staff members.

Division Goal(s) Affected

Goal 5: Plan and Implement effective and efficient services within the City's financial capacity to meet the needs of residents, customers and employees.

- * Continually improve the organization's performance by focusing on work culture, innovation, customer service, process improvement and personal growth (City Goal 5.2).
- * Utilize technology to provide efficient, cost-effective customer services (City Goal 5.5).
- * Establish partnerships among the City, other local governments, local businesses and social service providers to address regional issues and provide improved services (City Goal 5.6).

Goal 6: The City of Round Rock will communicate openly and effectively with its citizens, employees, the media, public and private organizations, and visitors.

- * Quickly respond to citizen complaints and suggestions (City Goal 6.3).
- * Develop programs and policies that enhance internal communications among various departments and employees (City Goal 6.5).

Total FTEs

1.00
Total New Program Costs
\$ \$31,153

New Program Worksheet

General Fund

18000

Purchasing

Division # 000

Fiscal Year Implemented 2007-2008

Program Purchasing Technician

Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
5211	Phone	\$ 200
		\$
		\$
Total Contractual Services		\$ 200

2007-2008	YR 2	YR 3
\$ 200	\$ 200	\$ 200

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5305	Desk, Chair	\$ 750
5316	Supplies	\$ 250
		\$
		\$
Total Materials and Supplies		\$ 1,000

2007-2008	YR 2	YR 3
\$ 1,000	\$ 250	\$ 250

Other Expenses		
Acct. #	Quantity / Description	Amount
5434	Training & Education	\$ 1,000
		\$
		\$
Total Other Expenses		\$ 1,000

2007-2008	YR 2	YR 3
\$ 1,000	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6116	Desktop + CD Burner	\$ 1,775
		\$
		\$
		\$
		\$
Total Capital Outlay		\$ 1,775

2007-2008	YR 2	YR 3
\$ 1,775	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	FY 3 (12 mos)
6	Purchasing Technician	8	2,241	1.00	17,928	26,889	26,889
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTEs				1.00	17,928	26,889	26,889
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						1.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	FY 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
		Elig. Pers	No. of Weeks				
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			1,371	2,057	2,057	
Insurance	(Equals No. of Mos. x \$695)			5,560	8,340	8,340	
TMRS	(Equals Total Salaries x 0.121)			2,169	3,254	3,254	
Workers' Comp.	0.00093 X Total Salaries			17	25	25	
TWC (Unemployment)	1.00 Persons x \$9000 x .015			135	135	135	
TOTAL PERSONNEL COSTS				27,178	40,699	40,699	

Total New Program Costs

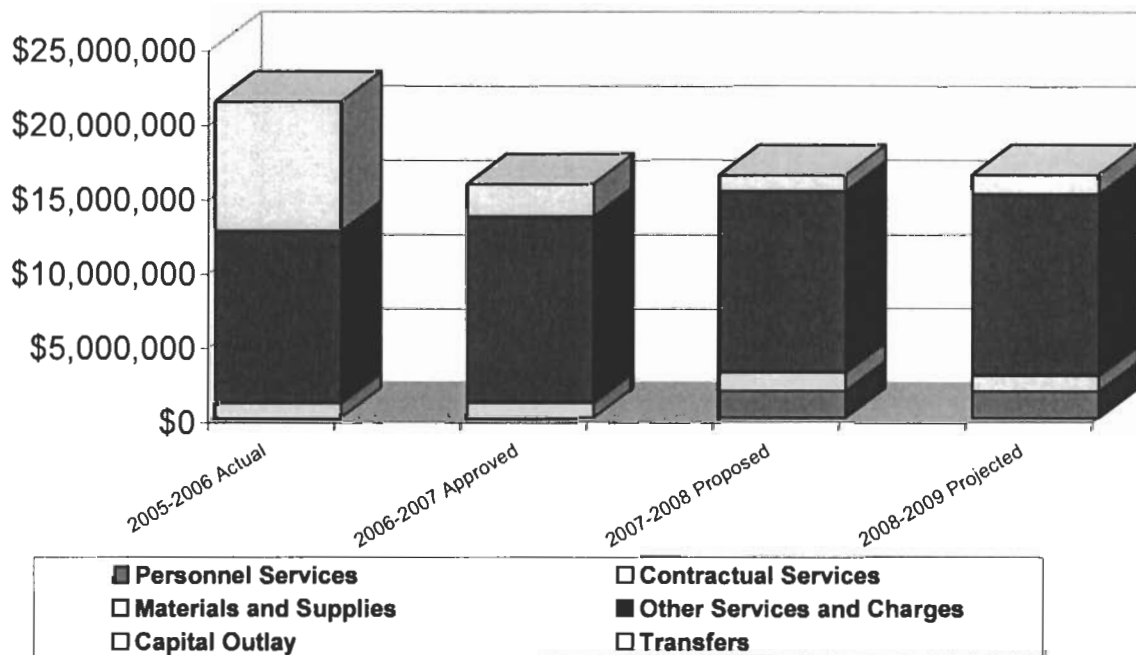
\$ 31,153 \$ 41,149 \$ 41,149

General Services Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$0	\$0	\$1,800,000	\$1,800,000	0.00%	\$1,800,000
Contractual Services	953,787	991,700	1,233,471	241,771	24.38%	1,048,951
Materials and Supplies	50,212	81,800	71,800	(10,000)	-12.22%	71,800
Other Services and Charges	11,588,493	12,468,300	12,151,406	(316,894)	-2.54%	12,160,406
Capital Outlay	0	18,000	18,000	0	0.00%	18,000
Transfers	8,725,000	2,201,000	1,100,000	(1,101,000)	-50.02%	1,325,000
Total Expenditures:	\$21,317,492	\$15,760,800	\$16,374,677	\$613,877	3.89%	\$16,424,157
Expenditures per Capita:	\$240.88	\$174.93	\$174.76			\$168.45

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
None		\$0	\$0
Total - New Programs Funded		<u>\$0</u>	<u>\$0</u>

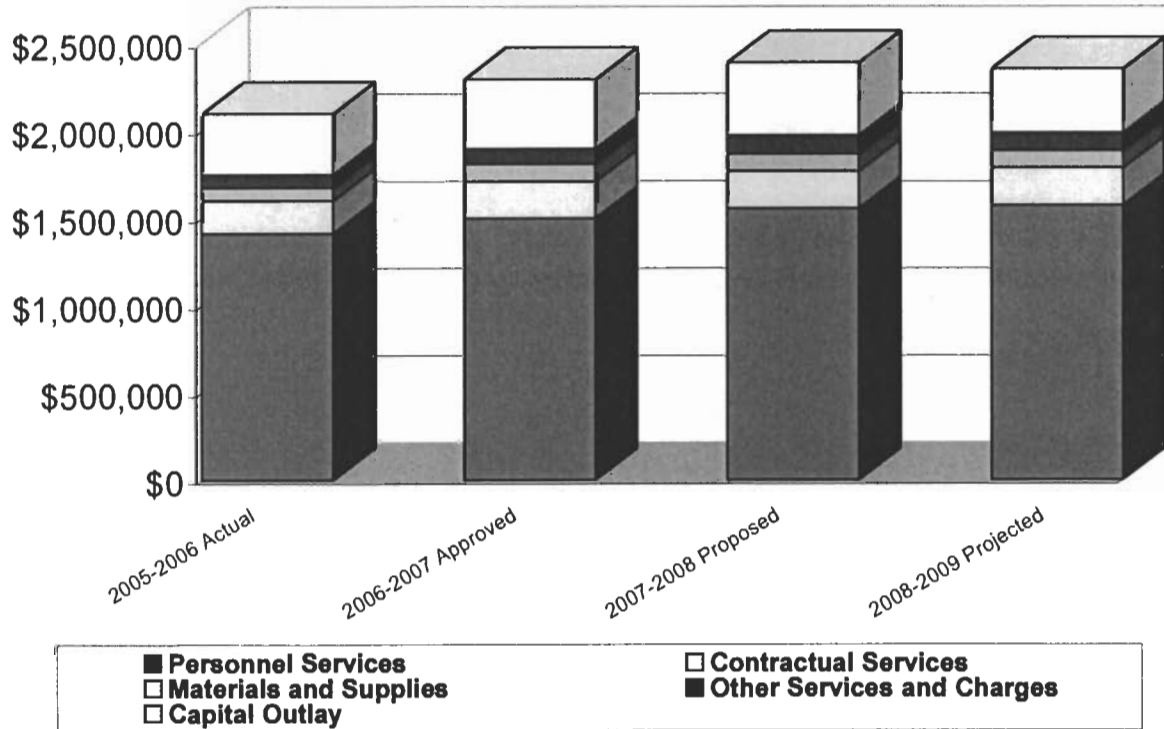
Priori	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
General Services							
Status Quo							
1	6112-100-19000	A/C Compressor	Replace A/C units	\$18,000	\$0	1	\$18,000
						Sub-Total	\$18,000
Total Capital Outlay 2007-2008							\$18,000

Library Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$1,413,842	\$1,497,815	\$1,553,999	\$56,183	3.75%	\$1,572,828
Contractual Services	184,178	208,578	211,636	3,058	1.47%	211,025
Materials and Supplies	77,411	101,350	99,492	(1,858)	-1.83%	100,682
Other Services and Charges	74,035	87,488	106,900	19,412	22.19%	101,459
Capital Outlay	348,919	396,600	414,055	17,455	4.40%	364,900
Total Expenditures:	\$2,098,385	\$2,291,831	\$2,386,081	\$94,250	4.11%	\$2,350,894
Expenditures per Capita:	\$23.71	\$25.44	\$25.47			\$24.11

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Public PC Print Management Control	20-1	\$14,040	\$1,589
Self Check	20-2	42,600	0
eAudiobooks	20-3	8,000	8,000
Total - New Programs Funded		\$64,640	\$9,589

**Capital Outlay
2007-2008**

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of Items	Total
Library							
Status Quo							
		Library Domain Controller [Moved from IT 2006 - 2007 Capital Budget]	Purchased 2003 - out of warranty primary server	\$5,500	\$0	1	\$5,500
1	6116-100-20000						
13	6116-100-20008	16 Adult int stations	5 yr replacement plan	1,000	0	16	16,000
14	6116-100-20000	PatB Workstation	5 yr replacement plan	1,300	0	1	1,300
16	6116-100-20000	Dales Laptop	5 yr replacement plan	2,500	0	1	2,500
			Sub-Total				\$25,300
2	6122-100-20000	Collection for library staff	Materials related to profession- professional growth	\$1,200	\$0	1	\$1,200
3	6122-100-20008	Fiction collection	Maintenance of collection; move graphic novels to children's	52,000	0	1	52,000
			Maintenance of collection; moved \$6000 in graphic novels to children's from fiction; make up \$4300 loss of CTLS funding	71,800	0	1	71,800
4	6122-100-20009	Children's collection					\$125,000
			Sub-Total				
8	6123-100-20000	Collection for library staff	Maintenance of collection	\$1,100	\$0	1	\$1,100
9	6123-100-20008	Collection for adults	Maintenance of collection	12,000	0	1	12,000
10	6123-100-20009	Collection for children	Maintenance of collection	2,000	0	1	2,000
			Sub-Total				\$15,100
6	6124-100-20008	Collection for adults	Maintenance of collection; circulation greater than 30% in some areas	\$52,480	\$0	1	\$52,480
7	6124-100-20009	Collection for children	Maintenance of collection (112% increase in use last year); make up \$4300 loss of CTLS money; provide add'l funds for duplicates	36,000	0	1	36,000
			Sub-Total				\$88,480
11	6125-100-20008	Law Library	Maintenance of collection	\$4,800	\$0	1	\$4,800
			Sub-Total				\$4,800
5	6132-100-20008	Adult collection	Maintenance of collection	\$63,600	\$0	1	\$63,600
			Sub-Total				\$63,600
17	6133-100-20008	Adult collection	Maintenance of collection (amount reduced mid year 2006- 2007)	\$38,000	\$0	1	\$38,000
			Sub-Total				\$38,000
			Sub-Total Status Quo				\$360,280
New Programs							
2	6112-100-20008	Self Check	Patron self check out materials	\$17,500	\$1,300	2	\$37,600
			Sub-Total				\$37,600
1	6116-100-20008	Coin Op attachment	self admin of coin charged printing by Patrons	\$5,180	\$0	1	\$5,180
			Sub-Total				\$5,180
1	6127-100-20008	Software to run Envisionware	Coin operated printer management software interface	\$5,995	\$0	1	\$5,995
2	6127-100-20008	SIP License	bridge self check machine to Library database	5,000	0	1	5,000
			Sub-Total				\$10,995
			Sub-Total New Programs				\$53,775
			Total Capital Outlay 2007-2008				\$414,055

New Program Worksheet

General Fund

Library

Department # 20000

Division # 008

Fiscal Year Implemented 2007-2008

Program Public PC Print Management Control

Priority # 1

Program Description & Justification (attach additional pages if needed)

Software to replace our current public PC management software. Our current PC software does not interface with our library automation system, causing extra staff time to maintain two patron databases. The new software interfaces with our print software, plus, the coin-op that comes with it will allow full self-service printing and computer use for our customers, saving much staff time.

The software will also verify that the patron is on good standing or what they owe. Currently the two tracking systems don't communicate with each other which causes the staff to verify the patron's standing manually using additional staff time for that operation.

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program
Performance Measurements**Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:**

Currently, if a patron wants to use a computer in the library, he must first get a library card on 1st floor, and then go to the second floor to get his library card number added to a second database at the reference desk so he/she can use one of the computers. With the PC Management control software, the patron would only have to do one thing: register for a library card, then he could go to the second floor and automatically use the adult computers using his library card number. This reduces the steps in the process, cutting down staff time as well as making it easier on the customer--the customer only has to stop at one desk instead of two. In addition, staff spends many hours each week taking patrons' money for computer print-outs and retrieving print-outs for patrons. With the PC management control software, the patron would put their money into a machine and retrieve the print-outs themselves, again this will reduce staff time and make things easier for the customer (they won't have to wait in lines at the reference desk for their print-outs).

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
Staff Time in Administering Print jobs	432 hours	500 hours	500 hours	30 hours
Staff Time in Maintaining second database	296 hours	350 hours	350 hours	10 hours

Division Goal(s) Affected

- Improve and expand facilities to meet the needs of the community. (City Goal 5)
- Have adequate equipment, software, and related services to meet staff and public needs. (City Goal 5)

Total FTEs

0.00

Total New Program Costs

\$

\$14,040

New Program Worksheet

General Fund

20000

Library

Division # 008
 Program Public PC Print Management Control

Fiscal Year Implemented 2007-2008
 Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
5240	Envisionware Services	\$ 2,865
		\$
		\$
Total Contractual Services		\$ 2,865

2007-2008	YR 2	YR 3
\$ 2,865	\$ 1,589	\$ 1,744

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Materials and Supplies		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$	\$

Capital Outlay (Fill out Cap Otly Form)		
Acct. #	Quantity / Description	Amount
		\$
6116-20008	Coin op attachment	\$ 5,180
6127-20008	Envisionware Software Licenses	\$ 5,995
		\$
		\$
		\$
Total Capital Outlay		\$ 11,175

2007-2008	YR 2	YR 3
\$ 11,175	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
		Elig. Pers No. of Weeks					
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRS	(Equals Total Salaries x 0.121)			0	0	0	
Workers' Comp.	0.00095 X Total Salaries			0	0	0	
TWC (Unemployment)	0.00 Persons x \$9000 x .015			0	0	0	
TOTAL PERSONNEL COSTS				0	0	0	

Total New Program Costs \$ 14,040 \$ 1,589 \$ 1,744

New Program Worksheet

General Fund

Library

Department # 20000

Division # 008

Fiscal Year Implemented 2007-2008

Program Self Check

Priority # 2

Program Description & Justification (attach additional pages if needed)

We would place the two four year LEASE Self Checks downstairs at the check-out desk. They would be side by side which would make them accessible to the self help hold section we are hoping to have in place before October. Having both self checks work exactly the same would make it easier for the customers to use. We currently have two that work quite differently and it causes confusion with the customers. The newest self check at the circulation desk will be moved upstairs to make it more efficient for the customers who are using the non-fiction and fiction sections. The will help enormously during the summer reading program (SRP) because the adults who are strictly using items from upstairs will not have to contend with the long lines circulation has during SRP programs. The second floor staff has been cross training to be able to handle circulation issues that might block a customer from using the self check. The old self check is still working, however it will not work when we go to a new ILS. We have had the old self check since 1996 and it is no longer under warranty.

Please indicate if this a new program or if it will support an established program:

☐ New Program☒ Additions/Changes to Existing Program**Performance Measurements**

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

The goal is to add self-checks through the next decade to slowly replace the day-to-day routine tasks of public service staff, allowing them to serve the public with more pressing issues more effectively. This will also slow down the number of new public service personnel at the downtown location over the course of the next decade.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
% of checkouts through self-checks	14.88%	15%		15%
If the old Self Check quits working (no maintenance available)			10%	
Leasing two new Self Checks			0%	15%
Note: a total of 30% if funded and the old self check keeps working				

Division Goal(s) Affected

Goal 5: Have adequate equipment, software, and related services to meet staff and public needs.

Total FTEs

0.00

Total New Program Costs

\$ \$42,600

New Program Worksheet

General Fund

20000

Library

Division # 008
 Program Self Check

Fiscal Year Implemented 2007-2008
 Priority # 2

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6112	Equipment & Machinery	\$ 37,600
6127	Computer software - SIP License	\$ 5,000
		\$
		\$
		\$
Total Capital Outlay		

2007-2008 YR 2 YR 3
 \$ 42,600 \$ 0 \$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTEs				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Hours Hourly Rate							
Overtime	0	30	x 1.5	0	0	0	
Elig. Pers No. of Weeks							
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRs	(Equals Total Salaries x 0.121)			0	0	0	
Workers' Comp.	0.00095	X Total Salaries		0	0	0	
TWC (Unemployment)	0.00	Persons x \$9000 x .015		0	0	0	
TOTAL PERSONNEL COSTS					0	0	

Total New Program Costs

\$ 42,600 \$ 0 \$ 0

New Program Worksheet

General Fund

Library

Department # 20000

Division # 008

Fiscal Year Implemented 2007-2008

Program eAudiobooks

Priority # 3

Program Description & Justification (attach additional pages if needed)

eAudiobooks are recorded books which are downloadable to a personal MP3 player, in the same way as songs are downloaded. The listener can then hear the book while traveling, exercising, etc. This new format is becoming increasingly popular and is now spreading beyond the largest city libraries to cities such as Round Rock, and smaller.

In FY 07, the Friends of the Library purchased a subscription to this service (for 12 months through February 2008) for the Library to test the acceptability of this program. Given the interest shown by library users, we are confident that this service will be popular and therefore present it as a new program for FY 08 to permit renewal of the service to be paid from city funds. Subscription to the eAudiobook service was made possible by our joining in a consortium of local public libraries organized by the Central Texas Library System, Inc., who negotiated a reduced subscription price for consortium members (approx 50% reduction).

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program
Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

MP3 players are widely used in Round Rock for listening to music. They work equally well for audio books. They allow listeners to enjoy a book while on the move, exercising, etc. We envision that this ability to download titles from the library will become widely accepted by those patrons using MP3 players which accept Windows Media files.

Performance will be measured by monthly user statistics. Statistics for the first month's usage are not available.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Est. 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
Downloadable audio book circulation	0	1,500	0	3,000 ???

Division Goal(s) Affected

Goal 6: continue to develop existing services and/or institute new services to meet user needs.

Total FTEs

0.00

Total New Program Costs

\$ \$8,000

New Program Worksheet

General Fund

20000

Library

Division # 008
 Program eAudiobooks

Fiscal Year Implemented 2007-2008
 Priority # 3

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
5477-20008	Lease fee	\$ 8,000
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 8,000	\$ 8,000	\$ 8,000

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 0	\$	\$

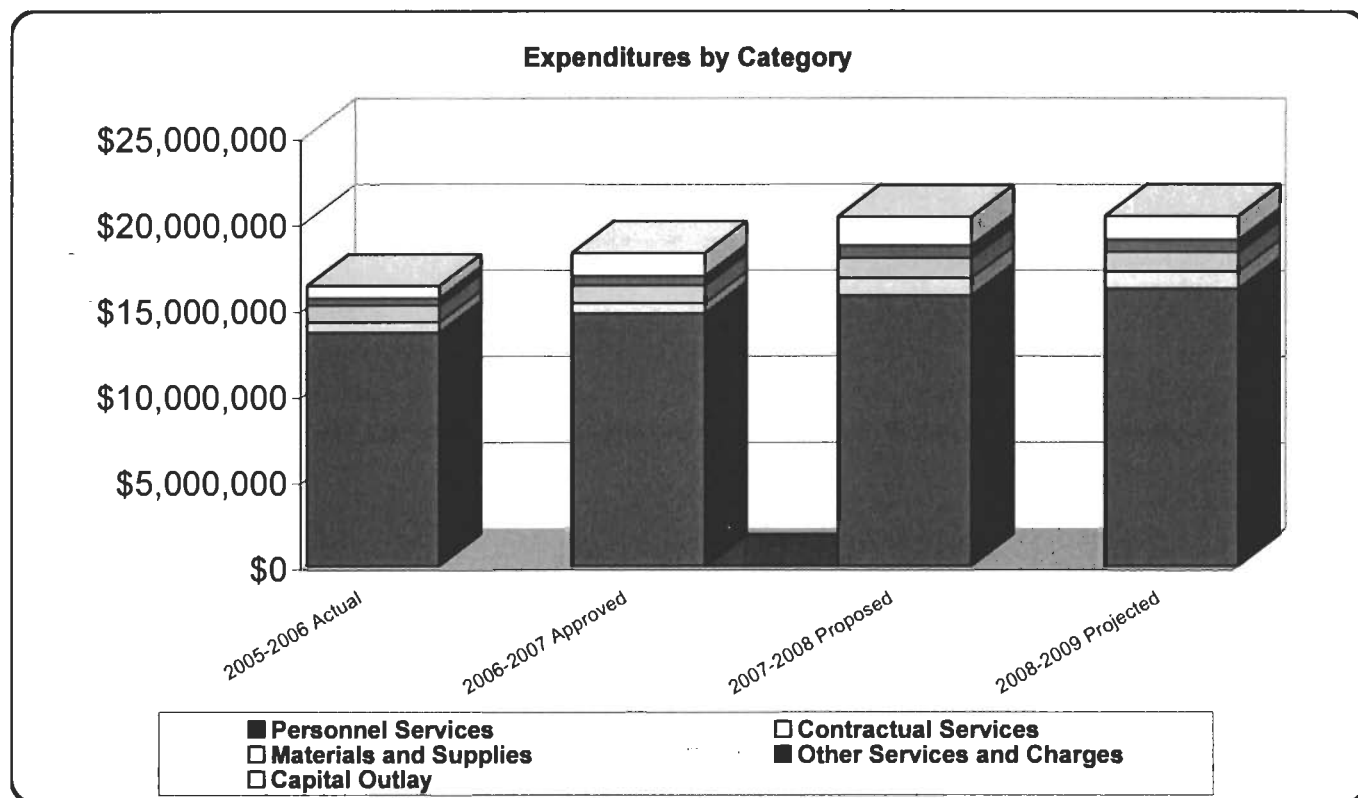
PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTEs				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
	Hours	Hourly Rate					
Overtime	0	30	x 1.5	0	0	0	
	Elig. Pers. No. of Weeks						
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$820)			0	0	0	
TMRs	(Equals Total Salaries x 0.12)			0	0	0	
Workers' Comp.	0.00071	X Total Salaries		0	0	0	
TWC (Unemployment)	0.00	Persons x \$9000 x .015		0	0	0	
TOTAL PERSONNEL COSTS				0	0	0	

Total New Program Costs	\$ 8,000	\$ 8,000	\$ 8,000
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Police Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$13,541,248	\$14,639,474	\$15,685,716	\$1,046,242	7.15%	\$16,093,604
Contractual Services	601,045	597,619	998,067	400,448	67.01%	987,022
Materials and Supplies	966,855	1,016,940	1,168,161	151,221	14.87%	1,123,813
Other Services and Charges	424,244	552,430	710,840	158,410	28.68%	709,740
Capital Outlay	716,387	1,340,049	1,696,410	356,361	26.59%	1,388,027
Transfers	16,090	0	0			0
Total Expenditures:	\$16,265,869	\$18,146,511	\$20,259,194	\$2,112,683	11.64%	\$20,302,206
Expenditures per Capita:	\$183.80	\$201.40	\$216.21			\$208.23



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Patrol Officers & Sergeant	21-1	\$487,287	\$320,963
CID Detectives	21-2	149,229	126,033
Total - New Programs Funded		\$636,516	\$446,996

**Capital Outlay
2007-2008**

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Police							
Status Quo							
72	6112-100-21000	Dumbbell set	Replace worn-out equipment	\$3,146	\$0	1	\$3,146
--	6112-100-21002	Equipment for marked police vehicles	Essential part of replacing vehicles	1,700	0	16	27,200
--	6112-100-21002	Equipment for unmarked police vehicles	Essential part of replacing vehicles	1,700	0	2	3,400
--	6112-100-21002	Equipment for animal control trucks	Essential part of replacing vehicles	7,000	0	1	7,000
						Sub-Total	\$40,746
--	6113-100-21002	Communications equipment for marked police vehicles	Essential part of replacing vehicles	\$3,400	\$0	16	\$54,400
--	6113-100-21002	Communications equipment for unmarked police vehicles	Essential part of replacing vehicles	3,400	0	2	6,800
--	6113-100-21002	Communications equipment for animal control vehicles	Essential part of replacing vehicles	3,400	0	1	3,400
						Sub-Total	\$64,600
1	6114-100-21002	Crown Victoria - UNM	Replacement police vehicle	\$33,000	\$13,677	1	\$46,677
2	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
3	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
4	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
5	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
6	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
7	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
8	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
9	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
10	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
11	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
12	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
13	6114-100-21002	Crown Victoria - UNM	Replacement police vehicle	33,000	13,677	1	46,677
14	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
15	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
16	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
17	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
18	6114-100-21002	Crown Victoria - MRK	Replacement police vehicle	34,000	16,739	1	50,739
19	6114-100-21002	1/2-ton, EC, LB	Replacement police vehicle	17,000	7,687	1	24,687
						Sub-Total	\$929,860
73	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	\$5,590	\$0	0	\$0
74	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	5,590	0	0	0
75	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	5,590	0	0	0
76	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	5,590	0	0	0
77	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	5,590	0	0	0
78	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	5,590	0	0	0
79	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	5,590	0	0	0
80	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	5,590	0	0	0
81	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	5,590	0	0	0
82	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	5,590	0	0	0
83	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	5,590	0	0	0
84	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	5,590	0	0	0
85	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	5,590	0	0	0
86	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	5,590	0	0	0

**Capital Outlay
2007-2008**

Capital Outlay Account			Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Priority #	#	Item Description					
87	6115-100-21002	Vehicle digital video system	Replace existing in-car video system	5,590	0	0	0
					Sub-Total		\$0
20	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	\$4,200	\$0	1	\$4,200
21	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
22	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
23	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
24	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
25	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
26	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
27	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
28	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
29	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
30	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
31	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
32	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
33	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
34	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
35	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
36	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
37	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
38	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
39	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
40	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
41	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
42	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
43	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
44	6116-100-21002	Mobile Computer Terminal	Replace equip leaving warranty	4,200	0	1	4,200
				Server will be leaving warranty during the fiscal year			
45	6116-100-21006	Computer crimes server		13,000	0	1	13,000
48	6116-100-21000	Desktop computer	Replace 7-year-old computer	1,750	0	1	1,750
49	6116-100-21000	Desktop computer	Replace 7-year-old computer	1,750	0	1	1,750
50	6116-100-21000	Desktop computer	Replace 7-year-old computer	1,750	0	1	1,750
51	6116-100-21000	Desktop computer	Replace 7-year-old computer	1,750	0	1	1,750
52	6116-100-21000	Laptop computer	Replace 6-year-old computer	2,000	0	1	2,000
53	6116-100-21000	Desktop computer	Replace 6-year-old computer	1,750	0	1	1,750
54	6116-100-21000	Laptop computer	Replace 6-year-old computer	2,000	0	1	2,000
55	6116-100-21000	Desktop computer	Replace 6-year-old computer	1,750	0	1	1,750
56	6116-100-21000	Desktop computer	Replace 6-year-old computer	1,750	0	1	1,750
57	6116-100-21000	Desktop computer	Replace 6-year-old computer	1,750	0	1	1,750
58	6116-100-21000	Desktop computer	Replace 6-year-old computer	1,750	0	1	1,750
59	6116-100-21000	Laptop computer	Replace 6-year-old computer	2,000	0	1	2,000
60	6116-100-21000	Laptop computer	Replace 5-year-old computer	2,000	0	1	2,000
61	6116-100-21000	Laptop computer	Replace 5-year-old computer	2,000	0	1	2,000
62	6116-100-21000	Desktop computer	Replace 5-year-old computer	1,750	0	1	1,750
63	6116-100-21000	Desktop computer	Replace 5-year-old computer	1,750	0	1	1,750
64	6116-100-21000	Laptop computer	Replace 5-year-old computer	2,000	0	1	2,000
65	6116-100-21000	Desktop computer	Replace 5-year-old computer	1,750	0	1	1,750
66	6116-100-21000	Desktop computer	Replace 5-year-old computer	1,750	0	1	1,750
67	6116-100-21000	Laptop computer	Replace 5-year-old computer	2,000	0	1	2,000
--	6116-100-21002	Computer equipment for marked police vehicles	Essential part of replacing vehicles	0	5,100	16	81,600
--	6116-100-21002	Computer equipment for unmarked police vehicles	Essential part of replacing vehicles	0	5,100	2	10,200
--	6116-100-21002	Computer equipment for animal control vehicles	Essential part of replacing vehicles	0	5,100	1	5,100
					Sub-Total		\$251,650
46	6127-100-21000	Comp.-Aided Dispatch Monitor Licenses	Ensures we have licenses for every version we are using	\$1,500	\$0	5	7,500
47	6127-100-21000	Records Management System (PISTOL) Licenses	Ensures we have licenses for every version we are using	1,700	0	25	42,500
					Sub-Total		\$50,000
				Sub-Total Status Quo			\$1,336,856
New Programs							
1	6112-100-21002	Equipment - vehicle	New Patrol offices	\$1,700	\$0	5	\$8,500
					Sub-Total		\$8,500

New Program Worksheet

General Fund

Police

Department # 21000
 Division # 002
 Program Patrol Officers & Sergeant

Fiscal Year Implemented 2007-2008
 Priority # 1

Program Description & Justification (attach additional pages if needed)

This program adds four police officer positions in the Patrol Division to allow the division to maintain service levels amid growth in demand for police services. In addition, this program adds a Patrol Sergeant to maintain an appropriate span of control.

As part of the 10-year plan process, the Department in 2005 developed a staffing formula to better forecast its future staffing needs. This formula goes well beyond the officers-to-1,000-residents benchmark that the Department previously used as a touchstone for staffing needs. The forecasted police officer position needs are the result of a staffing formula based on officers' capacity to respond to the city's forecasted police activity level for a given year. Generally, this formula is based on (a) forecasting externally generated police events, (b) the average time required to handle each call, (c) the number of officers available to respond, and (d) the average annual amount of time an officer is available to handle calls.

The result of these calculations establish the number of personnel needed to respond to the external (citizen) demand for service and the internal need for support services -- thus, producing a baseline staff increase necessary to maintain existing levels of service.

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program

Performance Measurements

Based on the staffing formula, the Department expects to spend about 62,000 man hours in FY 2006-07 performing direct police patrol activities in the City. These hours are spent responding to requests for police service from citizens and proactive self-initiated activities like traffic enforcement and investigating suspicious activity.

The staffing formula is designed to ensure an adequate amount of time is available during officers' shifts to engage in proactive, self-initiated activities; staffing pressures can be expected to be felt first in this area. In other words, police officers responds to dispatched calls first and engages in proactive activities as time permits.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

<u>Performance Measurement</u>	<u>Actual 2006</u>	<u>Est. 2007</u>	<u>Proposed Without New Program</u>	<u>Proposed With New Program</u>
Total man-hours available for dispatched & self-initiated calls	60,636	62,152	62,152	65,184
Total number of self-initiated police activities	56,164	65,982	64,400	66,063
Total number of dispatched calls for police service	52,085	52,507	55,393	55,393

Division Goal(s) Affected

Enhance Staff Capacity and Capabilities (City Goals 5.1-3 and 5.5)

Total FTEs

6.00

Total New Program Costs

\$

\$487,287

New Program Worksheet

General Fund

21000

Police

Division # 002
 Program Patrol Officers & Sergeant

Fiscal Year Implemented 2007-2008
 Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
5209	Telephones-Wireless	\$ 1,000
5211	Telephones-Landline	\$ 1,420
5225	Psych/Drug Testing	\$ 5,000
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 7,420	\$ 1,536	\$ 1,536

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5315	Supplies	\$ 6,705
5316	Office Supplies	\$ 750
5322	Supplies - Investigations	\$ 1,000
5326	Vehicle Equipment	\$ 12,260
5334	Uniforms/Equipment	\$ 17,186
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 37,901	\$ 1,400	\$ 1,400

Other Expenses		
Acct. #	Quantity / Description	Amount
5414	Dues and Subscriptions	\$ 375
5434	Training	\$ 5,000
5462	Weapons Qualifications	\$ 2,000
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 7,375	\$ 5,900	\$ 5,900

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6112	Equipment (Vehicle)	\$ 8,500
6113	Radios	\$ 38,405
6114	Mobile Equipment	\$ 193,694
6116	Computer (Vehicle)	\$ 25,500
6127	Software (Vehicle)	\$ 14,000
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 280,098	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
	Police Officer	7	3,402	4.00	95,256	163,296	163,296
	Police Sergeant	3	4,756	1.00	14,268	57,073	57,073
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				5.00	109,524	220,369	220,369
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						5.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	100	20	x 1.5	0	3,000	3,000	
		Elig. Pers	No. of Weeks				
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			8,379	17,088	17,088	
Insurance	(Equals No. of Mos. x \$695)			21,545	41,700	41,700	
TMRS	(Equals Total Salaries x 0.121)			13,252	27,028	27,028	
Workers' Comp.	0.0102	X Total Salaries		1,117	2,268	2,268	
TWC (Unemployment)	5.00	Persons x \$9000 x .015		675	675	675	
TOTAL PERSONNEL COSTS				154,492	312,127	312,127	
Total New Program Costs				\$ 487,287	\$ 320,963	\$ 320,963	

New Program Worksheet

General Fund

Police

Department # 21000
 Division # 006
 Program CID Detectives

Fiscal Year Implemented 2007-2008
 Priority # 2

Program Description & Justification (attach additional pages if needed)

This program adds two detective positions in the Criminal Investigation Division to allow the division to maintain service levels amid growth in the number of investigations resulting from an increasing demand for police services.

As part of the 10-year plan process, the Department in 2005 developed a staffing formula to better forecast its future staffing needs. This formula goes well beyond the officers-to-1,000-residents benchmark that the Department previously used as a touchstone for staffing needs. The forecasted detective position needs are derived from a staffing formula based on a patrol officers' capacity to respond to the city's forecasted police activity level for a given year. Generally, this formula is based on (a) forecasting externally generated police events, (b) the average time required to handle each call, (c) the number of officers available to respond, and (d) the average annual amount of time an officer is available to handle calls.

The result of these calculations establish the number of personnel needed to respond to the external (citizen) demand for service and the internal need for support services -- thus, producing a baseline staff increase necessary to maintain existing levels of service.

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program

Performance Measurements

Based on the staffing formula, the Department expects to spend about 62,000 man hours in FY 2006-07 performing direct police patrol activities in the City. These hours are spent responding to requests for police service from citizens and proactive self-initiated activities like traffic enforcement and investigating suspicious activity.

For detectives, the intent is to expand staff in check with the growth in patrol officers. During 2006-07, the division began to experience an increasing case-preparation demands from the District and County attorney populations. The staffing formula will be re-estimated next year to consider this change in business practices.

The impact of growth in police service demand translates into growth in offense reports requiring review and additional investigation by detectives. From 2004-2006, the number of reports in the Department's Records Management system grew from 8,373 to 10,831. Among the growth in investigations conducted by the division are white-collar crimes -- financial and computer-related investigations that require tremendous time investments by detectives.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

Reduce Crime (City Goals 1.1, 1.4, 5.3 and 5.5)
 Enhance Staff Capacity and Capabilities (City Goals 5.1-3 and 5.5)

Total FTEs

2.00

Total New Program Costs

\$

\$149,229

New Program Worksheet

General Fund

21000

Police

Division # 006

Fiscal Year Implemented 2007-2008

Program CID Detectives

Priority # 2

Contractual Services

Acct. #	Quantity / Description	Amount
5211	Telephones	\$ 968
5225	Psych/Drug Testing	\$ 2,000
		\$
Total Contractual Services		\$ 2,968

2007-2008	YR 2	YR 3
\$ 2,968	\$ 768	\$ 768

Materials and Supplies

Acct. #	Quantity / Description	Amount
5305	Furniture	\$ 3,200
5315	Supplies	\$ 3,682
5316	Office Supplies	\$ 2,600
5322	Supplies - Investigations	\$ 400
5326	Vehicle Equipment	\$ 990
5334	Uniforms/Equipment	\$ 6,875
Total Materials and Supplies		\$ 14,546

2007-2008	YR 2	YR 3
\$ 14,546	\$ 1,400	\$ 1,400

Other Expenses

Acct. #	Quantity / Description	Amount
5414	Dues and Subscriptions	\$ 150
5434	Training	\$ 2,000
5462	Weapons Qualifications	\$ 800
Total Other Expenses		\$ 2,950

2007-2008	YR 2	YR 3
\$ 2,950	\$ 5,900	\$ 5,900

Capital Outlay (Fill out Cap Outly Form)

Acct. #	Quantity / Description	Amount
6113	Radios	\$ 15,362
6114	Mobile Equipment	\$ 50,443
6116	Laptop Computers	\$ 4,650
6127	Software (RMS + Vehicle)	\$ 9,000
		\$
Total Capital Outlay		\$ 79,455

2007-2008	YR 2	YR 3
\$ 79,455	\$ 0	\$ 0

PERSONNEL

Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
	Police Officer	5	3,402	2.00	34,020	81,648	81,648
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				2.00	34,020	81,648	81,648

Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired) 2.00

Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
			0.00	0	0	0
			0.00	0	0	0
			0.00	0	0	0
Subtotal Temp				0.00	0	0

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) 0.00

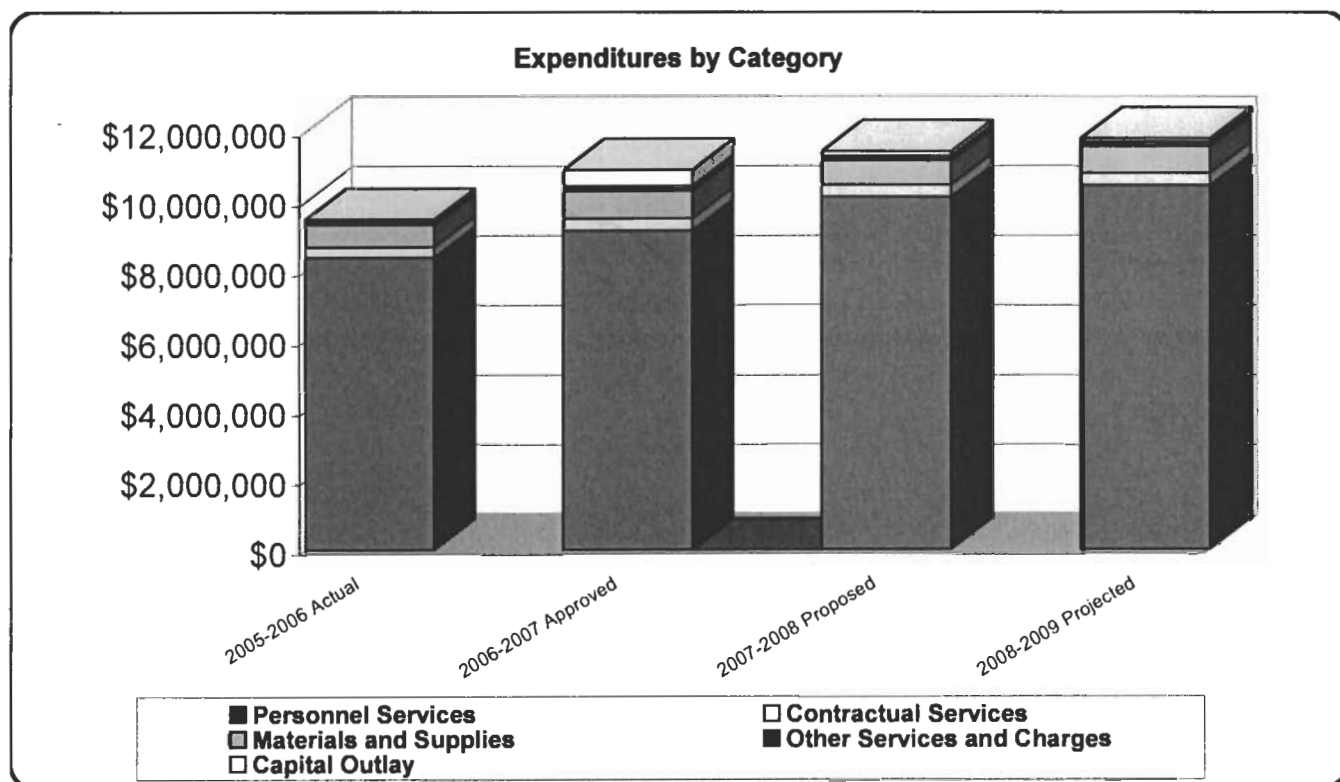
	Hours	Hourly Rate				
Overtime	167	20 x 1.5	833	2,000	2,000	
Standby	0	30 x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)		2,666	6,399	6,399	
Insurance	(Equals No. of Mos. x \$695)		6,950	16,680	16,680	
TMRS	(Equals Total Salaries x 0.121)		4,217	10,121	10,121	
Workers' Comp.	0.0102 X Total Salaries		353	846	846	
TWC (Unemployment)	2.00 Persons x \$9000 x .015		270	270	270	

TOTAL PERSONNEL COSTS 49,310 117,965 117,965**Total New Program Costs** \$ 149,229 \$ 126,033 \$ 126,033

Fire Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$8,410,077	\$9,179,017	\$10,147,884	\$968,866	10.56%	\$10,478,981
Contractual Services	303,686	349,152	342,374	(6,778)	-1.94%	349,544
Materials and Supplies	641,051	795,655	699,248	(96,407)	-12.12%	775,248
Other Services and Charges	125,536	134,055	122,800	(11,255)	-8.40%	122,800
Capital Outlay	23,489	468,730	143,405	(325,325)	-69.41%	99,910
Total Expenditures:	\$9,503,839	\$10,926,610	\$11,455,711	\$529,101	4.84%	\$11,826,483
Expenditures per Capita:	\$107.39	\$121.27	\$122.26			\$121.30



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Department Staffing	22-1	\$160,076	\$209,693
Logistics Technician	22-2	28,800	43,132
Total - New Programs Funded		\$188,876	\$252,825

Capital Outlay 2007-2008

Priori	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Fire							
Status Quo							
7	6112-100-22000	Stepmill PT7000 Stair Master	Has past its lifespan. It is required testing for newly hired firefighters. Current one broke down during testing, borrowed from Austin FD	\$5,500	\$0	1	\$5,500
8	6112-100-22015	Threadmill Supertuff	Has past its lifespan. Numerous breakdowns	4,000	0	1	4,000
						Sub-Total	\$9,500
1	6114-100-22011	F-350, CC 4X4 Diesel	Has been approved and meets replacement condition set by the vehicle Right-Sizing Committee	\$24,000	\$16,000	1	\$40,000
10	6114-100-22020	Ford Explorer	Has been approved and meets replacement condition set by the vehicle Right-Sizing Committee	24,000	500	1	24,500
						Sub-Total	\$64,500
2	6116-100-22000	Cisco Switch 3560, 48TS	Cisco says end of life span. Will not let us buy a warranty.	\$4,600	\$0	3	\$13,800
3	6116-100-22000	Cisco Switch 3560, 24TS	Cisco says end of life span. Will not let us buy a warranty.	2,800	0	1	2,800
4	6116-100-22000	Laptop Dell Latitude	End of life span.	2,200	0	1	2,200
5	6116-100-22000	Panasonic Toughbook CF-30	End of life span and out of warranty	4,985	0	7	34,895
						Sub-Total	\$53,695
9	6121-100-22011	Replace Bay Doors	The bay doors at central need to be replace do to wear and tear - per Pete Domingez	\$2,335	\$0	6	\$14,010
						Sub-Total	\$14,010
						Sub-Total Status Quo	\$141,705
New Programs							
1	6116-100-22017	Desktop Computer	New staffing	\$1,700	\$0	1	\$1,700
						Sub-Total	\$1,700
						Sub-Total New Programs	\$1,700
						Total Capital Outlay 2007-2008	\$143,405

New Program Worksheet

General Fund

Fire

Department # 22000

Division # 017

Fiscal Year Implemented 2007-2008

Program Department Staffing

Priority # 1

Program Description & Justification (attach additional pages if needed)

This program adds four(4) firefighter's positions to staff the fire department to the minimum staffing level to operate the fire apparatus. As part of our 10-year projected budget one of the Department goals is to staff all front line fire apparatuses with a full crew. Currently our front line apparatuses in the Department are frequently staffed below the minimum staffing level and often to meet minimum staffing we have to pay overtime. With the addition of these FTEs, the Fire department will be able to have all the apparatuses in operation.

Please indicate if this a new program or if it will support an established program:

☐ New Program☒ Additions/Changes to Existing Program**Performance Measurements**

To have the required number of firefighters on a fire apparatus; and maintain or reduce the Department's overtime expenditures.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

<u>Performance Measurement</u>	<u>Actual 2006</u>	<u>Est. 2007</u>	<u>Proposed Without New Program</u>	<u>Proposed With New Program</u>
Reduce response time for medical calls	N/A	N/A		Response time will improve

Division Goal(s) Affected

Meet the 6-minute response time and respond to emergencies in a timely, efficient manner. (City Goal 5.3)
 Recruit and maintain a well-trained, diverse, and competitive workforce, and deliver a high level of department performance. (City Goal 5.3)
 Ensure city services, facilities and equipment meets the needs of residents, customers and employees through the development of annual department goals, objectives, and strategic budgeting. (City Goal 5.1)
 Provide a safe environment by promoting a high quality, cost efficient public safety program. (City Goal 5.3)

Total FTEs

4.00

Total New Program Costs

\$ 160,076

New Program Worksheet

General Fund

22000

Fire

Division # 017

Fiscal Year Implemented 2007-2008

Program Department Staffing

Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5314	Fuel	\$ 4,000
5334	4 sets/Uniform	\$ 4,400
5360	4 sets/Protective Gear	\$ 10,604
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 19,004	\$ 4,000	\$ 4,000

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Otly Form)		
Acct. #	Quantity / Description	Amount
6116	Computer	\$ 1,700
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 1,700	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
Firefighter	Firefighter	8	2,867	4.00	91,744	137,616	137,616
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				4.00	91,744	137,616	137,616

Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired) 4.00

Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
			0.00	0	0	0
			0.00	0	0	0
Subtotal Temp				0.00	0	0

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) 0.00

	Hours	Hourly Rate				
Overtime	300	11 x 1.5	5,153	5,153	5,153	
Elig. Pers No. of Weeks						
Standby	0	30 x 30	0	0	0	
FICA (Equals Total Salaries x 0.0765)			7,413	10,922	10,922	
Insurance (Equals No. of Mos. x \$695)			22,240	33,360	33,360	
TMRS (Equals Total Salaries x 0.121)			11,724	17,275	17,275	
Workers' Comp. 0.00587 X Total Salaries			558	828	828	
TWC (Unemployment) 4.00 Persons x \$9000 x .015			540	540	540	

TOTAL PERSONNEL COSTS 139,372 205,693 205,693

Total New Program Costs \$ 160,076 \$ 209,693 \$ 209,693

New Program Worksheet

General Fund

Fire

Department # 22000
 Division # 000
 Program Logistics Technician

Fiscal Year Implemented 2007-2008
 Priority # 2

Program Description & Justification (attach additional pages if needed)

This program is to reestablish a position that was lost due to reclassification. This individual will assist the Logistics Officer in purchasing and managing the physical resources for the Fire Department. Resources include stations, firefighting equipment, personal protective equipment, station clothing and rescue equipment furnishing, janitorial supplies, EMS supplies, office supplies, kitchen supplies, vehicles.

EXAMPLES OF DUTIES:

- Assist in purchasing, warehousing, equipment repair, maintenance of buildings and writing specifications for various fire related items.
- Receives, stores and distributes supplies.
- Works with the fire department personnel, purchasing division and vendors to assure that needed commodity is purchased at best value.
- Assist in the development of annual contracts, expanding and revising existing contracts.
- Educates department personnel on the proper interpretation and application of applicable purchasing policies and regulations.
- Prepares and reviews purchase requests for completeness and ensure they are in compliance with applicable regulations.
- Monitor budgetary expenditures.
- Process training and travel requests for personnel assigned to the Fire Department.
- Maintains a budget history on items purchased by the fire department as measurement for the upcoming FY's budget.
- Assist in maintaining ISO and NFPA inventory, testing and inspection records.
- Assist in maintaining clothing records on all firefighters and record the issue and turn-in of these items.
- Assist in maintaining protective clothing records and have unserviceable items turned in for repair.

Please indicate if this is a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program

Performance Measurements

This position will assist the Logistics Officer in the Fire Department which has seven (7) stations, 124 personnel, twenty-eight (28) vehicle eleven (11) of which are complex fire apparatuses. From past experience and due to the continuous growth of the Fire Department there is an increasing need for a second person to handle the ordering and issuing of station equipment, uniforms, protective gear, and fire equipment. In addition, there is the maintenance of the stations, fire equipment, and protective gear. The coordination of pumper testing, hose testing, aerial testing, ground ladders testing, air cylinders hydro testing; record keeping in accordance with Insurance Services Office, (ISO) and National Fire Protection Association (NFPA) and the Texas Commission of Fire Protection. The scope of work for this position has several variables which must be taken into account when performing these tasks. By filling this position the Fire Department will remain in an excellent state of readiness.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

<u>Performance Measurement</u>	<u>Actual 2006</u>	<u>Est. 2007</u>	<u>Proposed Without New Program</u>	<u>Proposed With New Program</u>
Excellent logistics support	N/A	N/A		

Division Goal(s) Affected

Recruit and maintain a well-trained, diverse, and competitive workforce, and deliver a high level of department performance. (City Goal 5.3)
 Continually improve the organization performance by focusing on work, culture, innovation, customer service, process improvement and personal growth. (City Goal 5.2)
 Provide a safe environment by promoting a high quality, cost efficient public safety program. (City Goal 5.3)

Total FTEs

1.00

Total New Program Costs

\$

\$28,800

New Program Worksheet

General Fund

22000

Fire

Division # 000

Fiscal Year Implemented 2007-2008

Program Logistics Technician

Priority # 2

Contractual Services

Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		\$

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies

Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Materials and Supplies		\$

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses

Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		\$

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outly Form)

Acct. #	Quantity / Description	Amount
6116	1/computer	\$ 1,700
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		\$

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

PERSONNEL

Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
8	A Logistics Tech	8	2,400	1.00	19,200	28,800	28,800
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				1.00	19,200	28,800	28,800

Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired) 1.00

Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
			0.00	0	0	0
			0.00	0	0	0
			0.00	0	0	0
Subtotal Temp				0.00	0	0

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) 0.00

	Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0
	Elig. Pers No. of Weeks					
Standby	0	30	x 30	0	0	0
FICA	(Equals Total Salaries x 0.0765)			1,469	2,203	2,203
Insurance	(Equals No. of Mos. x \$695)			5,560	8,340	8,340
TMRS	(Equals Total Salaries x 0.121)			2,323	3,485	3,485
ers' Comp.	0.00587 X Total Salaries			113	169	169
employment)	1.00	Persons x \$9000 x .015		135	135	135

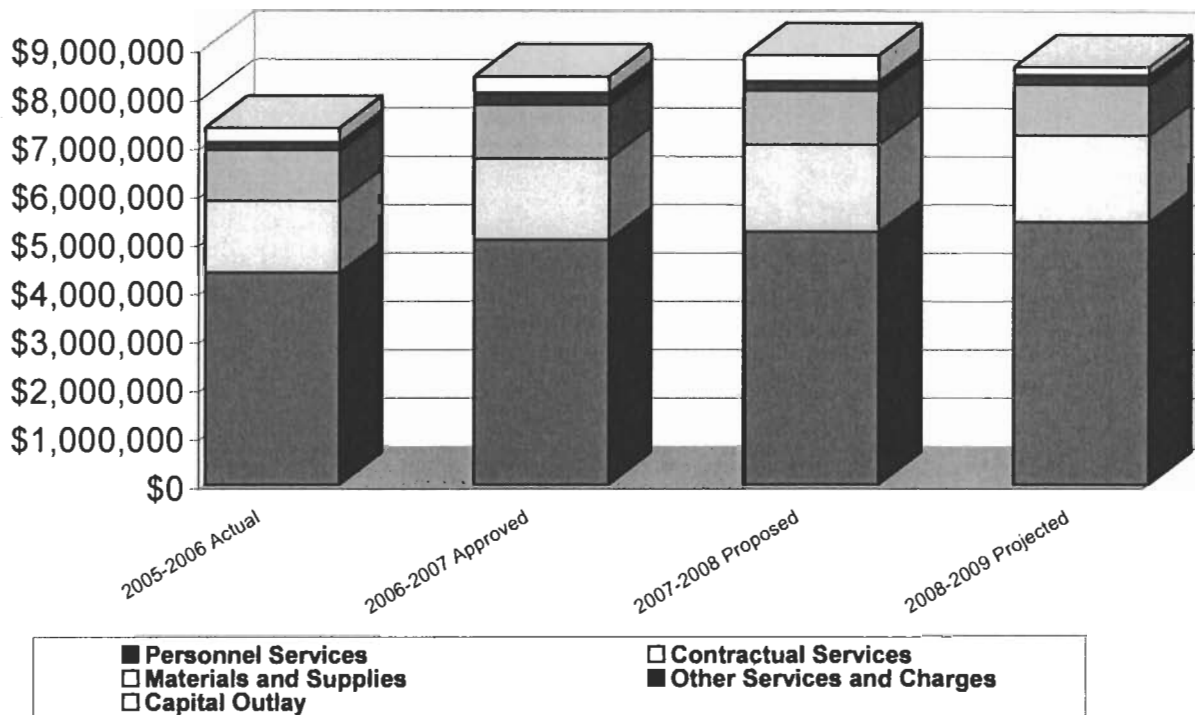
TOTAL PERSONNEL COSTS 28,800 43,132 43,132**Total New Program Costs** \$ 28,800 \$ 43,132 \$ 43,132

Parks & Recreation Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$4,368,160	\$5,047,419	\$5,214,092	\$166,673	3.30%	\$5,419,451
Contractual Services	1,476,521	1,680,638	1,806,700	126,062	7.50%	1,799,276
Materials and Supplies	1,054,438	1,109,812	1,108,719	(1,093)	-0.10%	1,047,649
Other Services and Charges	158,088	244,104	196,807	(47,297)	-19.38%	196,407
Capital Outlay	301,437	343,998	540,825	196,827	57.22%	173,574
Total Expenditures:	\$7,358,644	\$8,425,971	\$8,867,143	\$441,173	5.24%	\$8,636,356
Expenditures per Capita:	\$83.15	\$93.52	\$94.63			\$88.58

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Forestry Staff Upgrade	23-1	\$68,258	\$84,899
Overtime Hours/OSPV Tournaments	23-2	35,168	35,168
Practice Fired Maintenance & Lighting	23-4	26,000	26,000
HVAC Improvements for CMRC	23-3	125,000	-
Total - New Programs Funded		\$254,426	\$146,067

Prior	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of Items	Total
PARD							
Status Quo							
3	6112-100-23007	Cardio & Weight Room Equipment	Need to replace machines that are 3-7 years old	\$4,625	\$0	8	\$37,000
4	6112-100-23003	Mower	Replacement Program	19,000	0	1	19,000
10	6112-100-23006	Pool Vacuum	Need to replace	4,600	0	1	4,600
13	6112-100-23003	Trencher Attachment For Skid Steer	Not capable of trenching due to condition.	6,000	0	1	6,000
14	6112-100-23003	Mower/Tractor	Replacement Program	60,000	0	1	60,000
Sub-Total							\$126,600
15	6114-100-23006	1/2 Ton Pick-Up Truck	Replacement Program	\$12,000	\$0	1	\$12,000
16	6114-100-23003	1/2 Ton, Xcab, HD Engine	Replacement Program	12,000	1,350	1	13,350
17	6114-100-23003	3/4 Ton Crew Cab	Replacement Program	18,500	1,350	1	19,850
18	6114-100-23003	3/4 Ton EC, LB	Replacement Program	17,000	1,350	1	18,350
Sub-Total							\$63,550
1	6116-100-23000	Class Server - PARD [Moved from IT Budget]	Purchased 2002 - out of warranty primary server	\$6,000	\$0	1	\$6,000
2	6116-100-23000	PARD file server [Moved from IT Budget]	Purchased 2003 - out of warranty primary file server	4,500	0	1	4,500
19	6116-100-23000	Computer Replacement	Replacement Program	1,775	0	5	8,875
Sub-Total							\$19,375
6	6121-100-23007	Bathroom/Locker Room Facilities	Deep pitting from sandblasting has caused stability and sanitary issues. Covering brick with tile will reinforce stability and make surface cleanable. OK per Pete	\$1,500	\$0	11	\$16,500
8	6121-100-23007	Hallway Covering	Remove existing wallpaper product and replace with hard vinyl surface. Ok per Pete	3,000	0	8	24,000
9	6121-100-23007	Gym Curtain	Replace existing gym curtain that provides separation of gym floors for multi-use. Current curtain is tearing and must be replaced.	7,800	0	1	7,800
Sub-Total							\$48,300
5	6130-100-23006	Lake Creek Pool Improvements	Replaster pool, replace depth markers (not up to code), replace diving boards and 1 meter and 3 meter diving stands, which are rusting out.	\$86,000	\$0	1	\$86,000
7	6130-100-23003	Tennis Court Maintenance	Resurfacing of tennis courts on a 3-5 year cycle.	10,000	0	1	10,000
11	6130-100-23003	Trail Maintenance	Repairs needed for asphalt trails.	10,000	0	1	10,000
12	6130-100-23003	Standardized Park Signs	Replacement of park signs	15,000	0	1	15,000
21	6130-100-23006	Rabb Pool Improvements	Replacement pool deck, pool replacement, install oversized drain per code.	26,000	0	1	26,000
Sub-Total							\$147,000
Sub-Total Status Quo							\$404,825
New Programs							
1	6114-100-23002	Pickup Truck	Forestry Staff Upgrade	\$11,000	\$0	1	\$11,000
Sub-Total							\$11,000
1	6121-100-23007	HVAC	Replacement of HVAC in pool	\$125,000	\$0	1	\$125,000
Sub-Total							\$125,000
Sub-Total New Programs							\$136,000
Total Capital Outlay 2007-2008							\$540,825

New Program Worksheet

General Fund

PARD

Department # 23000

Division # 002

Fiscal Year Implemented 2007-2008

Program Forestry Staff Upgrade

Priority # 1

Program Description & Justification (attach additional pages if needed)

The addition of the Crew Leader and 1 Technician will allow us to meet our operation standards for brush pick up and pruning as well as redistribute the work load for the ever increasing planning and ordinance review. The addition of this crew will allow the Forestry Division to meet the ordinance requirements of the DRC Review and inspections. Currently we are able to review about 15% of the plats and only about 25% of the required inspections.

Tasks Impacted:

1. Pruning and removal of street trees in public right-of-ways, creeks/drainages, along new trails, around public buildings as requested by citizens, Police, Fire, and RRISD.
2. Inadequate staffing at the Brush Recycling Center which also impacts the maintenance at the City Tree Nursery.
3. Performance of tree pruning and removals in parkland and greenbelts.
4. Ordinance review and administration
5. Forestry Management Plan

Please indicate if this a new program or if it will support an established program:

☐ New Program☒ Additions/Changes to Existing Program**Performance Measurements**

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

1. Safety issues will be proactively addressed with the pruning of trees and removals along city streets and sidewalks.
2. The Brush Recycling Center will be fully staffed and will generate additional revenue with the increased hours the center will be opened.
3. The City Tree Nursery will be maintained in turn will save the City from purchasing new trees for tree plantings. Site reviews will occur with inspections prior to and during construction. Inspections will also occur 1 year later to ensure trees are protected, mitigated, planted and maintained as outlined in the Tree Protection Ordinance. This will increase the efficiency and effectiveness of DRC Reviews, Planning and Zoning Plat Reviews, individual permit approvals and all other project inspections. The division will be able to focus on the operations and management of trees in parks and ROW.
4. This program would allow the Forestry Manager to focus on Strategic Planning, Management, City Beautification and Public Relations. It would also allow the Forestry Manager to better coordinate with developers on large projects, streamline and improve Forestry Operations.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
Review all site plans	371	500	500	500
Inspect projects in field	50	50	50	500
Post construction inspection-1 year later	0	0	0	500
Number of hours BRC open	54	45	45	59
Number of loads brush recycled	7,000	7,000	7,000	8,000-10,000
Number of trees maintained at nursery	2,000	2,000	2,000	3,000
Number of trees reactively pruned	300	300	300	1,000

Division Goal(s) Affected**City Goal:**

Develop and maintain beautification in key areas. (City Goal 3)
Continue to expand the citywide Urban Forestry program. (City Goal 3.3)
Achieve and maintain cost recovery of operational expenses. (City Goal 5.3)

Department Goals:

Continue to evaluate and improve the level of service provided to all customers.
Continue improvements and growth of brush and mulch management for the Brush Recycling Center and Residential Brush Pick-up program.

Total FTEs

2.00

Total New Program Costs

\$

\$68,258

New Program Worksheet

General Fund

23000

PARD

Division # 002
 Program Forestry Staff Upgrade

Fiscal Year Implemented 2007-2008
 Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
5223	Pre Employment Screening	\$ 128
5209	Nextel	\$ 840
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 968	\$ 840	\$ 840

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5314	Fuel	\$ 1,000
5334	Uniforms for 2 FTE	\$ 520
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 1,520	\$ 2,040	\$ 2,040

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outly Form)		
Acct. #	Quantity / Description	Amount
6114	Pickup, 1/2 Ton Short Bed	\$ 11,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 11,000	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
7	Crew Leader	8	2,461	1.00	19,688	29,532	29,532
5	Forestry Technicians	8	2,040	1.00	16,320	24,480	24,480
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTEs				2.00	36,008	54,012	54,012
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						2.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
Elig. Pers No. of Weeks							
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			2,755	4,132	4,132	
Insurance	(Equals No. of Mos. x \$695)			11,120	16,680	16,680	
TMRs	(Equals Total Salaries x 0.121)			4,357	6,535	6,535	
Workers' Comp.	0.00722 X Total Salaries			260	390	390	
TWC (Unemployment)	2.00 Persons x \$9000 x .015			270	270	270	
TOTAL PERSONNEL COSTS				54,770	82,019	82,019	

Total New Program Costs \$ 68,258 \$ 84,899 \$ 84,899

New Program Worksheet

General Fund

PARD

Department # 23000
 Division # 003
 Program Overtime Hours/OSPV Tournaments

Fiscal Year Implemented 2007-2008
 Priority # 2

Program Description & Justification (attach additional pages if needed)

This program is to budget for sufficient overtime to take care of the man hours needed to provide services for tournaments at Old Settler's Park at Palm Valley. There is a significant amount of work that needs to be done after regular hours and during the weekends for these tournaments. This is part of the Sports Capital of Texas Campaign. This program is aligned with our Athletic Field Management Plan to become more active in field maintenance with our user groups to ensure our standards for field integrity are met.

Please indicate if this a new program or if it will support an established program:

☒

New Program

☐

Additions/Changes to Existing Program

Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

This program will make it possible for fields to be playable at Old Settler's Park. One of the measurements is the many tournaments that are held in Round Rock due to the fact that we provide a high quality facility and location.

This program is for supporting baseball/softball programs. In 2007, there are 11 weekend tournaments and one 10 day tournament. These are qualifiers and national tournaments with a minimum of 80 teams utilizing 22 fields. PARD's support is necessary as Round Rock is the ultimate host city under the Sports Capital of Texas. The approximate economic impact according to the CVB is \$500,000 per tournament. This level of support is a necessary selling point for the CVB to recruit sports activities to come to Round Rock.

If this program is not approved our division will be forced to reduce services in an amount equivalent to 3,300 man hours.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
These overtime hours will support tournaments in Round Rock that will bring in revenues for the City.				

Division Goal(s) Affected**Department Goal:**

Achieve and maintain a high standard of PARD services as related to planning development, maintenance of facilities programs and customer service. (City Goals 5 and 6)

Total FTEs

0.00

Total New Program Costs

\$

\$36,168

New Program Worksheet

General Fund

23000

PARD

Division # 003
 Program Overtime Hours/OSPV Tournaments

Fiscal Year Implemented 2007-2008
 Priority # 2

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTEs				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
	Hours	Hourly Rate					
Overtime	1,500	13	x 1.5	29,250	29,250	29,250	
	Elig. Pers. No. of Weeks						
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			2,238	2,238	2,238	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRS	(Equals Total Salaries x 0.121)			3,539	3,539	3,539	
Workers' Comp.	0.00722 X Total Salaries			141	141	141	
TWC (Unemployment)	0.00 Persons x \$9000 x .015			0	0	0	
TOTAL PERSONNEL COSTS				35,168	35,168	35,168	

Total New Program Costs \$ 35,168 \$ 35,168 \$ 35,168

New Program Worksheet

General Fund

PARD

Department # 23000

Division # 000

Fiscal Year Implemented 2007-2008

Program Practice Field Maintenance & Lighting

Priority # 4

Program Description & Justification (attach additional pages if needed)

Program is requested to meet our inter-local agreement with RRISD for the joint use of the practice multi-purpose fields at Stony Point High School. These fields will be used by youth groups to practice sports and reduce wear and tear on the formal athletic fields. Program will be offset by light rental fees that are received and collected by the Parks and Recreation Program. We expect that these fields will be used for lighted practice 625 hours per year. Youth groups from baseball, softball, soccer, and football will have access to these fields.

Please indicate if this is a new program or if it will support an established program:

☐ New Program☒ Additions/Changes to Existing Program**Performance Measurements**

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Reduce wear and tear of formal fields and improve their integrity for meeting our standards of "The Sports Capital of Texas". Reduce cycle for routine maintenance from excessive use.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
Number of practices on formal fields	200+	220+	220+	25

Division Goal(s) Affected

Achieve and maintain a high standard of PARD services as related to planning, development, maintenance of facilities, programs and customer service. (City Goals 5 and 6)

Maximize the usage of programming space for Athletics/Aquatics. (City Goal 5.1)

Total FTEs

0.00

Total New Program Costs

\$

\$26,000

New Program Worksheet

General Fund

23000

PARD

Division # 000
 Program Practice Field Maintenance & Lighting

Fiscal Year Implemented 2007-2008
 Priority # 4

Contractual Services		
Acct. #	Quantity / Description	Amount
5214	Electrical Charges	\$ 25,000
		\$
		\$
Total Contractual Services		\$ 25,000

2007-2008	YR 2	YR 3
\$ 25,000	\$ 25,000	\$ 25,000

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5388	Grounds Maintenance	\$ 1,000
		\$
		\$
Total Materials and Supplies		\$ 1,000

2007-2008	YR 2	YR 3
\$ 1,000	\$ 1,000	\$ 1,000

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
		Elig. Pers No. of Weeks					
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRS	(Equals Total Salaries x 0.121)			0	0	0	
Workers' Comp.	0.00722 X Total Salaries			0	0	0	
TWC (Unemployment)	0.00 Persons x \$9000 x .015			0	0	0	
TOTAL PERSONNEL COSTS				0	0	0	

Total New Program Costs \$ 26,000 \$ 26,000 \$ 26,000

New Program Worksheet
General Fund
PARD

 Department # 23000
 Division # 007
 Program HVAC Improvements for CMRC

 Fiscal Year Implemented 2007-2008
 Priority # 5
Program Description & Justification (attach additional pages if needed)

A new air handler and associated duct work will be installed in the pool area at the Clay Madsen Recreation Center to replace the existing which has been damaged by pool chemicals. Also included is installation of an exhaust fan and controls for the pool area to increase ventilation.

Please indicate if this a new program or if it will support an established program:

☒ New Program

☐ Additions/Changes to Existing Program

Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

The new air handler, duct work and exhaust fan with controls are needed to ensure a comfortable safe environment for employees and patrons using the Recreation Center.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

<u>Performance Measurement</u>	<u>Actual 2006</u>	<u>Est. 2007</u>	<u>Proposed Without New Program</u>	<u>Proposed With New Program</u>

Division Goal(s) Affected

Total FTEs

0.00

Total New Program Costs

\$

\$125,000

New Program Worksheet

General Fund

23000

PARD

Division # 007
 Program HVAC Improvements for CMRC

Fiscal Year Implemented 2007-2008
 Priority # 5

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outly Form)		
Acct. #	Quantity / Description	Amount
6121	HVAC Improvements @ CMRC	\$ 125,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 125,000	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	FY 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	FY 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Overtime	Hours	Hourly Rate					
	0	30	x 1.5	0	0	0	
Standby	Elig. Pers	No. of Weeks					
	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRS	(Equals Total Salaries x 0.121)			0	0	0	
Workers' Comp.	0.00722 X Total Salaries			0	0	0	
TWC (Unemployment)	0.00 Persons x \$9000 x .015			0	0	0	
TOTAL PERSONNEL COSTS				0	0	0	

Total New Program Costs	\$ 125,000	\$ 0	\$ 0
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New Program Worksheet

General Fund

PARD

Department # 23000
 Division # 006
 Program OSPV Adult Softball Complex

Fiscal Year Implemented 2008-2009
 Priority # 1

Program Description & Justification (attach additional pages if needed)

Currently, our adult softball leagues play on a two-field complex at McNeil Park and utilize an additional non-regulation sized field at the Bluff Field for CoRec leagues. We have been turning away teams for league play because we are not able to accommodate the demand due to the lack of field space. We are also not able to host most tournaments because we do not have a complex large enough to accommodate a decent sized tournament.

This new five-field complex would allow us to double our softball programming as well as give us the flexibility to host national, state, regional and local tournaments on the weekends. An additional FTE would also allow us to double our programming while giving these leagues and tournaments the attention and supervision that would be needed for a successful program.

This new program provides officials, league and tournament supplies and an additional FTE to support the expansion of adult softball programs and tournaments due to the development of the Adult Softball Complex at OSPV. All league expenses are recovered through team registration fees.

Please indicate if this a new program or if it will support an established program:

☒ New Program

☐ Additions/Changes to Existing Program

Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
Softball Revenue	\$115,062	\$115,062	\$115,062	\$230,124
Softball Participants	6,555	6,555	6555	13,110
Softball Teams	437	437	437	874

Division Goal(s) Affected

Achieve and maintain high standard of PARD services as related to planning, development, maintenance of facilities, programs and customer service. (City Goal 5 and 6)

Achieve and maintain cost recovery of operational expenses. (City Goal 5.3)

Maximize the usage of programming space obtained for Athletic/Aquatic programs. (City Goal 5.1)

Continue to evaluate and improve the level of service provided to our athletic/aquatic customers. (City Goal 5)

CORR Strategic Goal 1.4: Position and promote Round Rock as the "Sports Capital of Texas" and the destination choice for visitors.

CORR Strategic Goal 5: Plan and implement affective and efficient services within the City's financial capacity to meet the needs of residents, customers and employees.

Total FTEs

1.00

Total New Program Costs

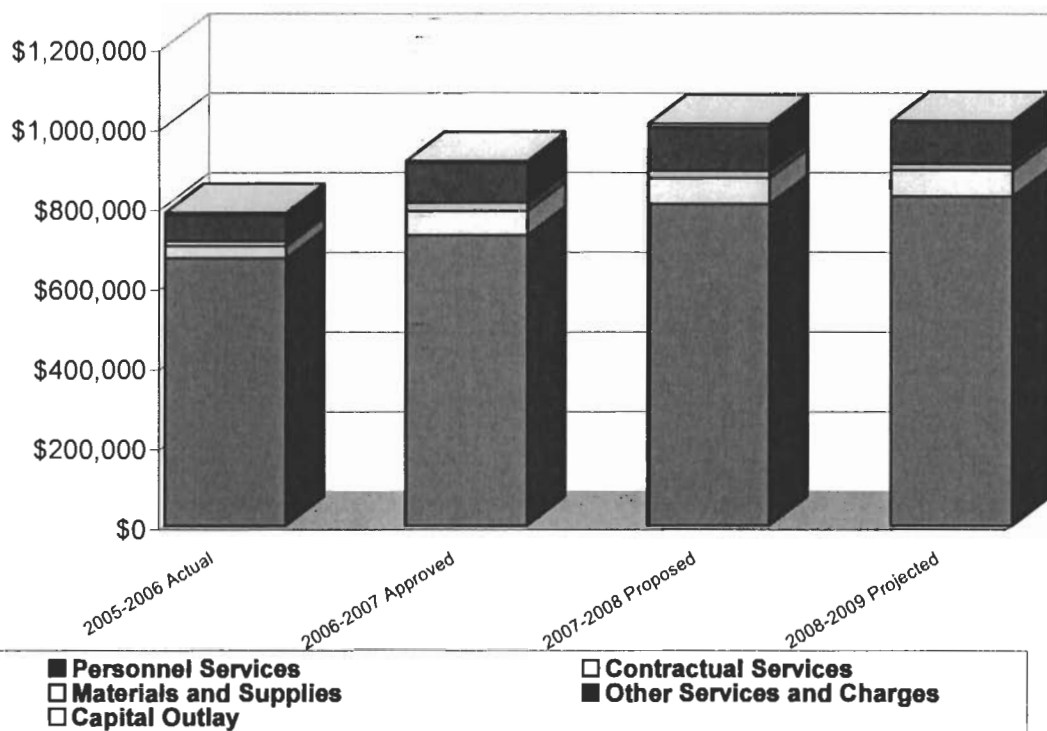
\$ \$123,540

Human Resources Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Approved Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$670,436	\$728,483	\$806,519	\$78,035	10.71%	825,900
Contractual Services	30,226	60,106	63,703	3,597	5.98%	64,775
Materials and Supplies	13,338	20,647	19,140	(1,507)	-7.30%	16,345
Other Services and Charges	66,731	101,932	108,529	6,597	6.47%	108,529
Capital Outlay	3,984	3,400	9,550	6,150	180.88%	0
Total Expenditures:	\$784,715	\$914,568	\$1,007,441	\$92,872	10.15%	\$1,015,549
Expenditures per Capita:	\$8.87	\$10.15	\$10.76			\$10.42

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Human Resources Generalist	24-1	\$53,964	\$60,811
Total - New Programs Funded		\$53,964	\$60,811

**Capital Outlay
2007-2008**

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Human Resources							
Status Quo							
1	6116-100-24000	BM Computer Replacement	2003 Desktop Computer	\$1,700	\$75	1	\$1,775
2	6116-100-24000	HMRS1 - Human Resources (Moved from IT 2007 - 2008 Capital Budget)	Purchased 2002 out of warranty 6/12/07 primary server	6,000	0	1	6,000
						Sub-Total	\$7,775
						Sub-Total Status Quo	\$7,775
New Program							
1	6116-100-24000	Desktop computer	Staff position	\$1,700	\$75	1	\$1,775
						Sub-Total	\$1,775
						Sub-Total New Program	\$1,775
						Total Capital Outlay 2007-2008	\$9,550

New Program Worksheet

General Fund

Human Res

Department # 24000
 Division # 000
 Program Human Resources Generalist

Fiscal Year Implemented 2007-2008
 Priority # 1

Program Description & Justification (attach additional pages if needed)

At the heart of every organization is its people - the employees. The City of Round Rock continues to grow at an unprecedented pace. As the community grows, the organization continues to grow in order to provide the necessary services for its customers - the citizens of Round Rock. With such tremendous growth requires additional manpower. The core function of Human Resources is to serve the employees of the organization.

The department's priority for Fiscal Year '07-'08 is an additional professional staff member. The department currently operates in a reactive, project-by-project basis due to staff shortages. One of the most neglected areas is the on-going management of the City's Compensation programs to include job audits, job descriptions, off schedule market studies, and career ladders. Compensation programs are a key element and tool in employee retention, candidate attraction as well as maintaining current employee morale. Market studies inherently are data driven, time intensive, and detail oriented projects that are most effectively managed in-house. The primary responsibility of this new position will be to research, analyze, and advise on compensation programs and best practices, which includes the coordination of the bi-denial market studies and necessary, non-scheduled department or profession-based market studies.

In addition, this HR Generalist will conduct job audits for current positions to ensure the proper classification, title, and pay ranges are represented as well as review and revise job descriptions of new and existing positions. Job descriptions are the backbone of successful market studies and thus compensation programs since they are used to match jobs in the market.

Because of our continued staff shortage, we have yet to implement a effective job auditing program on a continuous basis.

This position will also play a vital role in the development, implementation and management of department career ladders. (For additional information see Worksheet

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program

Performance Measurements

The benefit of adding a Human Resources Generalist focused on compensation is multi-dimensional. The value provided to the organization include the ability to proactively review market-based data for employees of the City which also assists in managing the overall City budget by monitoring employee salaries so they are not far out of the market. This position would also benefit the organization by ensuring job descriptions are accurate and complete. This information is used to match Round Rock positions with positions in the market. The addition of a Human Resources Generalist will also allow for the further development of department career ladders. These tools allow employees to see a career path at the City which then leads to increase morale and dedication to the job. Employees with career paths also tend to increase and diversity their skill sets so they are able to change positions within the organization.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
Job Audits Conducted	0	5%	5%	25%
Job Descriptions Reviewed & Revised	7%	15%	7%	25%
Performance Evaluations Audited	25%	40%	40%	60%
Performance Plans Audited	10%	10%	10%	50%
Number of Cost of Labor Market Studies	4	0	0	6

Division Goal(s) Affected

Ensure benefits and salaries are competitive with the market through research and survey studies in order to recruit and retain a qualified and diverse workforce. (City Goal 5)

Total FTEs
1.00

Total New Program Costs

\$

\$53,964

New Program Worksheet

General Fund

24000

Human Res

Division # 000

Fiscal Year Implemented 2007-2008

Program Human Resources Generalist

Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
5211	Phone	\$ 484
5209	Wireless Phone	\$ 391
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 875	\$ 875	\$ 875

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5305	Desk	\$ 531
5316	HP DeskJet Printer	\$ 200
5305	File Cabinet	\$ 421
5305	Desk Chair	\$ 193
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 1,345	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6116	Desktop Computer	\$ 1,775
		\$
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 1,775	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
11	Human Resources Generalist	10	3,578	1.00	35,783	42,940	42,940
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				1.00	35,783	42,940	42,940
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						1.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Hours		Hourly Rate					
Overtime	0	30	x 1.5	0	0	0	
Elig. Pers		No. of Weeks					
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			2,737	3,285	3,285	
Insurance	(Equals No. of Mos. x \$695)			6,950	8,340	8,340	
TMRS	(Equals Total Salaries x 0.121)			4,330	5,196	5,196	
Workers' Comp.	0.00093	X Total Salaries		33	40	40	
TWC (Unemployment)	1.00	Persons x \$9000 x .015		135	135	135	
TOTAL PERSONNEL COSTS				49,969	59,936	59,936	

Total New Program Costs

\$ 53,964 \$ 60,811 \$ 60,811

Human Resource Generalist Position Description:

BRIEF JOB DESCRIPTION: The Human Resource Generalist performs a wide variety of Human Resources functions. This position is primarily focused around the Compensation program including the Performance Management Process and Career Ladders in addition to the Human Resources Information System (HRIS).

EXAMPLES OF WORK PERFORMED:

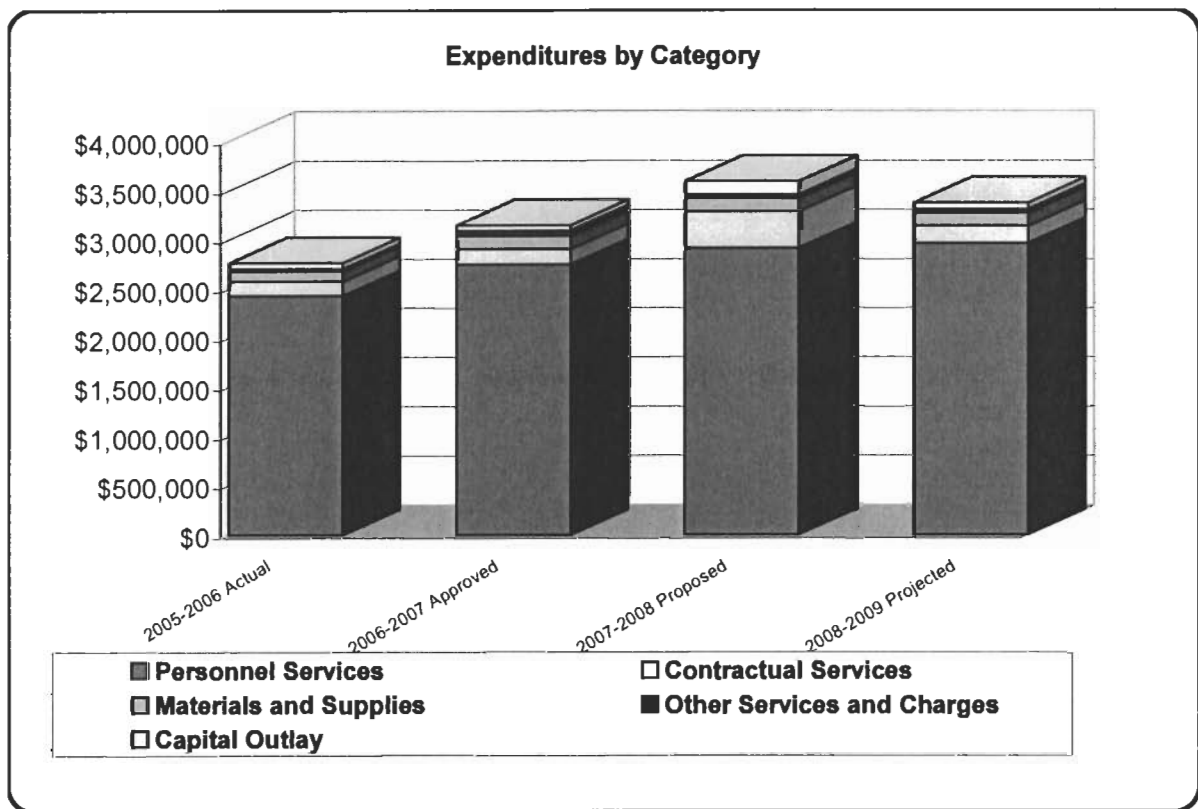
- * Research, analyze, and advise on compensation programs and best practices.
- * Coordinate the bi-denial compensation market-studies. Stay abreast of market trends and recommend a course of action as needed. Proactively conduct individual market-studies per department, division, or profession as the market dictates.
- * Conduct regular job audits as well as review and update job descriptions for new and existing positions.
- * Advise managers, supervisors, and employees on the Performance Management Process.
- * Conduct regular audits of Performance Plans, Employee Evaluation forms and Employee Personal and Professional Development requirements.
- * Assist in the development, coordination, and implementation of department Career Ladders.
- * Assist in the verification, processing and entering of Personnel Action forms into Human Resources and Payroll system.
- * Assist in the development and maintenance of the HRIS (Highline) system.
- * May create and/or edit Oracle Discoverer reports to obtain necessary information.
- * Complete external compensation surveys; develop and compile data for internal compensation surveys; conduct compensation studies.
- * Resolve employee relations issues to ensure the consistent application of City policies, practices, and procedures.
- * Assist in the development and communication of Human Resources Policies and Procedures. Recommend revisions.

QUALIFICATIONS: Bachelor's degree from accredited college or university plus two years full-time experience in Human Resources professional environment. Previous experience working with diverse compensation programs a definite plus. Experience working with Human Resources software application highly preferred.

Engineering & Development Services Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$2,431,536	\$2,748,972	\$2,912,864	\$163,891	5.96%	\$2,961,928
Contractual Services	145,955	154,511	369,709	215,198	139.28%	174,991
Materials and Supplies	104,521	133,494	135,898	2,404	1.80%	134,898
Other Services and Charges	20,958	51,961	38,370	(15,591)	-30.01%	36,370
Capital Outlay	61,913	57,500	135,600	78,100	135.83%	64,300
Total Expenditures:	\$2,764,883	\$3,146,438	\$3,590,441	\$444,002	14.11%	\$3,372,487
Expenditures per Capita:	\$31.24	\$34.92	\$38.32			\$34.59



New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Mgmt Analyst/Exec Admin Asst	25-1	\$67,775	\$60,575
Drainage Master Plan	25-2	200,000	-
Facility Maintenance Equipment - Boomlift	25-4	59,000	-
Portable Air Coolers	25-5	9,000	-
General Services Custodian	25-6	66,246	77,442
Recycling Trailer	25-7	12,000	-
Total - New Programs Funded		\$414,021	\$138,017

**Capital Outlay
2007-2008**

	Capital Outlay			Base	Add'l	# of	
Priori	Account #	Item Description	Justification & Benefits	Cost	Costs	items	Total
Engineering & Development Services							
Status Quo							
1	6116-100-25000	PW Engineering Server	Replacing old server	\$7,000	\$0	1	\$7,000
2	6116-100-25002	Computers	Replacing old computers (Tiffany, Christy Arrington)	1,700	0	2	3,400
3	6116-100-25003	Computers	Replacing old computers (Proj Manager & Patty Jones)	1,700	0	2	3,400
4	6116-100-25000	Computers	Replacing old computer (Eng. Tech II & Beardmore) higher end PC for ArcInfo and AutoCAD use & 19" monitors.	2,500	0	2	5,000
5	6116-100-25000	Laptop	Replacing old loaner laptop	2,200	0	1	2,200
6	6116-100-25000	Ethernet Switch	Replacing Network equipment per Bader's advice	5,000	0	1	5,000
7	6116-100-25000	Projector	Replacing the old projector	3,000	0	1	3,000
				Sub-Total			\$29,000
8	6121-100-25000	AC	AC replacement for 2008 Enterprise Dr. per Pete (poor operation)	\$9,000	\$0	2	\$18,000
				Sub-Total			\$18,000
3	6127-100-25000	Arcview license	Concurrent use license For PW Admin Division to use with GIS and Cartegraph	\$2,900	\$0	1	\$2,900
7	6127-100-25002	Arcview upgrade	Development Services needs better access to GIS data to increase operational efficiency and effectiveness.	1,700	0	1	1,700
				Sub-Total			\$4,600
				Sub-Total Status Quo			\$51,600
New Programs							
2	6112-100-25003	Equipment & Machinery	45' Boom Lift with 20' trailer	\$59,000	\$0	1	\$59,000
3	6112-100-25003	Equipment & Machinery	Porable Air Coolers	3,000	0	3	9,000
7	6112-100-25031	Equipment & Machinery	Recycling Trainier	12,000	0	1	12,000
				Sub-Total			\$80,000
1	6116-100-25000	Management Analyst	Staffing	\$2,000	\$0	1	\$2,000
				Sub-Total			\$2,000
1	6127-100-25000	Software	Staffing	\$2,000	\$0	1	\$2,000
				Sub-Total			\$2,000
				Sub-Total New Program			\$84,000
				Total Capital Outlay 2007-2008			\$135,600

New Program Worksheet

General Fund

Eng & Dev Serv

Department # 25000
 Division # 000
 Program Mgmt Analyst/Exec Admin Asst

Fiscal Year Implemented 2007-2008
 Priority # 1

Program Description & Justification (attach additional pages if needed)

This position will provide support to the City Engineer and the Asst. City Engineer with a wide variety of administrative and analytical duties including research, data analysis; participates in gathering budget information and forecasting funds needed for assigned programs.

Sample Duties:

- Prepares, allocates and manages operating budget for Engineering and Development Services Department.
- Tracks and measures strategic initiatives.
- Documents and develops and/or assist with developing process for various departmental procedures.
- Provide administrative & technical support to the City Engineer including but not limited to managing scheduling, processing.
- Coordinates and process Engineering and Development Services' Council and City Managers approval items.
- Collects, compiles, and analyzes information from various sources on a variety of specialized topics; prepare reports that present and interpret data as requested; make and justify recommendations.
- Prepares and submits payroll documents to Finance.
- Coordinates Ordinance updates with legal and appropriate department personnel.

Please indicate if this a new program or if it will support an established program:

☒ New Program

☐ Additions/Changes to Existing Program

Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

This position will assist the Engineering and Development Services Department with much needed administrative, technical and analytical functions, which will allow the higher level management to better serve the City by focusing on the major functions of the department.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2007	Est. 2008	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

Respond in a timely manner and facilitate appropriate and feasible resolution to concerns and issues posed by internal and external customers. (City Goals 1.1, 5.2, 5.5 and 6.3, implementation of City Goal 5.1)
 Efficiently manage and interpret general and technical information in order to respond accurately and timely to internal and external customer questions and requests. (City Goals 1.1, 5.2, 5.5, 6.3 and 6.5)
 Provide accurate and effective ways to communicate. (City Goals 6.2, 6.4)
 Provide facilities to meet the needs of both citizens and city employees. (City Goal 5.1)
 Utilize technology to provide efficient, cost-effective customer services. (City Goal 5.5)
 Promptly and courteously respond to resident requests for service. (City Goal 6.3)
 Develop programs and policies that enhance internal communications among various departments and employees. (City Goal 6.5)

Total FTEs

1.00

Total New Program Costs

\$

\$67,775

New Program Worksheet

General Fund

25000

Eng & Dev Serv

Division # 000
 Program Mgmt Analyst/Exec Admin Asst

Fiscal Year Implemented 2007-2008
 Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
5209	Nextel	\$ 600
		\$
		\$
Total Contractual Services		\$ 600

2007-2008	YR 2	YR 3
\$ 600	\$ 600	\$ 600

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5305	Chair, bookshelf, etc	\$ 2,700
5316	Printer	\$ 500
		\$
		\$
Total Materials and Supplies		\$ 3,200

2007-2008	YR 2	YR 3
\$ 3,200	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Otly Form)		
Acct. #	Quantity / Description	Amount
6116	Computer	\$ 2,000
6127	Software	\$ 2,000
		\$
		\$
		\$
		\$
Total Capital Outlay		\$ 4,000

2007-2008	YR 2	YR 3
\$ 4,000	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
11	Mgmt Analyst/Exec Admin Asst.	12	3,578	1.00	42,940	42,940	42,940
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				1.00	42,940	42,940	42,940
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						1.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
Elig. Pers No. of Weeks							
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			3,285	3,285	3,285	
Insurance	(Equals No. of Mos. x \$695)			8,340	8,340	8,340	
TMRS	(Equals Total Salaries x 0.121)			5,196	5,196	5,196	
Workers' Comp.	0.00184	X Total Salaries		79	79	79	
TWC (Unemployment)	1.00	Persons x \$9000 x .015		135	135	135	
TOTAL PERSONNEL COSTS				59,975	59,975	59,975	

Total New Program Costs \$ 67,775 \$ 60,575 \$ 60,575

New Program Worksheet
General Fund
Eng & Dev Serv

 Department # 25000
 Division # 000
 Program Drainage Master Plan

 Fiscal Year Implemented 2007-2008
 Priority # 2
Program Description & Justification (attach additional pages if needed)

The Engineering Division has identified the need for a Drainage Master Plan for the City. Because of the rapid growth the City has experienced in recent years, a comprehensive study to identify drainage issues is needed. This study would identify areas of the City that have potential drainage issues that could impact developed areas within the City. These identified areas would be addressed in the future with Capital Improvement Projects.

Please indicate if this a new program or if it will support an established program:

☐ New Program ☒ Additions/Changes to Existing Program

Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

This comprehensive study would identify drainage issues that could impact developed areas within the City. These identified areas would be addressed in the future with Capital Improvement Projects (CIPs). These CIPs would be included in future bond projects or be funded by the Regional Detention Fund. In addition, it would assist the Development Services Division in determining areas with potential problems so that they can be addressed prior to or during the construction of new subdivisions.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

<u>Performance Measurement</u>	<u>Est. 2006</u>	<u>Est. 2007</u>	<u>Proposed Without New Program</u>	<u>Proposed With New Program</u>
Capital Improvement Projects				

Division Goal(s) Affected

Ensure efficient and timely construction of infrastructure improvements assigned to the Department (City goals 3, 3.4, 4, and 5.4 implementation of City goals 5.1).
 Respond in a timely manner and facilitate appropriate and feasible resolution to concerns and issues posed by internal and external customers (City goals 1.1, 5.2, 5.5 and 6.3, implementation of City goals 5.1).
 Stay up-to-date on and appropriately implement changes in technology, requirements, means and methods in the fields of engineering, construction and municipal administration (City goal 5.2, and 5.5, implementation of City goals 5.1).
 Efficiently manage and interpret general and technical information in order to respond accurately and timely to internal and external customer questions and requests (City goals 1.1, 5.2, 5.5, 6.3 and 6.5).

 Total FTEs
0.00
Total New Program Costs

 \$ \$200,000

New Program Worksheet

General Fund

25000

Eng & Dev Serv

Division # 000
 Program Drainage Master Plan

Fiscal Year Implemented 2007-2008
 Priority # 2

Contractual Services		
Acct. #	Quantity / Description	Amount
5216	Drainage Master Plan	\$ 200,000
		\$
		\$
Total Contractual Services		\$ 200,000

2007-2008	YR 2	YR 3
\$ 200,000	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Materials and Supplies		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTEs				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)					0.00		
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)					0.00		
		Hours	Hourly Rate				
Overtime		0	30 x 1.5	0	0	0	
		Elig. Pers	No. of Weeks				
Standby		0	30 x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$820)			0	0	0	
TMRS	(Equals Total Salaries x 0.12)			0	0	0	
Workers' Comp.	0.00144 X Total Salaries			0	0	0	
TWC (Unemployment)	0.00 Persons x \$9000 x .015			0	0	0	
TOTAL PERSONNEL COSTS				0	0	0	

Total New Program Costs

\$ 200,000 \$ 0 \$ 0

New Program Worksheet

General Fund

Eng & Dev Serv

Department # 25000

Division # 003

Fiscal Year Implemented 2007-2008

Program Facility Maintenance Equipment - Boomlift

Priority # 4

Program Description & Justification (attach additional pages if needed)

Purchase of a 45' Boom Lift to work on buildings with 2nd/3rd floors and high ceiling and a 20' gooseneck trailer to transport the equipment.

This equipment will enable the Building Maintenance staff to replace and repair exterior lights, clean and repair windows and other exterior items for multi-story buildings.

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program
Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Purchasing this equipment will be cost effective to the department (and the City) by not having to hire outside entity to do the needed repairs.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

<u>Performance Measurement</u>	<u>Est. 2006</u>	<u>Est. 2007</u>	<u>Proposed Without New Program</u>	<u>Proposed With New Program</u>

Division Goal(s) Affected

Maintain existing buildings and provide preventive measures to insure the use and longevity of buildings for citizens and employees of the city (City goal 5.1).

Total FTEs

0.00

Total New Program Costs

\$

\$59,000

New Program Worksheet

General Fund

25000

Eng & Dev Serv

Division # 003
 Program Facility Maintenance Equipment - Boomlift

Fiscal Year Implemented 2007-2008
 Priority # 4

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

Capital Outlay (Fill out Cap Outly Form)		
Acct. #	Quantity / Description	Amount
6112	1 - 45' Boom Lift	\$ 49,000
6112	20' Gooseneck Trailer	\$ 10,000
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008 YR 2 YR 3
 \$ 59,000 \$ 0 \$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	0
			0.00	0	0	0	0
Subtotal Temp				0.00	0	0	0
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	0
		Elig. Pers.	No. of Weeks				
Standby	0	30	x 30	0	0	0	0
FICA	(Equals Total Salaries x 0.0765)			0	0	0	0
Insurance	(Equals No. of Mos. x \$820)			0	0	0	0
TMRS	(Equals Total Salaries x 0.12)			0	0	0	0
Workers' Comp.	0.001444 X Total Salaries			0	0	0	0
TWC (Unemployment)	0.00 Persons x \$9000 x .015			0	0	0	0
TOTAL PERSONNEL COSTS				0	0	0	0

Total New Program Costs \$ 59,000 \$ 0 \$ 0

New Program Worksheet

General Fund

Eng & Dev Serv

Department # 25000

Division # 003

Fiscal Year Implemented 2007-2008

Program Portable Air Coolers

Priority # 5

Program Description & Justification (attach additional pages if needed)

Portable Air Coolers to be used in emergency situations for City Buildings.

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program

Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Purchase of this equipment will help cover air condition units' downtime for citywide departments.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

Maintain existing buildings and provide preventive measures to insure the use and longevity of buildings for citizens and employees of the city (City goal 5.1).

Total FTEs

0.00

Total New Program Costs

\$

\$9,000

New Program Worksheet

General Fund

25000

Eng & Dev Serv

Division # 003
 Program Portable Air Coolers

Fiscal Year Implemented 2007-2008
 Priority # 5

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

Capital Outlay (Fill out Cap Otly Form)		
Acct. #	Quantity / Description	Amount
6112	Portable Air Coolers - 3 each	\$ 9,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008 YR 2 YR 3
 \$ 9,000 \$ 0 \$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
<div>Hours Hourly Rate</div> <div>Overtime 0 30 x 1.5</div> <div>Elig. Pers No. of Weeks</div> <div>Standby 0 30 x 30</div> <div>FICA (Equals Total Salaries x 0.0765)</div> <div>Insurance (Equals No. of Mos. x \$695)</div> <div>TMRS (Equals Total Salaries x 0.121)</div> <div>Workers' Comp. 0.00184 X Total Salaries</div> <div>TWC (Unemployment) 0.00 Persons x \$9000 x .015</div>							
TOTAL PERSONNEL COSTS					0	0	0

Total New Program Costs

\$ 9,000 \$ 0 \$ 0

New Program Worksheet

General Fund

Eng & Dev Serv

Department # 25000
 Division # 000
 Program General services custodian

Fiscal Year Implemented 2007-2008
 Priority # 6

Program Description & Justification (attach additional pages if needed)

This program would provide janitorial cleaning services at new 92,000 sq ft Police department. The new Police Facility will require two full time custodians to handle cleaning and light maintenance duties. The Department collaborated with Facilities Maintenance on the costing for this new program.

Please indicate if this a new program or if it will support an established program:

☐

New Program

☒

Additions/Changes to Existing Program

Performance Measurements

This program would provide for the regular janitorial services and upkeep of this large facility.

FYI Contractors base cleaning man hours at 3500 sq ft per hour.

Contractors 26.85 man hours per night

Schools base cleaning man hours at around 1500 to 1800 sq ft per hour.

Schools 52.22 man hours per night

base the City at 2500 sq ft per hour.

CORR 37.60 man hours per night

With two 8 hr persons we will only have 16 hr of cleaning per night and we need around 37 hr per night.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

Enhance Staff Capacity and Capabilities (City Goals 5.1-3 and 5.5)

Total FTEs

2.00

Total New Program Costs

\$

\$66,246

New Program Worksheet

General Fund

25000

Eng & Dev Serv

Division # 000

Fiscal Year Implemented 2007-2008

Program General services custodian

Priority # 6

Contractual Services

Acct. #	Quantity / Description	Amount
5209	Nextel	\$ 1,392
5225	Psych/Drug Testing	\$ 100
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 1,492	\$ 1,392	\$ 1,392

Materials and Supplies

Acct. #	Quantity / Description	Amount
5321	Janitorial Supplies	\$ 6,000
5334	Uniforms	\$ 2,000
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 8,000	\$ 8,000	\$ 8,000

Other Expenses

Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$	\$

Capital Outlay (Fill out Cap Outy Form)

Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

PERSONNEL

Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
3	Facilities Maintenance Tech	10	\$1,692	2.00	33,840	40,608	40,608
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				2.00	33,840	40,608	40,608

Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired) 2.00

Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
			0.00	0	0	0
			0.00	0	0	0
Subtotal Temp				0.00	0	0

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) 0.00

Hours		Hourly Rate				
Overtime	167	20 x 1.5	1,667	2,000	2,000	
Elig. Pers No. of Weeks						
Standby	0	30 x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)		2,716	3,260	3,260	
Insurance	(Equals No. of Mos. x \$695)		13,900	16,680	16,680	
TMRS	(Equals Total Salaries x 0.121)		4,296	5,156	5,156	
Workers' Comp.	0.00184 x Total Salaries		64	77	77	
TWC (Unemployment)	2.00 Persons x \$9000 x .015		270	270	270	

TOTAL PERSONNEL COSTS 56,754 68,050 68,050

Total New Program Costs \$ 66,246 \$ 77,442 \$ 77,442

New Program Worksheet
General Fund
Eng & Dev Serv

Department # 25000
 Division # 031
 Program Recycling Trailer

Fiscal Year Implemented 2007-2008
 Priority # 7

Program Description & Justification (attach additional pages if needed)

This project proposes the purchase of a prefabricated recycling trailer. This trailer has separate bins for the collection of materials such as aluminum, plastic bottles, cardboard, paper or other recyclable materials. This trailer is intended to provide recycling options at various city park facilities and for special events. As an example this unit will be used at Old Settler's Park during sport events to encourage and promote the City's environmental programs.

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program

Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

This program will allow recycling and pollution prevention services to be extended to areas that are not currently served. Currently there are no recycling options at city parks and sporting events.

This program will improve the image of the City of Round Rock by providing recycling services in highly visible areas. This program will decrease the amount of materials being handled by PARD staff and reduce the amount of material going to the landfill disposal.

This trailer will also be used for promoting the over all "Keep Round Rock Recycling" message. Currently, the City of Round Rock is the second largest municipal trash producer in Central Texas and the need for increased recycling services is needed. The environmental message from the city can be conveyed with the use of this trailer and informational handouts and flyers.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
Pounds of Materials Collected at City Parks	zero 0	zero 0	zero 0	>5000
Pounds of Materials Collected at other Events	zero 0	zero 0	zero 0	>5000
Number of events/parks given recycling options	zero 0	zero 0	zero 0	at least 30

Division Goal(s) Affected

Ensure city services, facilities and equipment meets the needs of residents, customers and employees through the development of annual departmental goals, objectives, and strategic budgeting. (City Goal 5.1)
 Continually improve the organization's performance by focusing on work culture, innovation, customer service, process improvement and personal growth. (City Goal 5.2)
 Engage potentially affected interests in timely, effective dialogue about city policies, programs and projects. (City Goal 6.1)
 Quickly respond to citizen complaints and suggestions. (City Goal 6.3)
 Improve and expand recycling services to fulfill the growing needs of the community. (City Goal 5.1)

Total FTEs

0.00

Total New Program Costs

\$

\$12,000

New Program Worksheet

General Fund

25000

Eng & Dev Serv

Division # 031

Fiscal Year Implemented 2007-2008

Program Recycling Trailer

Priority # 7

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6112	1 - Recycling Trailer	\$ 12,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 12,000	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
		Elig. Pers No. of Weeks					
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRS	(Equals Total Salaries x 0.121)			0	0	0	
Workers' Comp.	0.00184 X Total Salaries			0	0	0	
TWC (Unemployment)	0.00 Persons x \$9000 x .015			0	0	0	
TOTAL PERSONNEL COSTS				0	0	0	

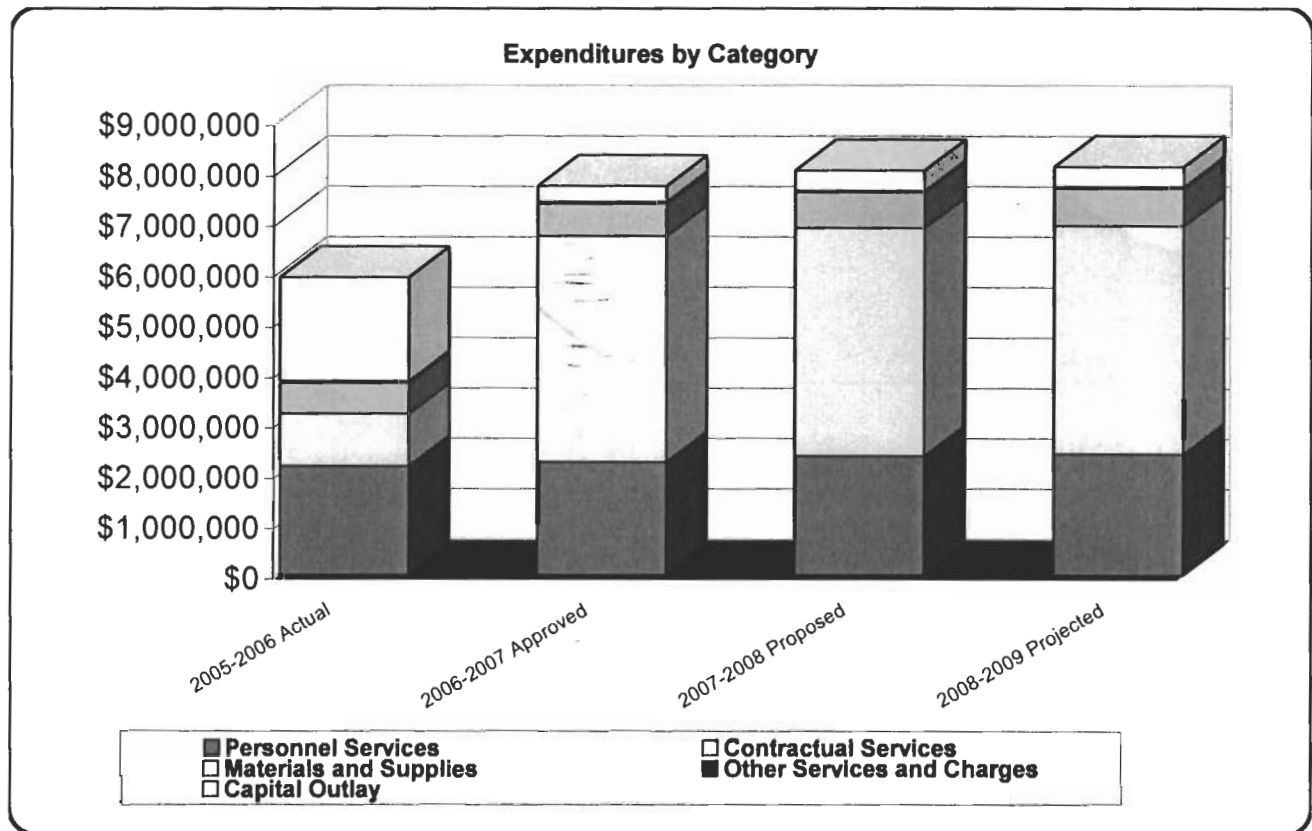
Total New Program Costs

\$ 12,000	\$ 0	\$ 0
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Street Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$2,158,369	\$2,241,473	\$2,360,277	\$118,804	5.30%	\$2,406,317
Contractual Services	1,035,353	4,485,367	4,523,897	38,530	0.86%	4,528,688
Materials and Supplies	616,686	641,244	712,967	71,723	11.18%	736,467
Other Services and Charges	35,125	37,171	28,521	(8,650)	-23.27%	33,521
Capital Outlay	2,060,891	315,500	402,650	87,150	27.62%	395,900
Total Expenditures:	\$5,906,424	\$7,720,755	\$8,028,312	\$307,557	3.98%	\$8,100,893
Expenditures per Capita:	\$66.74	\$85.69	\$83.07			\$80.62



New Programs

New Programs Funded

Liquid De-Icing Program
Pad Foot Roller
Truck Mounted Pothole Patcher
Total - New Programs Funded

New Program

26-1
26-2
26-3

Program Costs

2007-2008	2008-2009
\$28,750	\$0
70,000	0
145,500	0
\$244,250	\$0

New Program Worksheet

General Fund

Street

Department # 26000

Division # 000

Fiscal Year Implemented 2007-2008

Program Liquid De-icing Program

Priority # 1

Program Description & Justification (attach additional pages if needed)

This program would allow us to implement a liquid de-icing program for the City. The use of magnesium chloride on our bridges and overpasses would allow us to take precautionary measures in the preparation for an ice event. Currently we only act on a response level. Using the magnesium chloride we can spray identified areas and slow the rate of freezing thus keeping our roadways at the safest possible level for a longer period of time.

The implementation of this program will cut down on the amount of material used during the event thus saving money in material and clean up costs. The magnesium chloride solution is effective to -28 degrees Fahrenheit and is safe for vegetation, animals, vehicles, concrete and asphalt.

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program
Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

The liquid de-icing program will benefit the city in many areas. It will allow our department to respond sooner to an ice event allowing us to keep the roads safer, longer keeping our city moving. It will save costs on material and clean up. It will reduce the total number of hours to be worked by the equipment and personnel, freeing them to be used in other areas as needed.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

Maintain and operate the City's transportation systems. (City Goal 4.3)

Total FTEs

0.00

Total New Program Costs

\$ 28,750

New Program Worksheet

General Fund

26000

Street

 Division # 000
 Program Liquid De-Icing Program

 Fiscal Year Implemented 2007-2008
 Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		\$

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5312	8600 gallons Magnesium Chloride	\$ 10,750
		\$
		\$
		\$
Total Materials and Supplies		\$

2007-2008	YR 2	YR 3
\$ 10,750	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		\$

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6112	6000 gallon storage tank 1	\$ 7,000
6112	pump, hoses, spray bar 2 ea	\$ 5,000
6112	truck mounted tank x 3	\$ 6,000
		\$
		\$
		\$
Total Capital Outlay		\$

2007-2008	YR 2	YR 3
\$ 18,000	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTEs				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	0
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	0
Elig. Pers	No. of Weeks						
Standby	0	30	x 30	0	0	0	0
FICA	(Equals Total Salaries x 0.0765)			0	0	0	0
Insurance	(Equals No. of Mos. x \$695)			0	0	0	0
TMRS	(Equals Total Salaries x 0.121)			0	0	0	0
Workers' Comp.	0.02604 x Total Salaries			0	0	0	0
TWC (Unemployment)	0.00 Persons x \$9000 x .015			0	0	0	0
TOTAL PERSONNEL COSTS					0	0	0

Total New Program Costs

\$ 28,750	\$ 0	\$ 0
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New Program Worksheet

General Fund

Street

Department # 26000

Division # 001

Fiscal Year Implemented 2007-2008

Program Pad Foot Roller

Priority # 2

Program Description & Justification (attach additional pages if needed)

Roller will be used for maintenance of City's drainage system. Roller will be funded by the Drainage Utility fund. This roller will also be used by other areas of the Street/Drainage Department, and City as needed.

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program
Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

This program will allow the Drainage Department to widen its maintenance of our drainage system. This program will allow for the proper construction/repair of current and future drainage systems. This will allow for the proper operation of our drainage system, and increase the efficiency of that system.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

Maintain and operate the City's transportation systems. (City Goal 4.3)

Total FTEs

0.00

Total New Program Costs

\$

\$70,000

New Program Worksheet

General Fund

26000

Street

 Division # 001
 Program Pad Foot Roller

 Fiscal Year Implemented 2007-2008
 Priority # 2

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5314	fuel	\$ 2,500
5330	repair/maintenance	\$ 2,500
		\$ 0
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 5,000	\$ 5,000	\$ 5,000

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Only Form)		
Acct. #	Quantity / Description	Amount
6112	Pad foot roller	\$ 65,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 65,000	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
		Elig. Pers	No. of Weeks				
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRS	(Equals Total Salaries x 0.121)			0	0	0	
Workers' Comp.	(0.02604) X Total Salaries			0	0	0	
TWC (Unemployment)	0.00 Persons x \$9000 x .015			0	0	0	
TOTAL PERSONNEL COSTS				0	0	0	

Total New Program Costs

\$ 70,000	\$ 5,000	\$ 5,000
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New Program Worksheet

General Fund

Street

Department # 26000

Division # 000

Fiscal Year Implemented 2007-2008

Program Truck Mounted Pothole Patcher

Priority # 3

Program Description & Justification (attach additional pages if needed)

Truck will be used by Street asphalt maintenance crews for street maintenance / crack sealant. This will allow greater efficiency in repairing asphalt patches, potholes and seal coat maintenance. Crews will be able to carry asphalt, oil and crack sealant on one vehicle.

Please indicate if this a new program or if it will support an established program:

☐ New Program☒ Additions/Changes to Existing Program**Performance Measurements**

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

This will enable the Street department to widen its preventive maintenance program thus saving dollars in unnecessary and untimely street repairs and replacements in the future. The street maintenance crews as currently staffed are stretched thin and continually have to put this type of work aside to handle their main task of residential street repair. We currently have eight employees responsible for the repair and maintenance of all 676 lane miles of our city streets, as well as park road and trail maintenance and repair.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

<u>Performance Measurement</u>	<u>Actual 2006</u>	<u>Est. 2007</u>	<u>Proposed Without New Program</u>	<u>Proposed With New Program</u>

Division Goal(s) Affected

Maintain and operate the City's transportation systems. (City Goal 4.3)

Total FTEs

0.00

Total New Program Costs

\$

\$145,500

New Program Worksheet

General Fund

26000

Street

Division # 000
 Program Truck Mounted Pothole Patcher

Fiscal Year Implemented 2007-2008
 Priority # 3

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5310	10,000 gallons sealant	\$ 25,000
5314	Fuel	\$ 3,500
5330	R&M - Vehicle	\$ 1,000
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 29,500	\$ 29,500	\$ 29,500

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6112	Truck mounted Pothole Patcher	\$ 116,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 116,000	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTEs				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	0
			0.00	0	0	0	0
Subtotal Temp				0.00	0	0	0
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	0
		Elig. Pers No. of Weeks					
Standby	0	30	x 30	0	0	0	0
FICA	(Equals Total Salaries x 0.0765)			0	0	0	0
Insurance	(Equals No. of Mos. x \$695)			0	0	0	0
TMRs	(Equals Total Salaries x 0.121)			0	0	0	0
Workers' Comp.	0.02604 X Total Salaries			0	0	0	0
TWC (Unemployment)	0.00 Persons x \$9000 x .015			0	0	0	0
TOTAL PERSONNEL COSTS				0	0	0	0

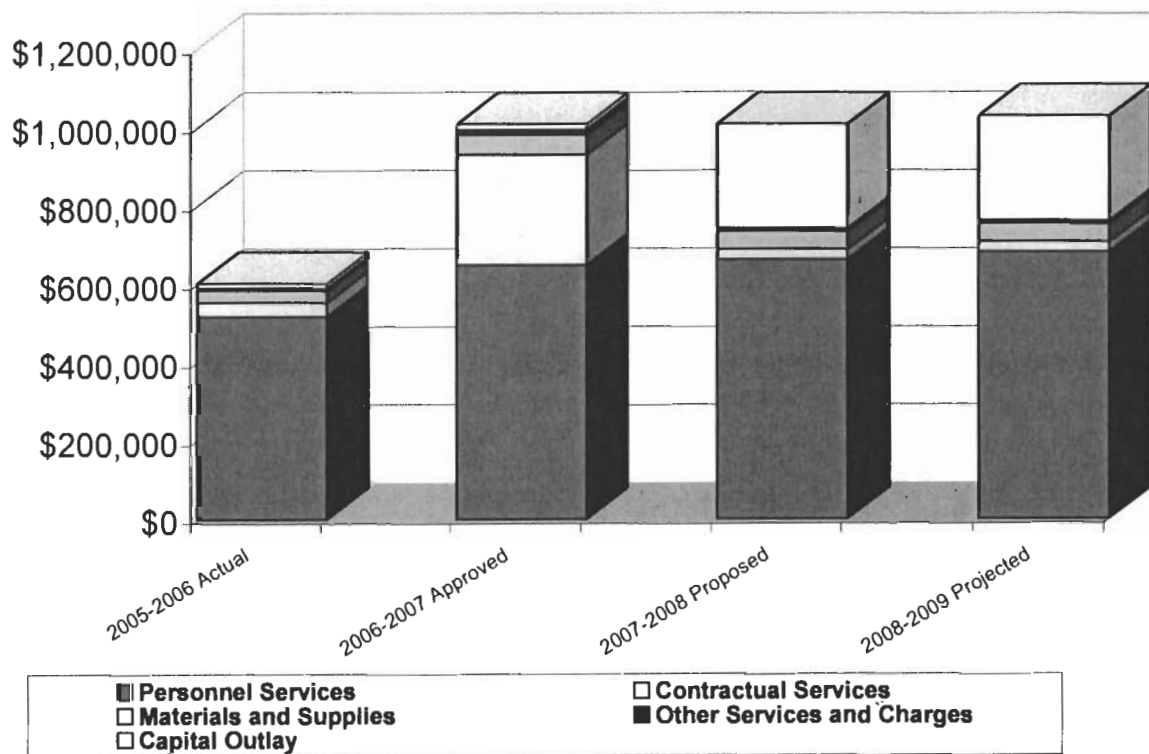
Total New Program Costs	\$ 145,500	\$ 29,500	\$ 29,500
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Transportation Services Engineering & Administration Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$519,332	\$651,248	\$664,617	\$13,369	2.05%	\$684,508
Contractual Services	35,086	279,920	25,039	(254,881)	-91.05%	25,039
Materials and Supplies	29,929	52,323	46,126	(6,197)	-11.84%	46,626
Other Services and Charges	6,213	12,252	8,115	(4,137)	-33.77%	8,115
Capital Outlay	12,020	14,598	266,550	251,952	1725.94%	267,100
Total Expenditures:	\$602,580	\$1,010,341	\$1,010,447	\$106	0.01%	\$1,031,388
Expenditures per Capita:	\$6.81	\$11.21	\$10.78			\$10.58

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Project Manager I (part time)	27-1	\$13,284	\$26,001
Office Space Design	27-2	12,000	0
Express Transit Service	27-5	200,000	200,000
Total - New Programs Funded		\$225,284	\$226,001

**Capital Outlay
2007-2008**

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Transportation							
Status Quo							
1	6116-100-27000	Microcomputer, Desktop with Monitor & Software	Computers eligible for replacement	\$1,700	\$0	2	\$3,400
					Sub-Total		\$3,400
2	6127-100-27000	Arc View 9.0 Software	Required for workload associated with new computer.	\$1,150	\$0	1	\$1,150
					Sub-Total		\$1,150
					Sub-Total Status Quo		\$4,550
New Programs							
1	6121-100-27000	Building Improvements	Express Transit Site	\$250,000	\$0	1	\$250,000
1	6121-100-27000	Building Improvements	Office space	12,000	0	1	12,000
					Sub-Total		\$262,000
					Sub-Total New Programs		\$262,000
					Total Capital Outlay 2007-2008		\$266,550

New Program Worksheet

General Fund

Transportation

Department # 27000
 Division # 000
 Program Project Manager I (part time)

Fiscal Year Implemented 2007-2008
 Priority # 1

Program Description & Justification (attach additional pages if needed)

DESCRIPTION: This program will reclassify the existing Intern position (0.5 FTE) to a Project Manager I position (0.5). The project manager will work with the various division heads within the Public Works Department, engineering consultants, and contractors to plan, bid and construct the Transportation Construction Improvement Program (TCIP) and General Obligation (GO) Bond projects for the City. The project manager's responsibilities may include, but are not limited to: managing the development and construction of TCIP and GO Bond projects; reviewing and maintaining schedules for each project assigned; coordinating and/or conducting project meetings/project reviews with City staff, consultants, the public, contractors, inspectors, and other managers as appropriate; reviewing monthly invoices, pay estimates, and other billings for projects; maintaining status of budget for each project; negotiating supplemental agreements and change orders for projects; managing performance of design professionals, contractors, and utility companies; coordinating acquisition of right-of-way with City Attorney's Office; coordinating with utility companies for adjustments of their facilities; providing status reports for projects; resolving or coordinating resolution of conflicts associated with projects; reviewing contract documents and specification for completeness; coordinating the bidding process; responding to City Council action items regarding projects; and monitoring, either independently or in conjunction with inspectors, work quality and progress. **JUSTIFICATION:** Due to the steady growth in Round Rock, TSEA is no longer adequately staffed to perform the thorough transportation project management required to keep pace with the City's growth. TSEA has approximately 16 active roadway projects, some with multiple phases, in varying stages from design to construction. Within the next five years TSEA is planning to complete an additional 10 roadway projects, some with multiple phases. To meet this challenge, an additional project manager is required to augment the TSEA staff. (see continuation sheet)

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program

Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

There are four (4) important project elements that should be completed prior to successfully constructing a project. The elements are: plans, specifications and estimates (PS&E); coordination with other agencies/departments; right-of-way acquisition; and adjustment of utilities. All of these elements are present in every Transportation project, but in differing levels of complexity. With the rapid growth of Round Rock and the need to build transportation infrastructure, construction has often times started without completing coordination with other agencies/departments, right-of-way acquisition and adjustment of utilities. The result of not completing these project elements is schedule delays and most importantly added cost to the City/taxpayers, as demonstrated by the AW Grimes Blvd and Red Bud Lane projects. The ultimate goal of this program is to complete the coordination with other agencies/departments, right-of-way acquisition and adjustment of utilities prior to the start of any roadway construction.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
Percent Agency/Department Coordination completed prior to Contract Award	86%	100%	93%	100%
Right-of-Way Acquisition completed prior to Contract Award	57%	67%	62%	80%
Utility Adjustment completed prior to Contract Award	57%	0%	29%	60%

Division Goal(s) Affected

The new program will improve the ability of Transportation Services Engineering & Administration to meet or exceed the following goals:
 Plan and facilitate the City's transportation system, at the local and regional level, to enable traffic flow and personal mobility. (City Goal 4)
 Plan the City's transportation systems. (City Goal 4.1)
 Implement transportation projects and systems. (City Goal 4.2)
 Maintain relationships and encourage cooperation and collaboration with local jurisdictions and regional entities to address regional City transportation issues and provide improved services. (City Goal 5.6)
 Engage potentially affected interests about transportation policies, programs and projects in a timely, effective dialogue. (City Goal 6.1)
 Develop clear avenues of communications with citizens and respond to citizens' inquiries, complaints and/or suggestions in a timely manner. (City Goal 6.2)

Total FTEs

0.00

Total New Program Costs

\$

\$13,284

New Program Worksheet

General Fund

27000

Transportation

Division # 000
 Program Project Manager I (part time)

Fiscal Year Implemented 2007-2008
 Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
	(funded in 2005-2006 budget	\$
	under intern)	\$
		\$
Total Contractual Services		

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
5434	Training & Transportation	\$ 500
		\$
		\$
Total Other Expenses		

2007-2008 YR 2 YR 3
 \$ 500 \$ 500 \$ 500

Capital Outlay (Fill out Cap Otly Form)		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008 YR 2 YR 3
 \$ 0 \$ 0 \$ 0

PERSONNEL

Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
12	Project Manager I	6	3,931	0.50	11,793	23,586	23,586
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.50	11,793	23,586	23,586

Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired) 0.50

Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
			0.00	0	0	0
			0.00	0	0	0
			0.00	0	0	0
Subtotal Temp				0.00	0	0

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) 0.00

Hours		Hourly Rate			
Overtime	0	30	x 1.5	0	0
Elig. Pers No. of Weeks					
Standby	0	30	x 30	0	0
FICA	(Equals Total Salaries x 0.0765)			902	1,804
Insurance	(Equals No. of Mos. x \$695)			0	0
TMRs	(Equals Total Salaries x 0.121)				
Workers' Comp.	0.00184	X Total Salaries		22	43
TWC (Unemployment)	0.50	Persons x \$9000 x .015		68	68

TOTAL PERSONNEL COSTS 12,784 25,501 25,501

Total New Program Costs \$ 13,284 \$ 26,001 \$ 26,001

Continuation Sheet

Department #	27000
Division #	27000
Program	Project Manager I
Fiscal Year Implemented	2007-2008
Priority #	1

DESCRIPTION & JUSTIFICATION (continued):

As one of the fastest growing cities in Texas, and one of the ten fastest growing small/medium sized communities in the U.S. (2000 census data), thoroughly managing transportation projects is a critical element in sustaining organized and controlled economic growth in Round Rock. As shown in past opinion surveys, planning and executing transportation projects has a positive impact on the public's perception of transportation, which is manifested in the City's success in attracting new business and citizens. As people and businesses continue to move to Round Rock, constructing roadway projects on time is an absolute necessity to demonstrate the City's long term commitment to make Round Rock the best place to live, work and play. Strong transportation project management is a key element to the future success of the City's citizens and businesses.

New Program Worksheet

General Fund

Transportation

Department # 27000

Division # 000

Program Office space redesign

Fiscal Year Implemented 2007-2008

Priority # 2

Program Description & Justification (attach additional pages if needed)

DESCRIPTION: This program constructs a functional office space environment for Transportation Services and Utility Administration Building (T/U), which is located at 212 Commerce Boulevard. The total cost for this program includes demolition fees and construction fees. The design will be prepared by Engineering Development Services at no cost. The redesign of the office spaces will construct a reception area for where both Transportation Admin and Utility Admin are able to be visible to citizens and staff when they walk into the building. It will also allow for more functional office cubes for new-hires for both Transportation and Utilities.

JUSTIFICATION: The existing office space structure has a capacity of 12 offices plus 3 cubicles and 1 open reception area. There are 17 employees working in the T/U Building. The office spaces are to full capacity and in some instances office space has to be shared. The redesign will allow both Admin Techs (Transportation & Utilities) to share the customer service responsibility of greeting citizens and staff. In addition, it will create more cubicle area for potential new-hires for either departments.

This design project includes rolling Department 40000 Expansion of Front Office Program.

Please indicate if this is a new program or if it will support an established program:

☒ New Program

☐ Additions/Changes to Existing Program
Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

This program will provide an opportunity for stronger customer service presentation to our citizens since there will be 2 Admin Techs to welcome them into the building and assist them immediately with their needs. The current set up does not allow for a clear visible view of anyone that walks in. In addition, it will improve service internally for staff will have a workable environment in order to continue and improve customer service between citizens and other departments.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

<u>Performance Measurement</u>	<u>Actual 2006</u>	<u>Est. 2007</u>	<u>Proposed Without New Program</u>	<u>Proposed With New Program</u>
Are there enough office spaces for all Full-Time and Part-Time Staff (Transportation & Utilities)?	No	No	No	Yes

Division Goal(s) Affected

The new program will improve the ability of Transportation Services Engineering & Administration to meet or exceed the following goals: Ensure city services, facilities and equipment meet the needs of residents, customers and employees through the development of annual department goals, objectives and strategic budgeting. (City Goal 5.1)

Total FTEs

0.00

Total New Program Costs

\$

\$12,000

New Program Worksheet

General Fund

27000

Transportation

Division # 000
 Program Office space redesign

Fiscal Year Implemented 2007-2008
 Priority # 2

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$	\$

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6121	Building Improvements	\$ 12,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 12,000	\$ 0	\$ 0

PERSONNEL

Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTEs				0.00	0	0	0

Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired) 0.00

Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
			0.00	0	0	0
			0.00	0	0	0
Subtotal Temp				0.00	0	0

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) 0.00

Hours		Hourly Rate			
Overtime	0	30	x 1.5	0	0
Elig. Pers		No. of Weeks			
Standby	0	30	x 30	0	0
FICA	(Equals Total Salaries x 0.0765)			0	0
Insurance	(Equals No. of Mos. x \$695)			0	0
TMRs	(Equals Total Salaries x 0.121)			0	0
Workers' Comp.	0.00184	X Total Salaries		0	0
TWC (Unemployment)	0.00	Persons x \$9000 x .015		0	0

TOTAL PERSONNEL COSTS

0	0	0
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Total New Program Costs

\$ 12,000	\$ 0	\$ 0
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New Program Worksheet

General Fund

Transportation

Department # 27000
 Division # 000
 Program Express Transit Service

Fiscal Year Implemented 2007-2008
 Priority # 5

Program Description & Justification (attach additional pages if needed)

ATTENTION: This new program is contingent on City Council approving the implementation of a Public Transportation (Transit) System for the City of Round Rock. If Council approves implementation, then this new program becomes the number one (1) Fiscal Year 2007-2008 priority. Please note that the new program is written as if Council has approved implementation.

Express transit service is one of the three (3) public transportation (transit) elements as identified in the April 2005 Public Transportation Master Plan (draft), which was prepared for the City of Round Rock. The other elements are the demand response transit service, which is provided by the Capital Area Rural Transportation System (CARTS) and paid for annually with federal and local funds (City of Round Rock local match), and a fixed route transit service, which is not funded. The express transit service will provide the Citizens of Round Rock with public transportation to the Capital Metropolitan Transportation Authority's (CapMetro) service area thereby providing access to the entire CapMetro transit system through various transit routes.

(see continuation sheet)

Please indicate if this a new program or if it will support an established program:

☒ New Program

☐ Additions/Changes to Existing Program

Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Based on a survey performed by the City, the citizens of Round Rock would ride a bus to the CapMetro park and ride at Tech Ridge, so they could travel to and from work using public transportation. The benefits to citizens from this type of service would be reduced transportation costs (gasoline) and intangible benefits like reduced stress from driving on congested roadways. Besides benefiting Round Rock citizens, public transportation has a positive impact on the environment by reducing pollutant emissions. In addition, the number of vehicles is reduced resulting in less congestion the roadways.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
Fare Box Revenue (percent of annual operating costs)	0	0	0	15%
Advertising Revenue (Annual Amount)	0	0	0	\$3,600
Federal Funding (percent of annual operating costs)	0	0	0	42%
Number of Departures (percent of bus capacity)	0	0	0	75%

Division Goal(s) Affected

The new program will improve the ability of Transportation Services Engineering & Administration to meet or exceed the following goals:
 Plan and facilitate the City's transportation system, at the local and regional level, to enable traffic flow and personal mobility. (City Goal 4)
 Plan the City's transportation systems. (City Goal 4.1)
 Implement transportation projects and systems. (City Goal 4.2)
 Maintain relationships and encourage cooperation and collaboration with local jurisdictions and regional entities to address regional City transportation issues and provide improved services. (City Goal 5.6)
 Engage potentially affected interests about transportation policies, programs and projects in a timely, effective dialogue. (City Goal 6.1)
 Develop clear avenues of communications with citizens and respond to citizens' inquiries, complaints and/or suggestions in a timely manner. (City Goal 6.2)

Total FTEs

0.00

Total New Program Costs

\$

\$200,000

New Program Worksheet

General Fund

27000

Transportation

Division # 000

Fiscal Year Implemented 2007-2008

Program Express Transit Service

Priority # 5

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$	\$

Capital Outlay (Fill out Cap Oty Form)		
Acct. #	Quantity / Description	Amount
6121	Building and Improvements	\$ 200,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 200,000	\$ 200,000	\$ 200,000

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTEs				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
		Elig. Pers No. of Weeks					
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRS	(Equals Total Salaries x 0.121)			0	0	0	
Workers' Comp.	0.00184	X Total Salaries		0	0	0	
TWC (Unemployment)	0.00	Persons x \$9000 x .015		0	0	0	
TOTAL PERSONNEL COSTS				0	0	0	

Total New Program Costs \$ 200,000 \$ 200,000 \$ 200,000

Continuation Sheet

Department #	27000
Division #	27000
Program	Express Transit Service
Fiscal Year Implemented	2007-2008
Priority #	5

DESCRIPTION & JUSTIFICATION (continued):

Initially, the express service will run from Round Rock to the CapMetro service area during the morning peak and then return during the evening peak Monday through Friday. In the morning, the service would start from the Municipal Office Complex in southwest downtown Round Rock and make a stop in the vicinity of IH 35 and SH 45 before continuing on to the CapMetro park and ride at Tech Ridge (IH 35 and Howard Lane). In the evening, the service would start from the CapMetro park and ride at Tech Ridge and make a stop in the vicinity of IH 35 and SH 45 before continuing on to the Municipal Office Complex. There will be up to six (6) departures in the morning and six (6) departures in the evening. The MOC and the IH 35 and SH 45 locations will be set up as park and ride facilities with no circulator transit services to other locations.

The budget includes capital funding for two (2) bus shelters, one (1) at the MOC and the other in the vicinity of IH 35 and SH 45, and funding for a turn-key contract (capital, operations, maintenance, etc.) with a private, third party transit provider. The City has an opportunity to receive federal funds for a portion of the City's capital investment and the capital cost of contracting for the third party transit contract. In addition, the City will recover a portion of the operating costs through fare box and advertising revenue.

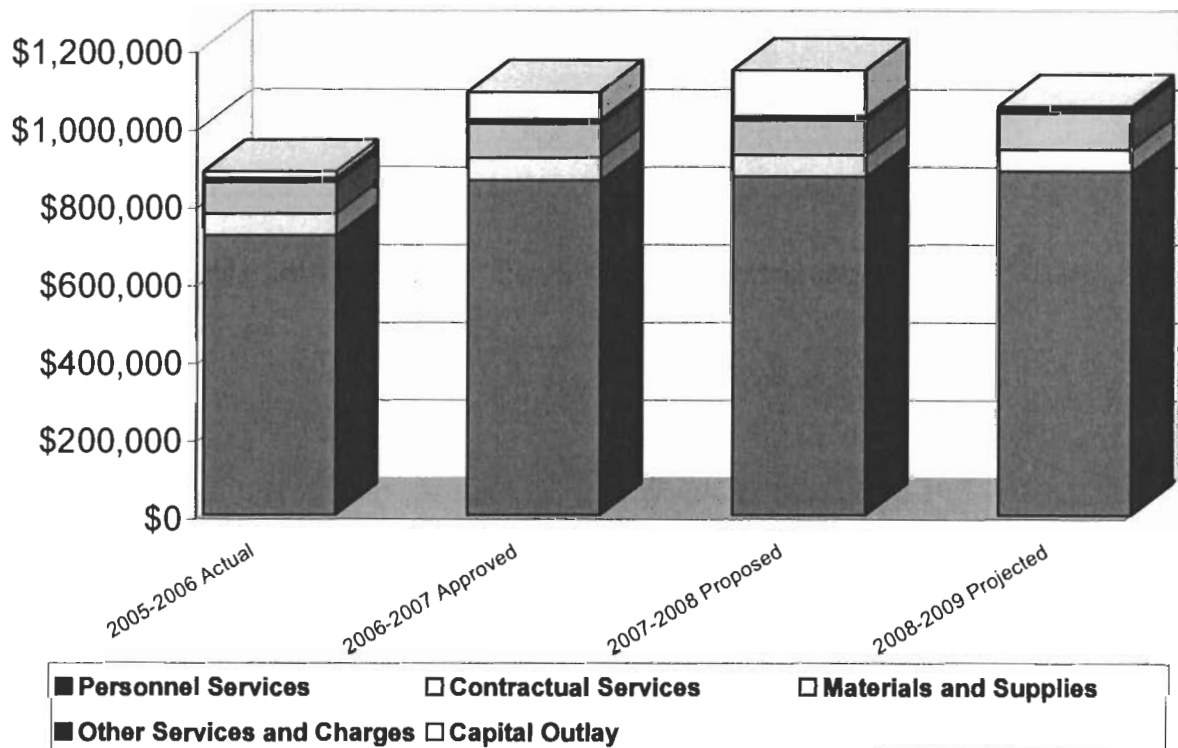
Based on a non-scientific survey performed by the City, 47% of the 308 respondents said they would ride a bus to the CapMetro park and ride at Tech Ridge and 24% of the respondents said they would ride the bus everyday. Besides benefiting Round Rock citizens, public transportation has a positive impact on the environment by reducing pollutant emissions. In addition, the number of vehicles is reduced resulting in less congestion on roadways.

City Shop Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$719,141	\$860,708	\$870,452	\$9,744	1.13%	\$884,435
Contractual Services	56,033	57,534	55,601	(1,933)	-3.36%	56,251
Materials and Supplies	81,046	88,428	89,723	1,295	1.46%	93,857
Other Services and Charges	10,641	10,500	10,641	141	1.34%	10,641
Capital Outlay	16,657	70,400	117,000	46,600	66.19%	7,000
Total Expenditures:	883,518	1,087,570	1,143,417	55,847	5.14%	1,052,184
Expenditures per Capita:	\$9.98	\$12.07	\$11.03			\$10.79

Expenditures by Category



New Programs

New Programs Funded

Small Engine Shop/Office Expansion
 New VMF Parts Dept. Vehicle
 Shop Storage Area Roof / Cover

New Program

28-1
 28-2
 28-3

Program Costs	
2007-2008	2008-2009
\$75,000	\$0
14,700	600
20,000	0
\$109,700	\$600

Total - New Programs Funded

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
City Shop							
Status Quo							
1	6112-100-28000	Hunter DSP 9600 Tire Balancer Machine	Current balancer does not meet our needs.	\$7,500	\$0	1	\$7,500
						Sub-Total	\$7,500
						Sub-Total Status Quo	\$7,500
New Programs							
2	6114-100-28000	Sub-Compact Pickup	Needed for pick up & delivery of parts	\$13,000	\$1,500	1	\$14,500
						Sub-Total	\$14,500
1	6121-100-27999	Building Improvement	Small Engine shop / Office area	\$75,000	\$0	1	\$75,000
3	6121-100-28000	Building Improvement	Shop service Roof / Cover	20,000	0	1	20,000
						Sub-Total	\$95,000
						Sub-Total New Program	\$109,500
						Total Capital Outlay 2007-2008	\$117,000

New Program Worksheet

General Fund

City Shop

Department # 28000

Division # 000

Fiscal Year Implemented 2007-2008

Program Small Engine Shop/Office Expansion

Priority # 1

Program Description & Justification (attach additional pages if needed)

This program consists of enclosing an existing open bay at the small engine shop. We currently have one end of the building set up somewhat similar to a carport. Enclosing the area will allow us full use of an additional 500 sq. ft. We currently have two bays. One has a lift and is used for repair and maintenance on equipment such as riding mowers. The other bay is for repairs that can be done on the floor. Each of our two small engine techs need one lift bay to efficiently perform their repair and maintenance work load. This program will allow us to do so.

It also includes increasing the office space in the heavy equipment shop. This will be accomplished by removing a wall and opening up the area an additional 75 sq. ft. The space used by the heavy equipment foreman was not intended as office space originally and is a very confined space. His desk and PC also shares duties as the kiosk for portal access because there is not enough space for a stand alone kiosk. Needless to say this causes problems for both the foreman as well as the techs wanting to get on the portal.

Please indicate if this a new program or if it will support an established program:

☒ New Program☐ Additions/Changes to Existing Program**Performance Measurements**

The additional bay will allow us to install a lift that we already have and give each tech one lift bay to work out of. This new program will allow two small engine techs to handle increased work load and work more efficiently by having an additional 500 sq. ft. bay available.

The additional office space in the heavy equipment shop will allow the shop foreman to better perform his daily tasks. His space does not allow room for needed items such as a filing cabinet, printer, etc. It will also open up an area for a stand alone kiosk site for the heavy equipment mechanics.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

Provide safe and operational vehicles and equipment in a cost-effective and timely manner. (City Goal 5.1)

Ensure City facilities and equipment meets the needs of City employees and City residents with attention to maintenance, modernization and expansion. (City Goal 5.1)

Total FTEs

0.00

Total New Program Costs

\$

\$75,000

New Program Worksheet

General Fund

28000

City Shop

Division # 000
 Program Small Engine Shop/Office Expansion

Fiscal Year Implemented 2007-2008
 Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6121	Building Improvements/Const.	\$ 75,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 75,000	\$ 0	\$ 0

PERSONNEL																			
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)												
				0.00	0	0	0												
				0.00	0	0	0												
				0.00	0	0	0												
				0.00	0	0	0												
				0.00	0	0	0												
Subtotal FTES				0.00	0	0	0												
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00													
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)													
			0.00	0	0	0													
			0.00	0	0	0													
Subtotal Temp				0.00	0	0													
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00													
<table> <tr> <td>Hours</td> <td>Hourly Rate</td> <td></td> </tr> <tr> <td>Overtime</td> <td>0</td> <td>30 x 1.5</td> </tr> <tr> <td>Elig. Pers No. of Weeks</td> <td></td> <td></td> </tr> <tr> <td>Standby</td> <td>0</td> <td>30 x 30</td> </tr> </table>								Hours	Hourly Rate		Overtime	0	30 x 1.5	Elig. Pers No. of Weeks			Standby	0	30 x 30
Hours	Hourly Rate																		
Overtime	0	30 x 1.5																	
Elig. Pers No. of Weeks																			
Standby	0	30 x 30																	
FICA	(Equals Total Salaries x 0.0765)	0	0	0															
Insurance	(Equals No. of Mos. x \$695)	0	0	0															
TMRS	(Equals Total Salaries x 0.121)	0	0	0															
Workers' Comp.	0.00885 X Total Salaries	0	0	0															
TWC (Unemployment)	0.00 Persons x \$9000 x .015	0	0	0															
TOTAL PERSONNEL COSTS				0	0	0													

Total New Program Costs

\$ 75,000	\$ 0	\$ 0
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New Program Worksheet

General Fund

City Shop

Department # 28000

Division # 000

Fiscal Year Implemented 2007-2008

Program New VMF Parts Dept. Vehicle

Priority # 2

Program Description & Justification (attach additional pages if needed)

Purchase vehicle for our Parts Department. This vehicle will be used by the parts tech to pick up and run parts. This new program has been cut the last three budget cycles. We have continued to use high mileage vehicles that have gone out of service. These vehicles were scheduled for auction and we are now adding another 25,000 miles to them as a parts runner truck. Needless to say it is not very cost effective and defeats the purpose of our vehicle replacement program. The Shop spends approximately \$3,000.00 per year to keep these trucks going. This is usually unfunded repairs. The trucks are not very fuel efficient or reliable for the amount of miles we are putting on them. The parts runner truck is on the road 75% to 90% of the day on average and the need is well justified.

Please indicate if this a new program or if it will support an established program:

☐ New Program☒ Additions/Changes to Existing Program**Performance Measurements**

This new program will benefit us by:

- (1) Providing the parts department a dependable & reliable vehicle at all times. It will help keep the wait time on parts to a minimum.
- (2) It will reduce our departments fuel & maintenance costs. The trucks we are using average 10 to 12 miles per gallon. A new truck will average 17 to 21 miles per gallon.
(Potential fuel savings per year - 25,000 miles / 7 additional miles per gallon / \$3.00 per gallon = \$10,714)
- (3) Maintenance costs approximately \$3,000 per year plus out of service time from lack of vehicle
- (4) It will allow us to keep the use of vehicles past the replacement criteria to a minimum.
- (5) It will provide a more positive image of the Vehicle Maint. Dept and the City of Round Rock in general. Because this vehicle is exposed to all our vendors and general public in surrounding communities, it is important that it be a presentable vehicle and not one with 200,000 miles on it and shows it.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

Provide safe and operational vehicles and equipment in a cost-effective and timely manner. (City Goal 5.1)

Total FTEs

0.00

Total New Program Costs

\$ 14,700

New Program Worksheet

General Fund

28000

City Shop

Division # 000

Fiscal Year Implemented 2007-2008

Program New VMF Parts Dept. Vehicle

Priority # 2

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5314	Fuel	\$ 200
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 200	\$ 600	\$ 600

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6114	1- Sub-Compact Pickup	\$ 13,000
6114	Acc's. Bedliner, Toolbox, etc.	\$ 1,500
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 14,500	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
		Elig. Pers. No. of Weeks					
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRS	(Equals Total Salaries x 0.121)			0	0	0	
Workers' Comp.	0.00885	X Total Salaries		0	0	0	
TWC (Unemployment)	0.00	Persons x \$9000 x .015		0	0	0	
TOTAL PERSONNEL COSTS				0	0	0	

Total New Program Costs

\$ 14,700 \$ 600 \$ 600

New Program Worksheet

General Fund

City Shop

Department # 28000

Division # 000

Fiscal Year Implemented 2007-2008

Program Shop Storage Area Roof/Cover

Priority # 4

Program Description & Justification (attach additional pages if needed)

This program consists of extending the roof or building a cover over an existing pad at the North side of the building. This area will be fenced in and used for heavy truck and equipment tire storage. It will add 700 sq. ft. of storage area. We currently store these tires in a metal storage container and are limited as to amount of tires we can keep in stock. We are having to store some tires outside exposed to weather and unsecured.

Please indicate if this is a new program or if it will support an established program.

☒ New Program

☐ Additions/Changes to Existing Program
Performance Measurements

This program will add an additional 700 sq. ft. of tire storage. It will keep us from having to store tires outside and secure them in an enclosed area. We will be able to keep a better supply of hard to get tires on hand and reduce downtimes.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

Provide safe and operational vehicles and equipment in a cost-effective and timely manner. (City Goal 5.1)
Ensure City facilities and equipment meets the needs of City employees and City residents with attention to maintenance, modernization and expansion. (City Goal 5.1)

Total FTEs

0.00

Total New Program Costs

\$ 20,000

New Program Worksheet

General Fund

28000

City Shop

 Division # 000
 Program Shop Storage Area Roof/Cover

 Fiscal Year Implemented 2007-2008
 Priority # 4

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outly Form)		
Acct. #	Quantity / Description	Amount
6121	Storage Area Roof/Cover	\$ 20,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 20,000	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTEs				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Hours		Hourly Rate					
Overtime	0	30	x 1.5	0	0	0	
Elig. Pers. No. of Weeks							
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRs	(Equals Total Salaries x 0.121)			0	0	0	
Workers' Comp.	0.00885	X Total Salaries		0	0	0	
TWC (Unemployment)	0.00	Persons x \$9000 x .015		0	0	0	
TOTAL PERSONNEL COSTS				0	0	0	

Total New Program Costs

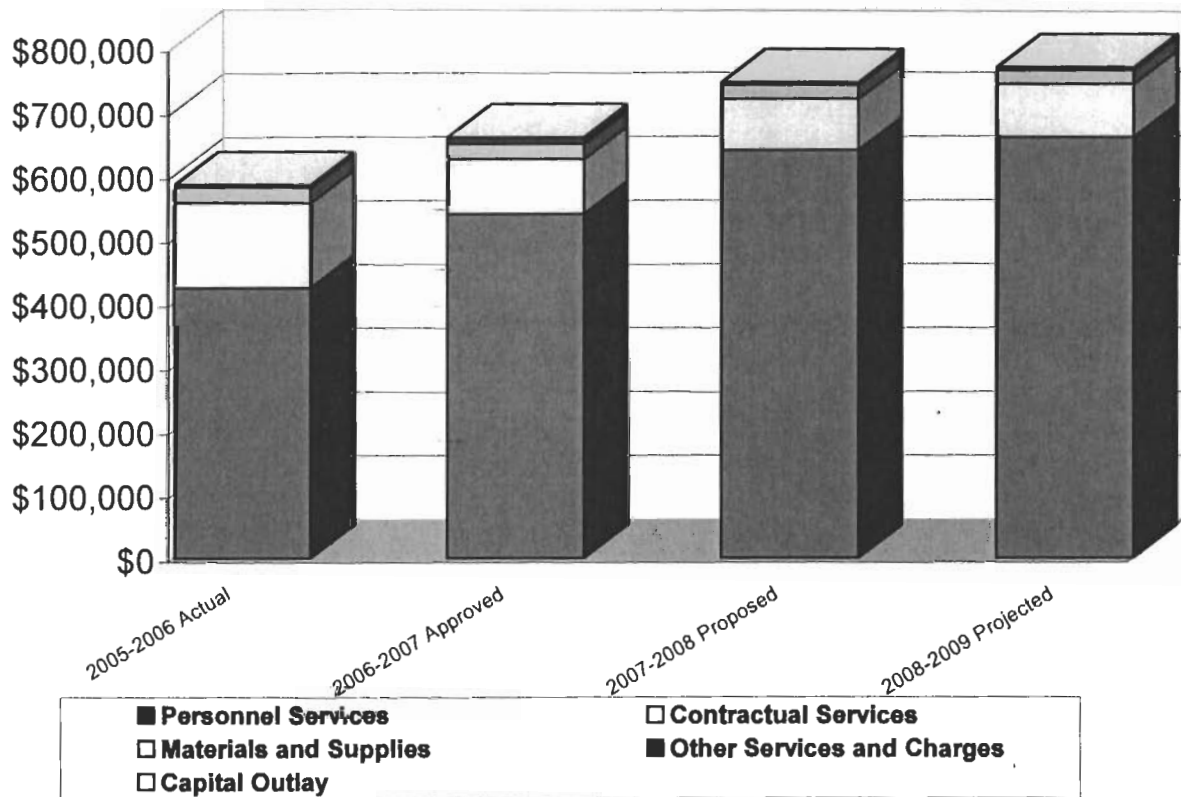
\$ 20,000	\$ 0	\$ 0
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Municipal Court Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$423,228	\$539,032	\$638,140	\$99,108	18.39%	\$658,354
Contractual Services	132,547	85,189	79,683	(5,506)	-6.46%	82,583
Materials and Supplies	25,064	24,411	21,802	(2,609)	-10.69%	21,802
Other Services and Charges	3,770	10,270	4,270	(6,000)	-58.42%	4,270
Capital Outlay	0	0	0	0	0.00%	0
Total Expenditures:	\$584,609	\$658,902	\$743,895	\$84,993	12.90%	\$767,009
Expenditures per Capita:	\$6.61	\$7.31	\$7.94			\$7.87

Expenditures by Category



New Programs

New Programs Funded

New Program #

Program Costs	
2007-2008	2008-2009
\$0	\$0
\$0	\$0

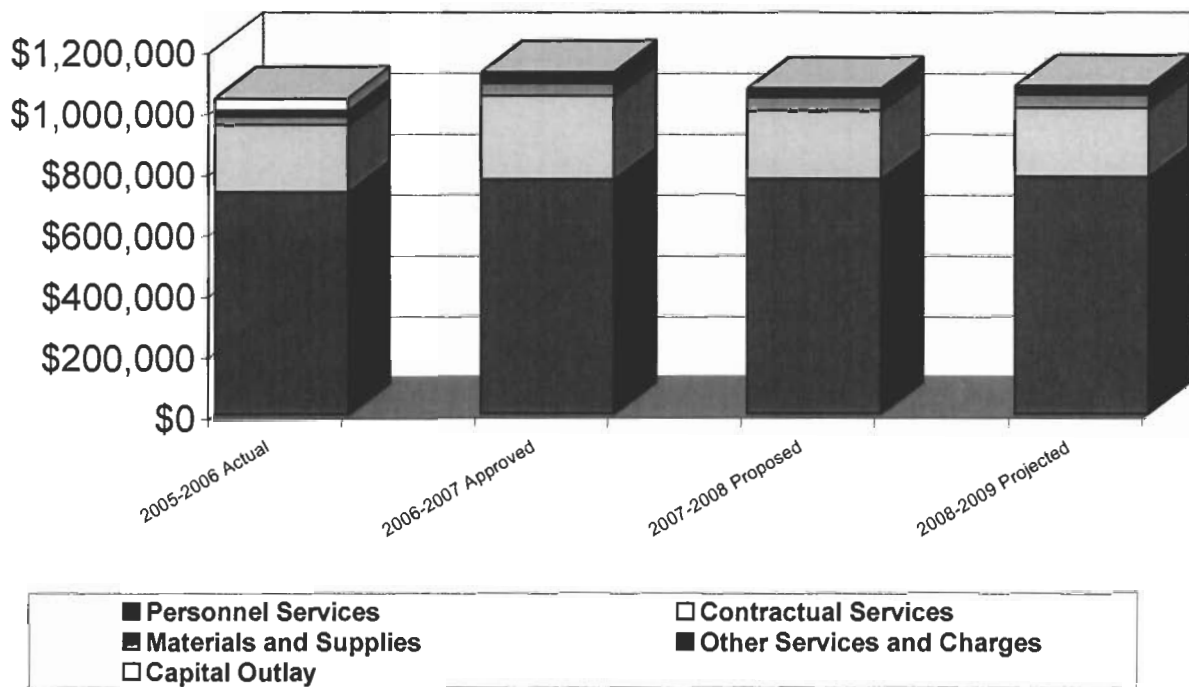
Total - New Programs Funded

Utilities Administration Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$728,771	\$770,913	\$772,425	\$1,512	0.20%	\$781,456
Contractual Services	221,633	274,299	225,765	(48,534)	-17.69%	225,765
Materials and Supplies	28,323	42,517	44,317	1,800	4.23%	44,817
Other Services and Charges	17,686	28,650	27,650	(1,000)	-3.49%	27,650
Capital Outlay	41,821	7,100	0	(7,100)	0.00%	0
Total Expenditures:	\$1,038,234	\$1,123,479	\$1,070,157	(\$53,322)	-4.75%	\$1,079,688
Expenditures per Capita:	\$11.73	\$12.47	\$11.67			\$11.31

Expenditures by Category



New Programs

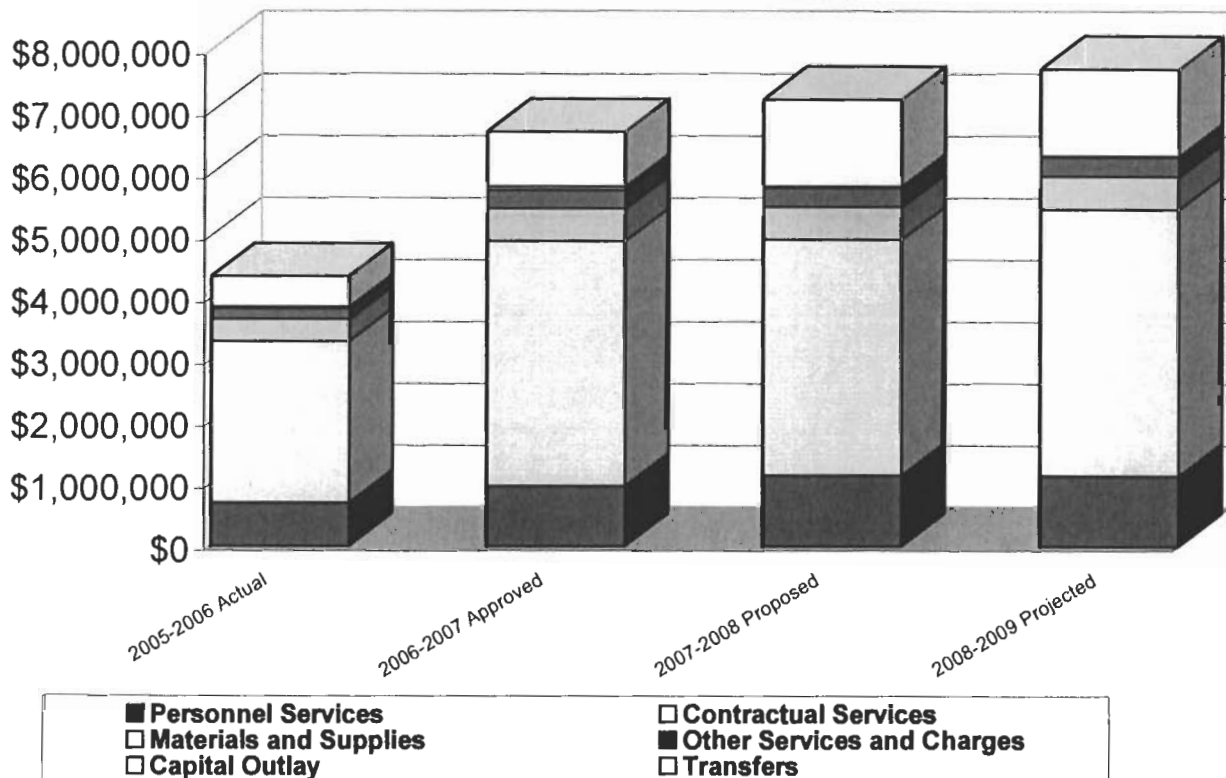
New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
None		\$0	\$0
Total - New Programs Funded		\$0	\$0

Water Treatment Plant Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$693,154	\$967,994	\$1,137,091	\$169,096	17.47%	\$1,132,722
Contractual Services	2,610,579	3,953,581	3,810,688	(142,893)	-3.61%	4,307,315
Materials and Supplies	356,899	521,020	523,453	2,433	0.47%	525,953
Other Services and Charges	174,542	297,000	310,220	13,220	4.45%	315,620
Capital Outlay	19,050	57,200	17,500	(39,700)	-69.41%	12,500
Transfers	500,000	890,000	1,412,700	522,700	58.73%	1,412,700
Total Expenditures:	\$4,354,224	\$6,686,795	\$7,211,652	\$524,856	7.85%	\$7,706,810
Expenditures per Capita:	\$49.20	\$74.22	\$76.97			\$79.04

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Valve Actuator	41-1	\$10,000	\$0
Total - New Programs Funded		<u>\$10,000</u>	<u>\$0</u>

**Capital Outlay
2007-2008**

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Water Treatment Plant							
Status Quo							
1	6116-200-41000	Computer Work Station	Replacement of SCADA computers installed in 2004. Used to operate the water system automatically and archive water system data.	\$2,500	\$0	3	\$7,500
					Sub-Total		\$7,500
					Sub-Total Status Quo		\$7,500
1	6112-200-41000	Valve Actuator	Spare actuator for motor operated valves at WTP. Allows the valve to be controlled by the computer system.	\$10,000	\$0	1	\$10,000
					Sub-Total		\$10,000
					Sub-Total New Program		\$10,000
					Total Capital Outlay 2007-2008		\$17,500

New Program Worksheet

Utility Fund

Water Treat Plant

Department # 41000

Division # 000

Fiscal Year Implemented 2007-2008

Program Valve Actuator

Priority # 1

Program Description & Justification (attach additional pages if needed)

This project proposes the purchase of a spare valve actuator. The water plant has nearly 60 motor operated valves that are responsible for controlling the water flow throughout the treatment process. The valve actuator is the part of the valve assembly that contains the gear mechanisms. When the actuator breaks, the valve is no longer operational. A spare actuator will allow the valve to remain in service while the repair is being made.

Please indicate if this a new program or if it will support an established program:

☐ New Program☒ Additions/Changes to Existing Program**Performance Measurements**

This equipment will serve as a spare to the more than sixty valve actuators in use at the water treatment plant. As equipment continues to age, it is expected that mechanical failures will increase. A spare valve actuator will allow the treatment plant to avoid costly equipment down time and possibly service interruption.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
Valve Downtime	72	72	72	0

Division Goal(s) Affected

Provide surface and groundwater treatment in compliance with all rules and regulations. (City Goal 5.4)
 Improve system automation and data management through innovation and technology. (City Goal 5.5)
 Continue to plan and project future needs for additional treatment capacity. (City Goal 5.1)
 Provide a high quality, cost efficient public water and wastewater utility system that complies with all applicable state and federal standards and regulations. (City Goal 5.4)

Total FTEs

0.00

Total New Program Costs

\$

\$10,000

New Program Worksheet

Utility Fund

41000

Water Treat Plant

Division # 000
 Program Valve Actuator

Fiscal Year Implemented 2007-2008
 Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Otly Form)		
Acct. #	Quantity / Description	Amount
6112	Valve Actuator	\$ 10,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 10,000	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	
		Elig. Pers No. of Weeks					
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRS	(Equals Total Salaries x 0.121)			0	0	0	
Workers' Comp.	0.01227 X Total Salaries			0	0	0	
TWC (Unemployment)	0.00 Persons x \$9000 x .015			0	0	0	
TOTAL PERSONNEL COSTS				0	0	0	

Total New Program Costs

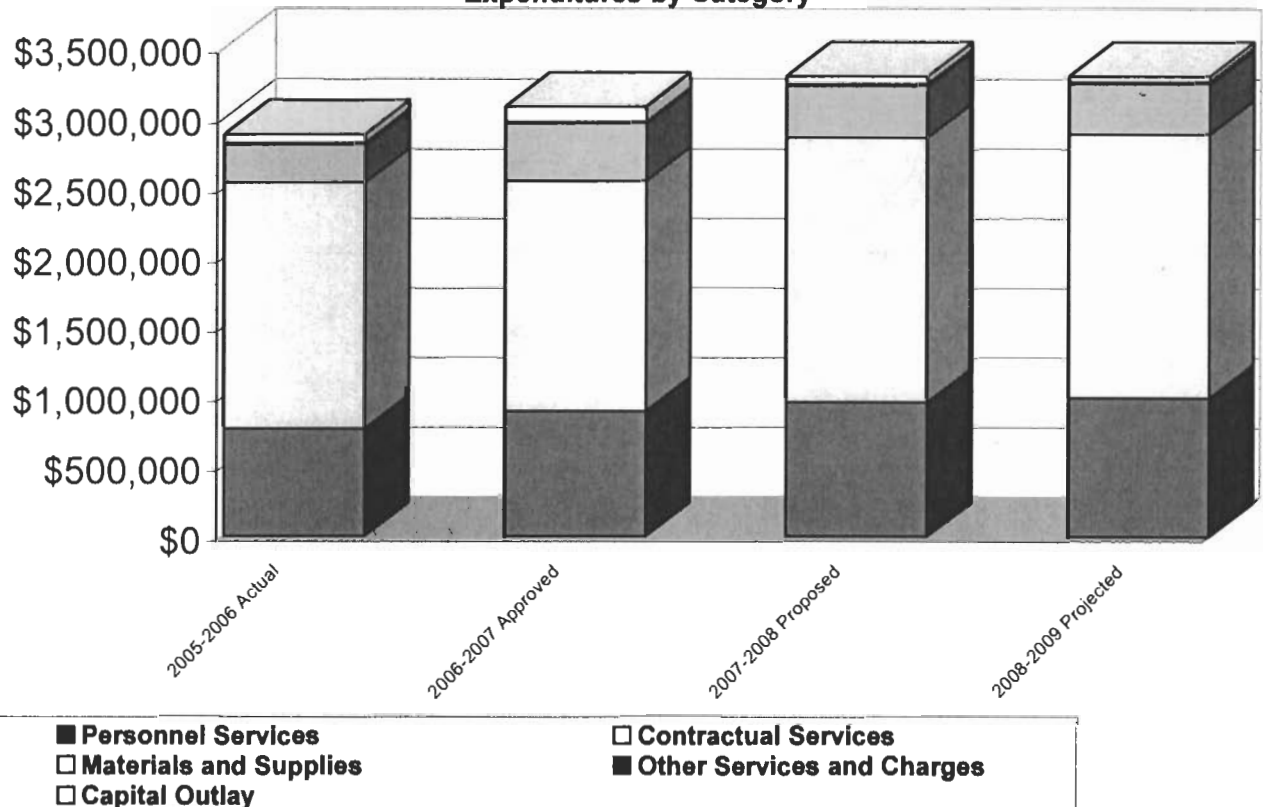
\$ 10,000	\$ 0	\$ 0
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Water Systems Support Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$772,117	\$896,569	\$962,255	\$65,686	7.33%	\$994,638
Contractual Services	1,771,282	1,658,038	1,903,161	245,123	14.78%	1,897,214
Materials and Supplies	273,967	412,475	370,728	(41,747)	-10.12%	359,584
Other Services and Charges	9,728	8,797	11,700	2,903	33.00%	11,700
Capital Outlay	62,106	111,000	55,400	(55,600)	-50.09%	42,100
Total Expenditures:	\$2,889,200	\$3,086,879	\$3,303,244	\$216,365	7.01%	\$3,305,236
Expenditures per Capita:	\$32.65	\$34.26	\$35.25			\$33.90

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Meter Service Technician	42-1	\$44,227	\$44,650
Total - New Programs Funded		\$44,227	\$44,650

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Water System Support							
Status Quo							
1	6114-200-42000	1/2-ton RC, short bed	Meets requirements	\$11,000	\$0	1	\$11,000
2	6114-200-42000	3/4-ton RC	Meets requirements	15,000	0	1	15,000
					Sub-Total		\$26,000
3	6114-200-42000	Computer	Meets requirements	\$1,700	\$0	1	\$1,700
					Sub-Total		\$1,700
4	6114-200-42000	Water Meters	Purchase Meters for New Construction	\$15,000	\$0	1	\$15,000
					Sub-Total		\$15,000
					Sub-Total Status Quo		\$42,700
New programs							
1	6114-200-42000	P/U 1/2 Short	Inspections and verification	\$11,000	\$0	1	\$11,000
					Sub-Total		\$11,000
2	6116-200-42000	Computer	Records and reports	\$1,700	\$0	1	\$1,700
					Sub-Total		\$1,700
					Sub-Total New Program		\$12,700
					Total Capital Outlay 2007-2008		\$55,400

New Program Worksheet
Utility Fund
Water Sys Support

Department # 42000
 Division # 000
 Program Meter Service Technician

Fiscal Year Implemented 2007-2008
 Priority # 1

Program Description & Justification (attach additional pages if needed)

The Meter Service Department has the responsibility of old meter change-out, new meter installations, meter testing, meter repair and meter inventory. In 2005, Utility Support had some interdepartmental changes when a Career Ladder was put in effect. The Meter Service responsibilities increased, the responsibility is to ensure that the public follows State mandated and city ordinance Cross-Connection rules. These rules protect the public water from being contaminated from environmental and industrial sources.

The city has a total of 6,448 devices on file and last year there was a 21% increase in devices. This year we are on track for an even larger percentage increase of devices. this position will help to meet this growing demand for this activity.

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program

Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

This new cross-connection responsibility protects the public drinking water supply and any lower performance would increase the possibility of a contamination. We have customers that are not compliant and we need to locate them.

This would be an added responsibility for the Meter Service Techs. This additional responsibilities increase the personnel job requirements for licensing and adds more knowledge to the operations and protection of the city water system.

The additional responsibilities have slowed the Meter Change-out Process, effecting meter performance, which lowers revenue by slowing the replacement of the older slower meters. this position will help recover that slow down and improve the revenue being generated by the change-outs.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
New Cross-Connection Devices	1390	1500	1550	1650
Meter Change-Outs	FY05-1798 / FY06- 874	1250	850	1250
Revenue from Change-Outs	Lower	Lower	Lower	Up
Annual number of devices needing maint. per Tech	1612	1950	1950(+ 10%)	1493

Division Goal(s) Affected

Maintain a reliable and efficient water distribution system, while meeting all Environmental Protection Agency (EPA), Texas Commission on Environmental Quality and Safe Drinking Water Act regulations. (City Goal 5.4)
 Ensure citizens receive quality service and safe water. (City Goal 5.4)

Total FTEs
1.00

Total New Program Costs

\$ \$44,227

New Program Worksheet

Utility Fund

42000

Water Sys Support

Division # 000

Fiscal Year Implemented 2007-2008

Program Meter Service Technician

Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
5209	Nextel	\$ 696
		\$
		\$
Total Contractual Services		\$ 696

2007-2008	YR 2	YR 3
\$ 696	\$ 696	\$ 696

Materials and Supplies		
Acct. #	Quantity / Description	Amount
5314	Fuel & Lubricants	\$ 2,000
5316	Office Supplies	\$ 250
5336	Tools	\$ 500
		\$
Total Materials and Supplies		\$ 2,750

2007-2008	YR 2	YR 3
\$ 2,750	\$ 2,250	\$ 2,250

Other Expenses		
Acct. #	Quantity / Description	Amount
5421	Licenses	\$ 200
5434	Training	\$ 500
		\$
Total Other Expenses		\$ 700

2007-2008	YR 2	YR 3
\$ 700	\$ 700	\$ 700

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6114	P/U 1/2 ton short	\$ 11,000
6116	Computer	\$ 1,700
		\$
		\$
		\$
		\$
Total Capital Outlay		\$ 12,700

2007-2008	YR 2	YR 3
\$ 12,700	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
6	Meter Service Tech	8	2,241	1.00	17,926	26,889	26,889
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				1.00	17,926	26,889	26,889
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						1.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp			0.00	0	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime		0	30 x 1.5	0	0	0	
		Elig. Pers No. of Weeks					
Standby		0	30 x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			1,371	2,057	2,057	
Insurance	(Equals No. of Mos. x \$695)			5,560	8,340	8,340	
TMRS	(Equals Total Salaries x 0.121)			2,169	3,254	3,254	
Workers' Comp.	0.01227	X Total Salaries		220	330	330	
TWC (Unemployment)	1.00	Persons x \$9000 x .015		135	135	135	
TOTAL PERSONNEL COSTS				27,381	41,004	41,004	

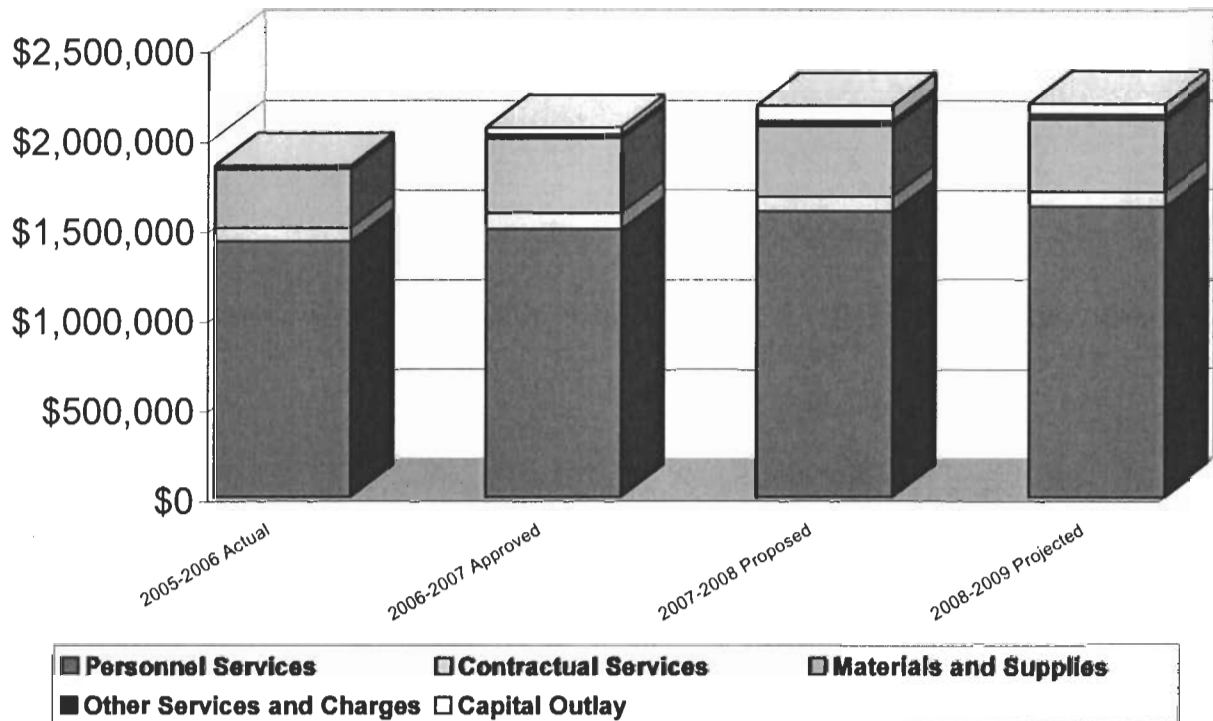
Total New Program Costs \$ 44,227 \$ 44,650 \$ 44,650

Water Line Maintenance Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$1,422,911	\$1,492,316	\$1,590,846	\$98,530	6.60%	\$1,619,644
Contractual Services	76,949	91,439	83,956	(7,483)	-8.18%	84,002
Materials and Supplies	327,303	415,432	392,770	(22,662)	-5.46%	400,270
Other Services and Charges	20,883	21,214	29,666	8,452	39.84%	29,666
Capital Outlay	0	38,500	84,000	45,500	118.18%	61,100
Total Expenditures:	\$1,848,046	\$2,058,901	\$2,181,238	\$122,337	5.94%	\$2,194,682
Expenditures per Capita:	\$20.88	\$22.85	\$23.28			\$22.51

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Vactron Unit	43-1	\$60,000	\$0
Total - New Programs Funded		\$60,000	\$0

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Water Line Maintenance							
Status Quo							
1	6114-200-43000	F-450 Utility Bed, CC	Replacement vehicle	\$24,000	\$0	1	\$24,000
					Sub-Total		\$24,000
					Sub-Total Status Quo		\$24,000
New Programs							
1	6112-200-43000	Vactron unit	maintain valves and valve cans	\$60,000	\$0	1	\$60,000
					Sub-Total		\$60,000
					Sub-Total New Program		\$60,000
					Total Capital Outlay 2007-2008		\$84,000

New Program Worksheet

Utility Fund

Water Line Maint

Department # 43000
 Division # 000
 Program Vactron Unit

Fiscal Year Implemented 2007-2008
 Priority # 1

Program Description & Justification (attach additional pages if needed)

The program description is a vactron/valve operating machine. This equipment is designed to clean a valve can and then automatically exercise the valve. This is recommended by the manufactures and by the TEEX training manual to be done annually.

Round Rock currently has 5797 valves and valve cans in the system, per our GIS department. The valves range from 6 inch through 24 inch. A 6 inch valve has 18 turns to open and close the valve. A 24 inch valve has 292 turns. There are a few 24 inch valves in our system now.

The need to clean the valve can out is this; that there may be an obstruction on the operating nut and you are not able to operate the valve. The need to ensure the full operation of these valves are to ensure the ability to cut off water to localized areas for repair. This lessens the impact to our customers and ensures the fastest repair time possible. If the valves malfunction, the area effected can be larger and impact more customers. Possibly casing a longer and more costly repair time.

By adding this equipment, we would free up one operator to work on other valves. Speed up the operation of exercising the valves and be able to automatically update maintenance records, GIS information and ensure we are more in compliance to the annual maintenance goals.

Please indicate if this a new program or if it will support an established program:

☐

New Program

☒

Additions/Changes to Existing Program

Performance Measurements

Explain how this new program will improve or benefit services internally, services provided to citizens or services to other departments:

Right now in order to operate valves, we have to manually operate the valves with a valve key. The 24 inch valves we have in our system take two distribution operators about 30 minutes to close and open a clean valve. Additional time if the operators have to clean the can out before being able to begin work.

With the vactron unit. We would be able to clean the valve can out and exercise the valve to a open or closed position. The machine is capable of applying the required pressure to exercise the value though the software reducing the required number of operators to one.. This would save on time and allow the department to operate valves on a continual basis.

By operating each and every valve in the system, we should realize a reduction in replacing valves in our system. this would also save time and costs in the removing and replacement of the value.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
valve can cleaning	2%	3%	3%	52%
Staffing per operation (cleaning only)	2*15mins +	2*15 mins +	2*15 mins +	1*5 mins
Exercising valves (operation)	2%	3%	3%	52%
Staffing per operation (excluding cleaning)	2*30mins +	2*30 mins +	2*30 mins +	1*15 mins

Division Goal(s) Affected

Maintain a comprehensive, integrated in house water distribution system-modeling program, including system inventory, mapping , and management to ensure efficient and adequate system. (City Goal 5.1 & 5.4)

Ensure citizens receive quality service in a timely manner. Maintain a highly reliable and efficient water distribution system by complying with all state and federal requirement. (City Goal 5.2)

Total FTEs

0.00

Total New Program Costs

\$

\$60,000

New Program Worksheet

Utility Fund

43000

Water Line Maint

Division # 000

Fiscal Year Implemented 2007-2008

Program Vactron Unit

Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		\$

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Materials and Supplies		\$

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		\$

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outly Form)		
Acct. #	Quantity / Description	Amount
6112	Vactron unit	\$ 60,000
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		\$

2007-2008	YR 2	YR 3
\$ 60,000	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
	Hours	Hourly Rate					
Overtime	0	30 x 1.5	0	0	0	0	
	Elig. Pers	No. of Weeks					
Standby	0	30 x 30	0	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			0	0	0	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRS	(Equals Total Salaries x 0.121)			0	0	0	
Workers' Comp.	0.01227	X Total Salaries		0	0	0	
TWC (Unemployment)	0.00	Persons x \$9000 x .015		0	0	0	
TOTAL PERSONNEL COSTS				0	0	0	

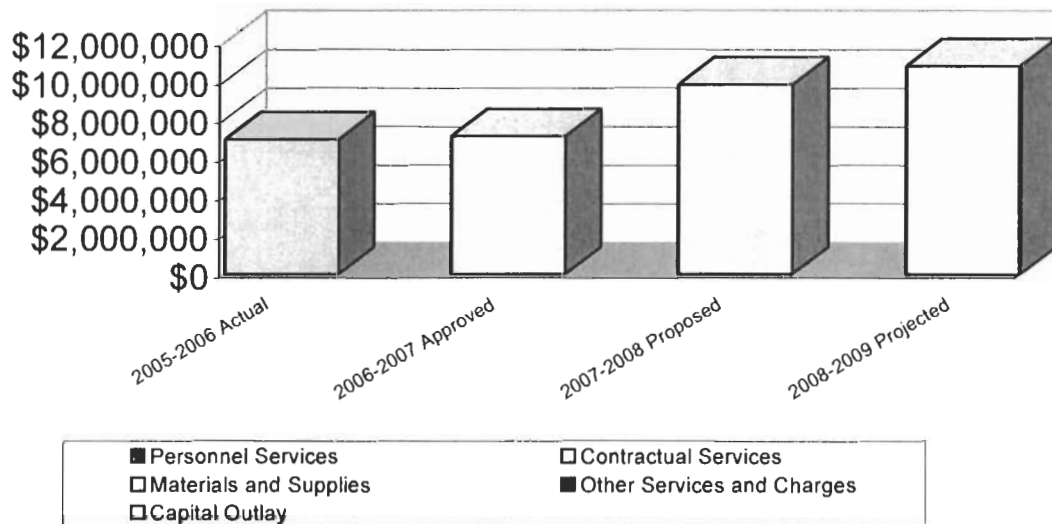
Total New Program Costs \$ 60,000 \$ 0 \$ 0

Wastewater Treatment Plant Department*

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$0	\$0	\$0	\$0	0.00%	\$0
Contractual Services	6,996,972	7,155,654	9,835,262	2,679,608	37.45%	10,804,788
Materials and Supplies	0	0	0	0	0.00%	0
Other Services and Charges	0	0	0	0	0.00%	0
Capital Outlay	0	0	0	0	0.00%	0
Total Expenditures:	\$6,996,972	\$7,155,654	\$9,835,262	\$2,679,608	37.45%	\$10,804,788
Expenditures per Capita:	\$79.06	\$79.42	\$104.97			\$110.82

Expenditures by Category

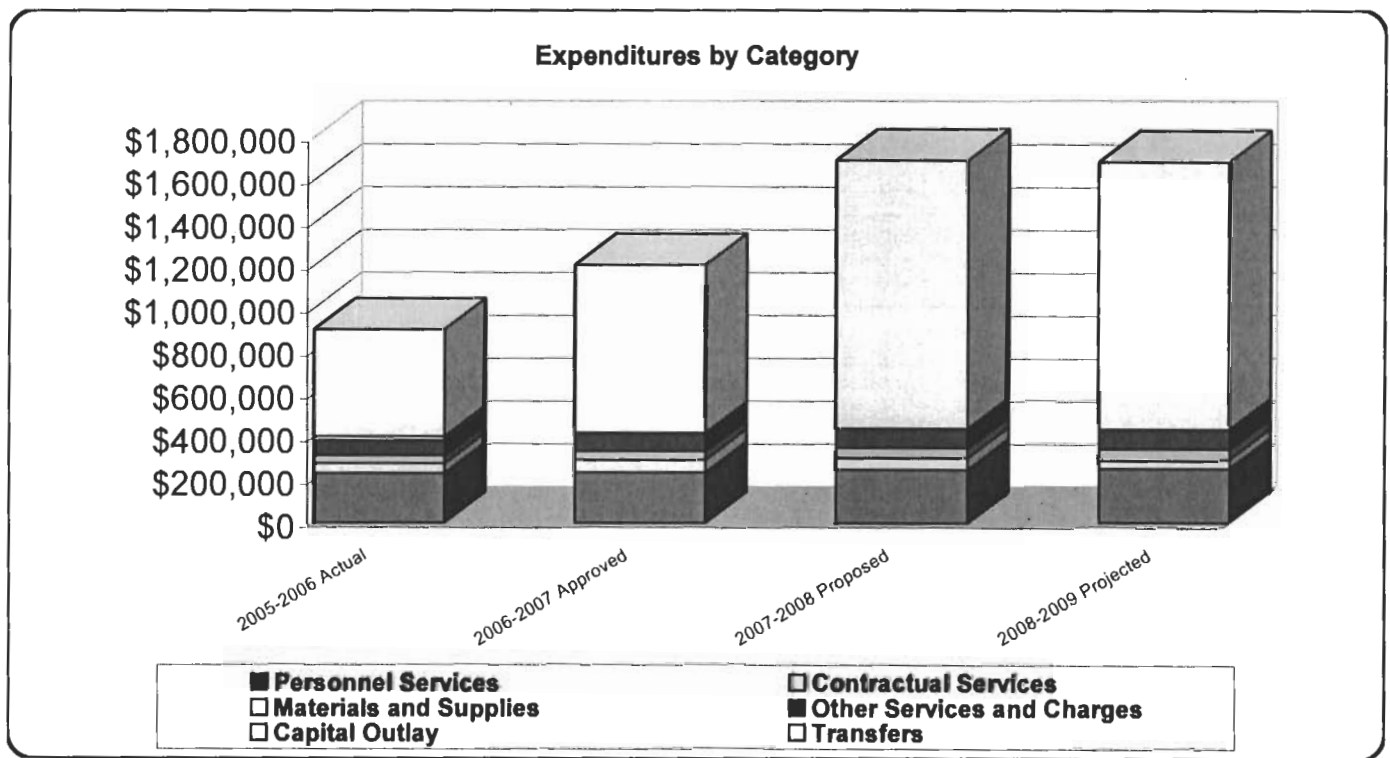


* This operation has been conveyed to the Lower Colorado River Authority (LCRA), and the scheduled use of cash acquired from this conveyance has been completed. The use of Wastewater Impact Fees continues to help offset the costs of serving new connections. Please see the Budget Message for additional information regarding this conveyance and the use of wastewater impact fees.

Wastewater Systems Support Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$231,982	\$236,101	\$250,691	\$14,590	6.18%	\$253,155
Contractual Services	44,860	59,605	54,804	(4,801)	-8.05%	42,635
Materials and Supplies	37,380	39,800	47,500	7,700	19.35%	48,850
Other Services and Charges	69,223	85,900	89,000	3,100	3.61%	91,550
Capital Outlay	20,204	0	0	0	-100.00%	0
Transfers	500,000	784,000	1,252,000	468,000	59.69%	1,252,000
Total Expenditures:	\$903,649	\$1,205,406	\$1,693,995	\$488,589	40.53%	\$1,688,190
Expenditures per Capita:	\$10.21	\$13.38	\$18.08			\$17.31



New Programs

New Programs Funded

New Program

Program Costs

None

\$0

\$0

Total - New Programs Funded

\$0

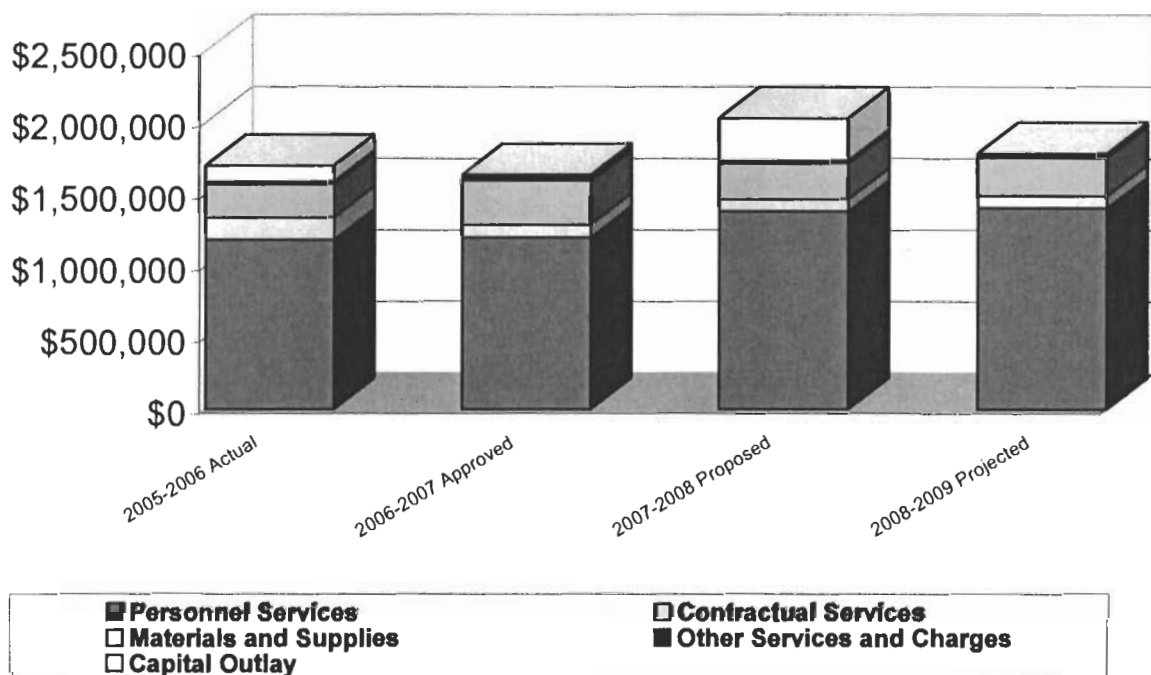
\$0

Wastewater Line Maintenance Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$1,184,332	\$1,200,503	\$1,381,942	\$181,439	15.11%	\$1,406,349
Contractual Services	156,273	91,482	87,361	(4,121)	-4.50%	87,361
Materials and Supplies	233,542	304,070	260,867	(53,203)	-17.50%	270,867
Other Services and Charges	17,944	26,000	19,438	(6,562)	-25.24%	19,438
Capital Outlay	111,458	17,000	296,945	279,945	1646.74%	6,800
Total Expenditures:	\$1,703,549	\$1,639,055	\$2,036,553	\$397,498	24.25%	\$1,790,815
Expenditures per Capita:	\$19.25	\$18.19	\$21.73			\$18.37

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Portable CCTV	63-1	\$17,245	\$0
Admin. Tech II	63-2	46,262	41,562
Total - New Programs Funded		\$63,507	\$41,562

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Wastewater Line Maintenance							
Status Quo							
1	6114-200-63000	Combo Sewer & Vactor Truck	Replacement equipment for failing/aging equipment.	\$275,000	\$0	1	\$275,000
					Sub-Total		<u>\$275,000</u>
					Sub-Total Status Quo		<u>\$275,000</u>
2	6110-200-63000	Desk & Chair	Office furniture for Admin Tech	\$3,000	\$0	1	\$3,000
					Sub-Total		<u>\$3,000</u>
1	6112-200-63000	Portable CCTV	Portable CCTV used to inspect inaccessible line.	\$17,245	\$0	1	\$17,245
					Sub-Total		<u>\$17,245</u>
2	6116-200-63000	Desktop computer w/ monitor	Computer for Admin Tech	\$1,700	\$0	1	\$1,700
					Sub-Total		<u>\$1,700</u>
					Sub-Total New Programs		<u>\$21,945</u>
					Total Capital Outlay 2007-2008		<u>\$296,945</u>

New Program Worksheet

Utility Fund

Wastewater Line Maint.

Department # 63000
 Division # 000
 Program Portable CCTV

Fiscal Year Implemented 2007-2008
 Priority # 1

Program Description & Justification (attach additional pages if needed)

The City must meet the mandated requirements set by the TCEQ Edwards Aquifer Rule for inspection of wastewater lines. The following will allow the City to monitor the areas not accessible using current equipment.

A portable compact reel and close circuit television (CCTV) system designed to be used on off-road easements, inaccessible by vehicles and or in difficult access situations. The CCTV system includes a 10" monitor, 1306 Hi-Res mini mainline camera and skid guides 6" to 10" piping. The portable reel system includes speed controller and steel armored cable.

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program

Performance Measurements

Currently, the City has wastewater lines that are located in areas with poor and limited access. With this portable CCTV unit, the City will be able to mount the unit in the bed of a 4X4 pick up in order to access the areas along backyards, creeks and drainage channels. This equipment will also provide additional productivity to the existing equipment. With the addition of the CCTV unit, the City would meet mandated requirements set by the TCEQ Edwards Aquifer Rule in all areas of the City.

Without the addition of this portable CCTV unit, the City would have to hire a contractor in order to meet the TCEQ requirements or be fined. To date, only one contractor has been located in Dallas area. Since this is an ongoing requirement and program, this contractor would have to have a year round contract with per diem, local living expenses and other costs associated with an out of town contractor.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program
Miles of WWL videotaped / % system	7%	7%	7%	9%
Miles of WWL repaired or replaced / miles of system	4%	4%	4%	4%
Number of manholes rehab. / % system	5%	5%	5%	5%

Division Goal(s) Affected

Protect the public health by developing and maintaining a comprehensive, integrated in-house wastewater collection system-modeling program, including system inventory, mapping and management to ensure efficient and adequate system expansions. (City Goal 5.1)

Ensure our wastewater system is reliable and in compliance with all applicable state and federal regulations. Fully and efficiently utilize the regional wastewater system to enhance the reliability of our wastewater collection system. (City Goal 5.4)

Total FTEs
0.00

Total New Program Costs

\$ \$17,245

New Program Worksheet

Utility Fund

63000

Wastewater Line Main

Division # 000

Fiscal Year Implemented 2007-2008

Program Portable CCTV

Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Outy Form)		
Acct. #	Quantity / Description	Amount
6115	Portable CCTV	\$ 17,245
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 17,245	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	0
			0.00	0	0	0	0
Subtotal Temp				0.00	0	0	0
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
	Hours	Hourly Rate					
Overtime	0	30	x 1.5	0	0	0	0
	Elig. Pers	No. of Weeks					
Standby	0	30	x 30	0	0	0	0
FICA	(Equals Total Salaries x 0.0765)			0	0	0	0
Insurance	(Equals No. of Mos. x \$695)			0	0	0	0
TMRS	(Equals Total Salaries x 0.121)			0	0	0	0
Workers' Comp.	0.00736 X Total Salaries			0	0	0	0
TWC (Unemployment)	0.00 Persons x \$9000 x .015			0	0	0	0
TOTAL PERSONNEL COSTS				0	0	0	0

Total New Program Costs

\$ 17,245 \$ 0 \$ 0

New Program Worksheet

Utility Fund

Wastewater Line Maint.

Department # 63000
 Division # 000
 Program Administrative Tech II

Fiscal Year Implemented 2007-2008
 Priority # 2

Program Description & Justification (attach additional pages if needed)

This person is needed in the daily functions of the Utility Department. This person will maintain daily work orders in the Cartegraph software. This person will take calls, dispatch crews, complete work order data entry, submit line locates, complete reports for budget and supervisor useage, will also assist in payroll, budget and other daily office duties. Public Works will be turning over all the Cartegraph data entry and daily activities to the Utility Department and this is not possible without another FTE at this location. This is currently being maintained by 3 FTEs in 2 locations and with this new program it will be maintained by 2 FTEs at one site.

Please indicate if this a new program or if it will support an established program:

☐ New Program

☒ Additions/Changes to Existing Program

Performance Measurements

Having this new FTE will allow for the work orders to stay where the work is being done. This will allow for a faster turn around on work order; getting the work orders to the Street Department for street cuts, or concrete work and returning the work orders to the Utility Department to complete the job with Sod & Loam. Currently this is done in two different locations, which results in lost work orders and delays. Having this FTE will also allow for cross training to be done to prevent any delays in work orders, time cards or budget items in the event one administrative tech is out of the office for any length of time.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

Performance Measurement	Actual 2006	Est. 2007	Proposed Without New Program	Proposed With New Program

Division Goal(s) Affected

Ensure citizens receive quality service in a timely manner. (City Goal 5.2)

Maintain a highly competent and reliable staff through a comprehensive continuing education, training and certification program.(City Goal 5.1)

Total FTEs
1.00

Total New Program Costs

\$ \$46,262

New Program Worksheet

Utility Fund

63000

Wastewater Line Maint.

Division # 000
 Program Administrative Tech II

Fiscal Year Implemented 2007-2008
 Priority # 2

Contractual Services		
Acct. #	Quantity / Description	Amount
5211	Phone - Landline	\$ 686
		\$
		\$
Total Contractual Services		\$ 686

2007-2008	YR 2	YR 3
\$ 686	\$ 686	\$ 686

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
Total Materials and Supplies		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		\$ 0

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Otly Form)		
Acct. #	Quantity / Description	Amount
6110	Desk & Chair	\$ 3,000
6116	Desktop Computer w/monitor	\$ 1,700
		\$
		\$
		\$
		\$
Total Capital Outlay		\$ 4,700

2007-2008	YR 2	YR 3
\$ 4,700	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
6	Administrative Tech II	12	2,241	1.00	26,892	26,892	26,892
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				1.00	26,892	26,892	26,892
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						1.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)	
			0.00	0	0	0	
			0.00	0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
	Hours	Hourly Rate					
Overtime	0	30	x 1.5	0	0	0	
	Elig. Pers	No. of Weeks					
Standby	0	30	x 30	0	0	0	
FICA	(Equals Total Salaries x 0.0765)			2,057	2,057	2,057	
Insurance	(Equals No. of Mos. x \$695)			8,340	8,340	8,340	
TMRS	(Equals Total Salaries x 0.121)			3,254	3,254	3,254	
Workers' Comp.	0.00736	X Total Salaries		198	198	198	
TWC (Unemployment)	1.00	Persons x \$9000 x .015		135	135	135	
TOTAL PERSONNEL COSTS				40,876	40,876	40,876	

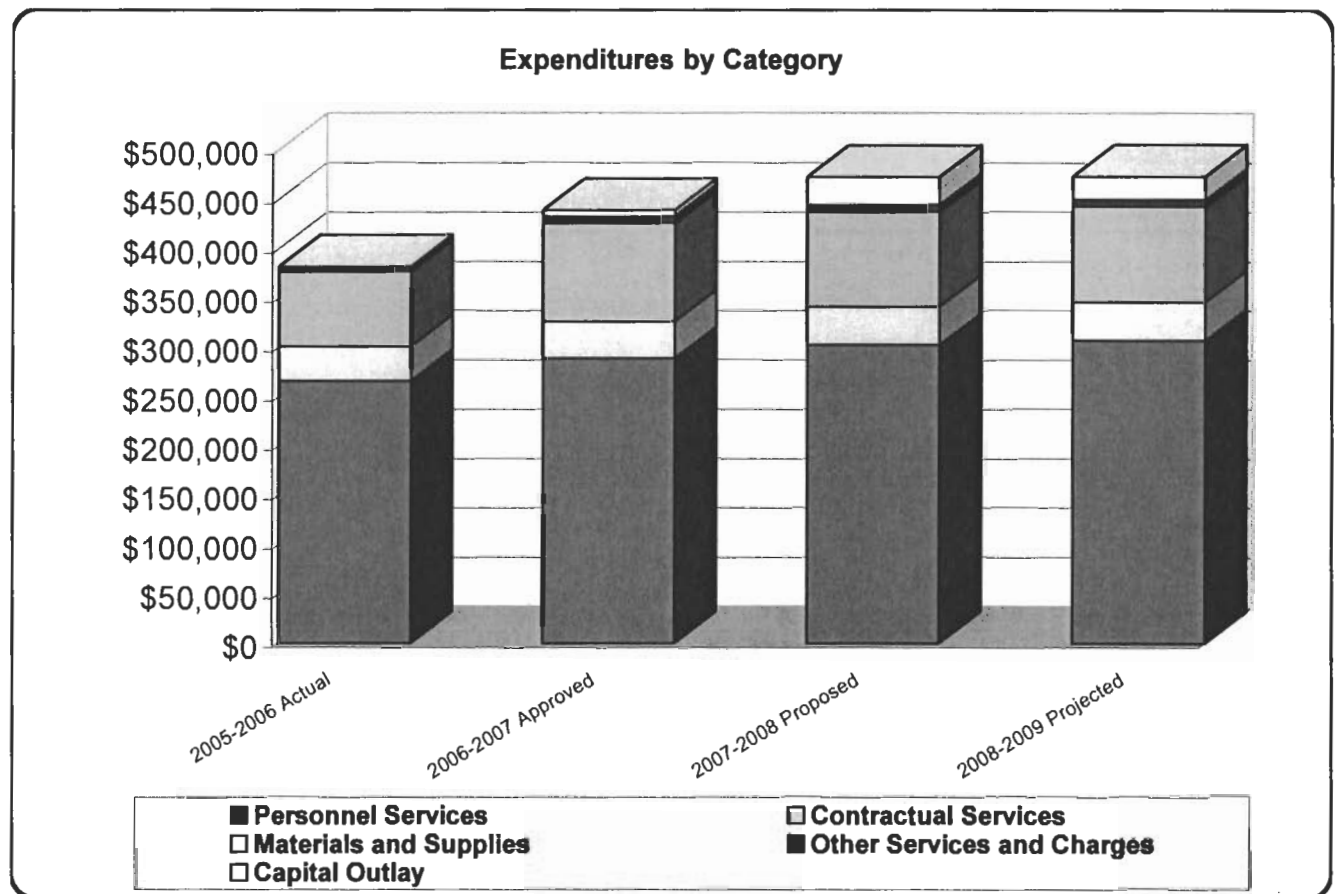
Total New Program Costs

\$ 46,262 \$ 41,562 \$ 41,562

Environmental Services Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$265,917	\$288,665	\$302,425	\$13,761	4.77%	\$307,134
Contractual Services	35,260	37,530	38,933	1,403	3.74%	39,033
Materials and Supplies	76,048	99,850	96,336	(3,514)	-3.52%	96,836
Other Services and Charges	4,851	6,700	6,700	0	0.00%	6,700
Capital Outlay	0	6,600	28,500	21,900	331.82%	24,100
Total Expenditures:	\$382,076	\$439,345	\$472,894	\$33,550	7.64%	\$473,803
Expenditures per Capita:	\$4.32	\$4.88	\$5.05			\$4.86



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
None		\$0	\$0
Total - New Programs Funded		\$0	\$0

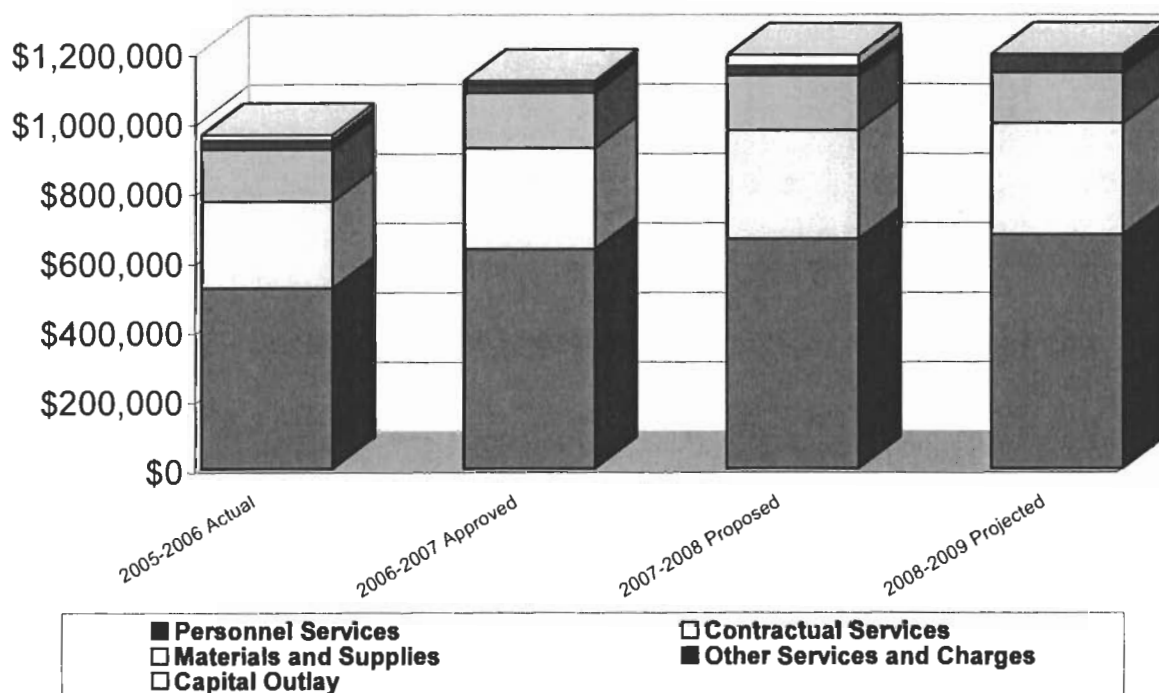
Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Env Service							
Status Quo							
3	6112-200-64000	Autoclave	Sterilizes laboratory equipment and media.	\$8,000	\$0	1	\$8,000
4	6112-200-64000	AC Unit	Replacement of AC unit that operates poorly per Pete Dominguez. The new unit should eliminate extensive repair costs.	\$9,000	\$0	1	\$9,000
5	6112-200-64000	Automatic Liquid Sampler	Automatically samples water and wastewater in the field.	1,800	0	3	5,400
6	6112-200-64000	Ion Meter	Used to analyze water and wastewater for various parameters.	2,500	0	1	2,500
						Sub-Total	\$24,900
1	6116-200-64000	Desktop Computer	Replacement of desktop computer for Utility Manager. Used to compile data and prepare reports.	\$1,800	\$0	1	\$1,800
2	6116-200-64000	Desktop Computer	Replacement of desktop computer for Lab Analyst. Used to compile data, produce control charts and prepare reports.	1,800	0	1	1,800
						Sub-Total	\$3,600
						Sub-Total Status Quo	\$28,500
New Programs							
						Sub-Total New Program	\$0
						Total Capital Outlay 2007-2008	\$28,500

Utility Billings & Collections Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$519,400	\$631,604	\$660,533	\$28,928	4.58%	\$673,820
Contractual Services	248,425	290,120	310,770	20,650	7.12%	319,446
Materials and Supplies	150,414	158,327	158,527	200	0.13%	144,993
Other Services and Charges	26,052	25,700	26,700	1,000	3.89%	52,288
Capital Outlay	16,234	8,500	31,200	22,700	267.06%	0
Total Expenditures:	\$960,525	\$1,114,251	\$1,187,730	\$73,478	6.59%	\$1,190,547
Expenditures per Capita:	\$10.85	\$12.37	\$12.68			\$12.21

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
Permanent Part-time Position	81-1	\$14,791	\$14,804
Total - New Programs Funded		\$14,791	\$14,804

Capital Outlay 2007-2008

Priority #	Capital Outlay Account #	Item Description	Justification & Benefits	Base Cost	Add'l Costs	# of items	Total
Utility Billing							
Status Quo							
2	6112-200-81000	Epson Receipt Printer	It is necessary to purchase an additional machine to cover breakdowns	\$1,200	\$0	1	\$1,200
					Sub-Total		\$1,200
2	6114-200-81000	Vehicle Replacement 2000 Ford PU	This asset is in need of replacement	14,700	\$0	1	\$14,700
					Sub-Total		\$14,700
1	6116-200-81000	Computer Replacement	Have several computers that are coming up for replacement.	\$1,700	\$0	9	\$15,300
					Sub-Total		\$15,300
					Sub-Total Status Quo		\$31,200
New Programs							
					Sub-Total New Program		\$0
					Total Capital Outlay 2007-2008		\$31,200

New Program Worksheet

Utility Fund

Utility Billing

Department # 81000
Division # 000
Program Permanent Part-Time

Fiscal Year Implemented 2007-2008
Priority # 1

Program Description & Justification (attach additional pages if needed)

This program proposes to add a part-time (0.5 FTE) Customer Service Representative to the Utility Billing office. The part-time position will allow for us to have additional coverage during peak hours/days or cover vacations. An additional part time person eases the work load and allows for the ability to provide additional staff to address the needs of our customers.

Please indicate if this a new program or if it will support an established program:

☐ New Program☒ Additions/Changes to Existing Program**Performance Measurements**

The addition of a permanent part time person would ensure that we would have a trained staff member who can step up to fill a full time vacated work station as well as help during the routine peak times. In addition, this one unit can extend their hours on any given day when necessary and adjust to our business schedule. We would also incur less expense to the utility budget by not having to pay the temp agency at the higher rate.

Identify performance measurements that will show how this new program will provide an improvement or benefit to your department, citizens or other departments. Indicate measurement WITH and WITHOUT the new program resources included.

<u>Performance Measurement</u>	<u>Est. 2006</u>	<u>Est. 2007</u>	<u>Proposed Without New Program</u>	<u>Proposed With New Program</u>

Division Goal(s) Affected

Our ability to provide efficient, prompt and courteous customer service is essential to our customer relations. This program will enhance our ability to do this on a consistent basis. "Provide accurate professional and courteous service to all citizens" (City Goal 5.2)

Total FTEs
0.50

Total New Program Costs

\$ \$14,791

New Program Worksheet

Utility Fund

81000

Utility Billing

Division # 000
 Program Permanent Part-Time

Fiscal Year Implemented 2007-2008
 Priority # 1

Contractual Services		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Contractual Services		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Materials and Supplies		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
Total Other Expenses		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

Capital Outlay (Fill out Cap Otly Form)		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

2007-2008	YR 2	YR 3
\$ 0	\$ 0	\$ 0

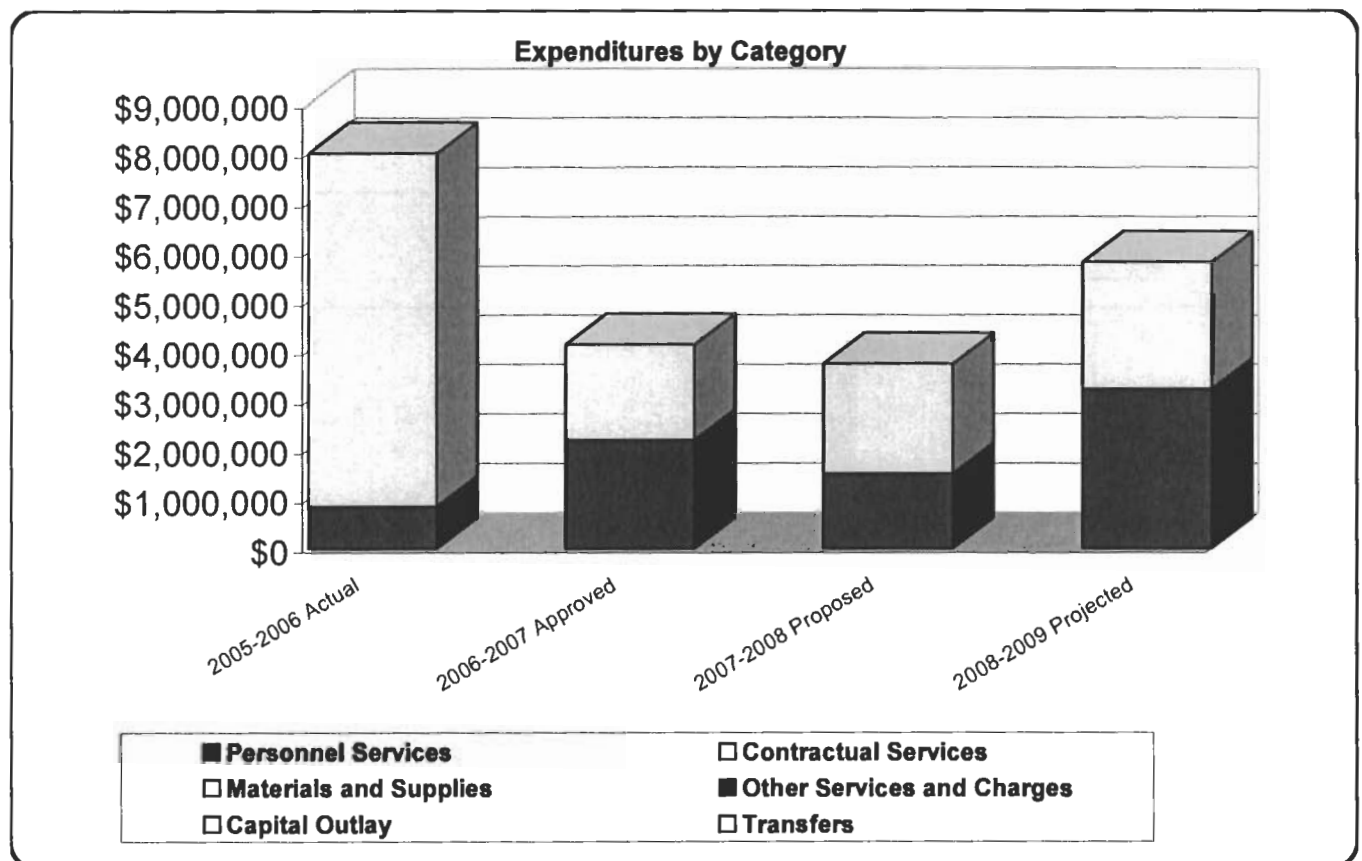
PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
5	P/T Customer Service Rep	12	2,040	0.50	12,240	12,240	12,240
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
				0.00	0	0	0
Subtotal FTES				0.50	12,240	12,240	12,240
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.50	
Temp Position Title(s)		Months	Monthly Salary	FTE	2007-2008	YR 2 (12 mos)	YR 3 (12 mos)
				0.00	0	0	0
				0.00	0	0	0
Subtotal Temp				0.00	0	0	0
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
		Hours	Hourly Rate				
Overtime	0	30	x 1.5	0	0	0	0
		Elig. Pers	No. of Weeks				
Standby	0	30	x 30	0	0	0	0
FICA	(Equals Total Salaries x 0.0765)			936	936	936	
Insurance	(Equals No. of Mos. x \$695)			0	0	0	
TMRS	(Equals Total Salaries x 0.121)			1,481	1,481	1,481	
Workers' Comp.	0.00093 X Total Salaries			11	11	11	
TWC (Unemployment)	0.50 Persons x \$9000 x .015			122	135	135	
TOTAL PERSONNEL COSTS					14,791	14,804	14,804

Total New Program Costs \$ 14,791 \$ 14,804 \$ 14,804

Utility Debt Service & Transfers Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$0	\$0	\$0	\$0	0.00%	\$0
Contractual Services	0	0	0	0	0.00%	0
Materials and Supplies	0	0	0	0	0.00%	0
Other Services and Charges	858,344	2,200,000	1,521,000	(679,000)	-30.86%	3,232,100
Capital Outlay	0	0	0	0	0.00%	0
Transfers	7,149,163	1,926,000	2,216,000	290,000	15.06%	2,566,000
Total Expenditures:	\$8,007,507	\$4,126,000	\$3,737,000	(\$389,000)	-9.43%	\$5,798,100
Expenditures per Capita:	\$90.48	\$45.79	\$39.88			\$59.47



New Programs

<u>New Programs Funded</u>	<u>New Program #</u>	<u>Program Costs</u>	
		<u>2007-2008</u>	<u>2008-2009</u>
None		\$0	\$0
Total - New Programs Funded		\$0	\$0

City of Round Rock
Hotel Occupancy Tax Fund #710
2007- 2008 Budget

DESCRIPTION OF ITEM	2005-2006 Actual	2006-2007 Adopted Budget	2007-2008 Proposed Budget
<u>Revenues</u>			
Hotel-Motel Occupancy Tax	\$ 2,268,620	\$ 2,200,000	\$ 2,600,000
Interest Income	113,081	50,000	80,000
Miscellaneous Revenue	16,617	-	-
Transfer from Convention Ctr. Rev. Fund (Net)	20,998	-	-
Total Revenues	2,419,316	2,250,000	2,680,000
<u>Expenditures</u>			
<u>Event & Tourism Funding</u>			
Festivals & Events Advertising	2,500	15,500	21,500
Arts Support	19,000	22,000	26,000
Tourism Support	64,000	20,000	21,500
Museum Support	8,000	8,000	-
Total Event & Tourism Funding	93,500	65,500	69,000
<u>Convention & Visitors Bureau</u>			
Personnel	244,497	272,191	274,880
Contractual Services	175,228	222,719	249,212
Materials & Supplies	15,207	18,590	18,840
Other Services & Charges	70,033	151,500	186,500
Capital Outlay	4,912	4,000	8,500
Total Convention & Visitors Bureau	509,877	669,000	737,932
Total Operating Expenditures	603,377	734,500	806,932
<u>Capital Projects</u>			
Transfer to Capital Projects Fund	200,000	490,500	500,000
Total Transfer to Capital Projects	200,000	490,500	500,000
<u>Convention Center</u>			
Property Insurance	40,628	40,000	40,000
Contingency and Trustee Fees	15,595	45,000	45,000
Transfer to Reserve Fund at Trustee Bank	-	5,000	-
Transfer to Debt Svc. Fund at Trustee Bank	541,490	760,000	715,000
Transfer Capital Repair at Trustee Bank	-	75,000	75,000
Transfer to Capital Improvement Fund	100,000	100,000	100,000
Total Convention Center	697,713	1,025,000	975,000
Total Expenditures	\$ 1,501,090	\$ 2,250,000	\$ 2,281,932

Estimated Fund Balance 10/01/07

Operating Reserves*

Estimated Unreserved Fund Balance 9/30/08

\$3,566,831

(1,300,000)

\$2,664,899

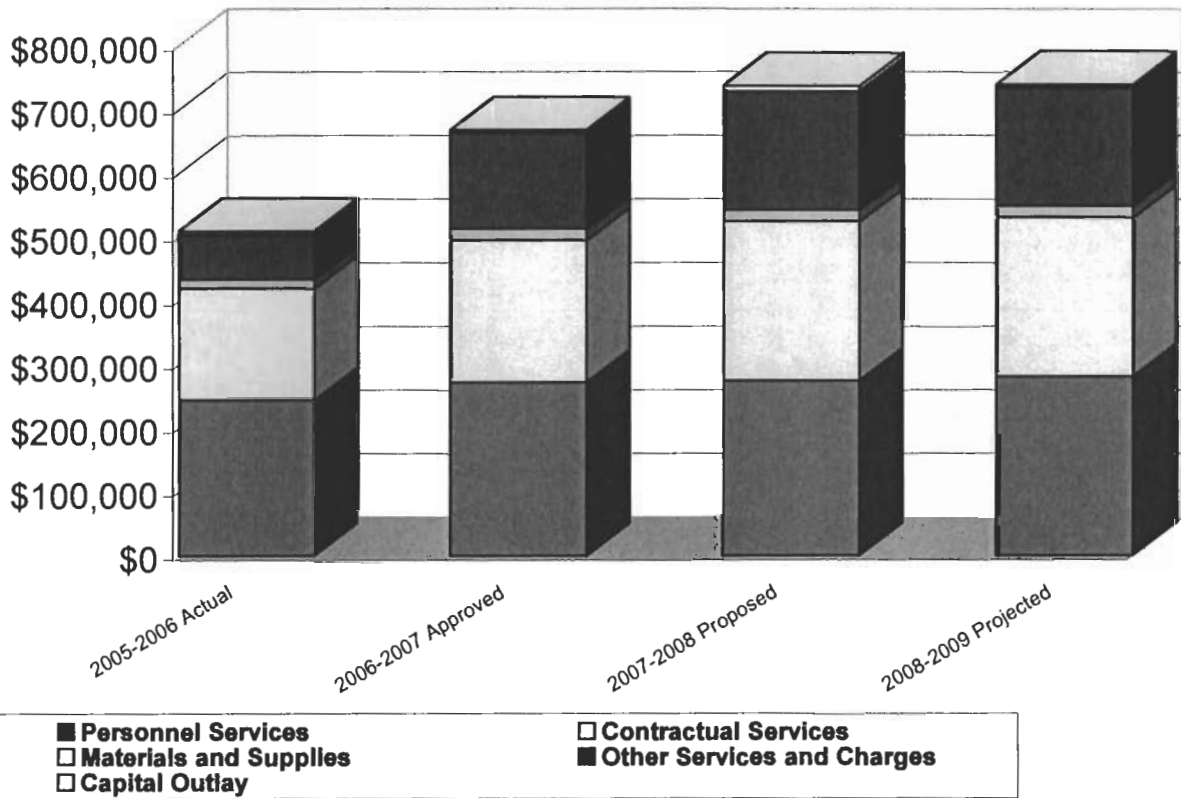
*Operating Reserves are established in accordance with operating reserve policies.

Convention & Visitors Bureau Department

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	Budget Increase (Decrease)	% Change From 2006-2007	2008-2009 Projected Budget
Personnel Services	\$ 244,497	\$ 272,191	\$ 274,880	\$ 2,690	0.99%	\$ 281,662
Contractual Services	175,228	222,719	249,212	26,493	11.90%	249,212
Materials and Supplies	15,207	18,590	18,840	250	1.34%	18,840
Other Services and Charges	70,033	151,500	186,500	35,000	23.10%	186,500
Capital Outlay	4,912	4,000	8,500	4,500	112.50%	4,500
Total Expenditures:	\$ 509,877	\$ 669,000	\$ 737,932	\$ 68,933	10.30%	\$ 740,714
Expenditures per Capita:	\$ 5.76	\$ 7.43	\$ 7.88			\$ 7.60

Expenditures by Category



New Programs

New Programs Funded	New Program #	Program Costs	
		2007-2008	2008-2009
None		\$0	\$0
Total - New Programs Funded		\$0	\$0

CAPITAL IMPROVEMENT PROGRAM

As the City of Round Rock looks to the future, City leaders and staff envision a community that has planned for growth and development and provides its citizens with quality services and programs. Based on the 2000 census, the City of Round Rock is the 9th fastest growing city in the U.S. and the fastest growing city in the nation with a population over 25,000. The City of Round Rock must meet the challenges of growth by providing adequate capital improvements for the citizens of Round Rock. Capital improvement projects are a major component in planning for the future of the City.

The backbone of any community comes from its infrastructure - - a City cannot sustain growth without adequate public facilities and transportation and utility systems. The City's capital improvement program plays a major role in how the City will function in the future as a sustainable community. Many of these improvement projects have a significant impact on the City's plans to stimulate growth in the local economy.

The City of Round Rock has systematically developed the Capital Improvement Program (CIP) using the City's Strategic Goals as a starting point. The Strategic Goals form the policy basis for preparing the City's master planning documents. The master planning documents provide near-term planning horizons for selecting projects to be included in the multiyear CIP, which is a minimum of five years in length. Project management tools and sound business practices establish well-defined project requirements, schedules and cost estimates for properly planning and executing the CIP. These tools and practices also include project reporting during the execution and over the useful life of the improvement.

Strategic Planning

The City approaches its planning and operations strategically. Goals for the City and its operating departments are developed in relation to the City's Strategic Plan and provide a common vision for where the City's efforts and resources are to be directed over the next five years and beyond. The City's goals, developed within the Strategic Plan, provide direction for developing the Capital Improvement Program. Specific goals relating to capital improvements include:

Goal #2		Review the General Plan with emphasis on the Northeast Quadrant of the city to provide for educational, business, residential and retail uses.
	2.1	Develop a plan to identify future land uses, major transportation routes, utility requirements and a comprehensive park system for the Northeast Quadrant.
Goal #3		Improve the image and appearance of Round Rock.
	3.4	Develop a corridor beautification plan for arterials, including significant entryways. This addresses "edges"
Goal #4		Plan and facilitate the City's transportation systems, at the local and regional level, to improve traffic flow and personal mobility.
	4.1	Plan the City's transportation systems.
	4.2	Implement transportation projects and systems.
	4.3	Maintain and operate City's transportation systems.

	4.4	Protect the function of the city's arterial roadway system by adopting land use and access policies that concentrate high intensity land uses, minimize strip development, and limit direct driveway access and curb cuts along major roadways.
Goal #5		Plan and implement effective and efficient services within the City's financial capacity to meet the needs of residents, customers and employees.
	5.1	Ensure city services, facilities and equipment meets the needs of residents, customers and employees through the development of annual departmental goals, objectives and strategic budgeting.
	5.3	Provide a safe environment by promoting a high quality, cost efficient public safety program.
	5.4	Provide a high quality, cost efficient public water and wastewater utility system that complies with all applicable state and federal standards and regulations.
	5.6	Establish partnerships among the City, other local governments, local businesses and social service providers to address regional issues and provide improved services.

Master Planning

With the Strategic Goals as the policy direction, the City of Round Rock uses a comprehensive approach to master planning. Planning is driven by the demand of the community, which is created by the growth and development of the City. The City is committed to providing outstanding service by supporting and promoting growth and economic development in the community.

The master planning environment includes assessing the needs of the community through citizen and customer surveys, researching technological innovation, demographic trend analysis and observation of other factors affecting the community, assessing the needs of each City department for their area of responsibility, and making informed assumptions concerning the community's general needs for an ultimate growth scenario. Ultimate growth is based on the total development of land within the present city limits and the extra territorial jurisdiction (ETJ). Once compiled, this needs assessment is combined with the City Council's direction and staff's view of the City's business purpose to provide a foundation for master planning and this guides the City's efforts for up to 50 years into the future.

Typically, the City will update its planning documents every ten years with a major amendment at the five-year midpoint. To keep pace with development and growth of the City will make additional amendments to the plans on an as needed basis. The updates and amendments are presented to the public in formal hearings and the City Council adopts the changes by ordinance. The planning documents include a:

- ❖ General Plan
- ❖ Comprehensive Transportation Master Plan – Planning horizons of 2010, 2020 and ultimate build out.

-
- ❖ Water Master Plan – Planning horizons of 10 and 20 years and ultimate build out for infrastructure and beyond 30 years for water reserves.
 - ❖ Wastewater Master Plan – Planning horizon of 10 years and ultimate build out.
 - ❖ Parks and Open Space Plan – Planning horizon of five years and ultimate build out.
 - ❖ Citywide Trails Master Plan – Planning horizon of ultimate build out.

As planning has become a critical component of the City's work structure, staff continually look for new and innovative ways to combine sound solutions with the clear and consistent business principles that meet the ever-changing needs of the citizens - - thus allowing the City to create a sound business plan and roadmap for the City's future.

Project Selection

Round Rock's capital improvement project selection process is systematic and deliberate. Typically, the steps are:

1. **Defining eligible projects.** The master planning process and documents provide potential projects to be included in the multiyear Capital Improvement Program (CIP), which is a minimum of five years in length. Round Rock also uses a general definition for eligible projects as items generally costing greater than \$50,000, provides a fixed asset or equipment and has a life span of at least five years. Some common examples of capital improvements include streets and arterial roadways, public libraries, water and wastewater lines, and park and recreation facilities.
 2. **Developing a priority ranking system.** The master planning process and documents establish near-term planning horizons for initially ranking capital improvement projects. City staff determines the timing, cost and priorities for each individual project to further refine project ranking, which is coordinated with the City Manager to aid in translating Council priorities into project priorities. The ranking process then begins a formal process, which may include public hearings, and consideration or approval by a board, citizen task force and/or City Council. In the case of a general obligation bond, approval must be obtained from the voters.
 3. **Identifying, assessing and coordinating potential funding sources.** Key elements of developing, assessing and coordinating potential internal and external funding sources is identifying the funding sources, assessing the City's financial condition and its ability to service existing and new debt and coordinating the best source of funds for needed capital improvements. This evaluation process is performed by the Director of Finance and is used to provide the foundation for the proposed CIP.
 4. **Preparing the Spending Plan.** Based on the prioritized list of needed improvements and the assessment of sources and availability of funding, the CIP spending plan is prepared. The plan identifies the capital improvements that are programmed (to be constructed) in the next fiscal year. After preparation, the CIP spending plan is presented to the government body for ratification, and becomes the official and legal policy of the City. The approved funding plan is the authority required for City staff to execute projects.
-

Project Management

The City of Round Rock strives to execute projects that meet the needs of the citizens within schedule and cost constraints. To achieve these objectives, City staff uses a comprehensive method for managing projects, which begins during the master planning process and continues through project close out.

The project management process starts with translating the needs of the citizens and the City into the project's technical requirements or scope. With the scope established, a preliminary project cost estimate, a reasonable schedule and an annual operating cost estimates are developed. The estimates and schedules are used as a key element in the priority ranking process. Developing annual operating cost estimates is not only critical in evaluating the project during the ranking process, but it provides important information, such as personnel requirements, maintenance costs, etc., which is used to plan and develop future budgets.

As the project transitions from planning into execution, City staff actively manages the project by monitoring the project scope to prevent scope changes during the project and refining the scope, if needed, to adjust for unforeseen challenges. The cost estimates and schedules developed during the planning process are also refined and adjusted as the project moves through the design process, so accurate cash flows are available for determining the timing and size of expenditures. In the case of general obligation bonds, accurate timing and size of the issuance can reduce issuance costs and the net ad valorem tax impact to property owners.

The City of Round Rock is constantly striving to improve the Capital Improvement Program by implementing best practices for project management. In the future, the City will continue to diligently manage the CIP to enhance the quality of life for the citizens of Round Rock and keep projects on time and within budget.

Project Reporting

The City of Round Rock considers external and internal communication as an important element of good government and good project management. Throughout the Capital Improvement Program process, City staff maintains open lines of communication with the public, the City Council, the City Manager and the City Directors through the use of public meetings, presentations, progress and status reports and the Capital Improvement Program web pages. Project managers are also readily available to address any issues or challenges that may occur during project execution. Regularly scheduled reporting cycles require the project managers to continuously monitor project progress/status and result in a reduction in unexpected delays.

Future Project Operating Costs

As mentioned previously, annual operating cost estimates are developed by the project manager during the master planning process and are used as an important element in ranking project priority. Annual operating costs can include personnel, scheduled repair and maintenance and utilities in the case of buildings. To prepare for the future and avoid shortfalls, the City uses the annual operating cost estimates to plan and develop future budgets. If practical, the City will establish new programs tailored specifically to repair and maintain similar capital improvements, like streets and utilities. One such program is the

annual Street Maintenance Program, which was established to improve the integrity and service life of the existing City's streets using sealcoat, crack seal and overlay. A pavement management system has been established to protect the City's investment in the 998 lane-mile street system. The objective of the City's pavement management system is to provide serviceable streets in the most cost-effective way possible. To meet this goal, the street conditions are surveyed and then combined with the data on the streets' maintenance history, original design, and traffic uses. This information is used to determine whether maintenance is needed and what type of resurfacing is appropriate. The annual project typically encompasses approximately one-eighth of the lane miles of asphalt concrete paving. The amount of lane miles increases annually due to the construction of new roads and streets and development of subdivisions and commercial properties.

Five-Year Capital Improvement Program Project Summary

The Capital Improvements Program (CIP) is a multiyear plan covering a minimum of five years that forecasts spending for all anticipated capital projects. The plan addresses both repair and replacement of existing infrastructure, as well as the development or acquisition of new facilities, property, improvements and capital equipment to accommodate future growth. As a planning tool, it enables the City to identify needed capital projects and coordinate facility financing, construction, operation and scheduling. The Capital Improvement Program encompasses three distinct components.

General Government - These projects include municipal facilities, parks and park improvements, sidewalks, landscaping, traffic signals, street, regional detention, drainage improvements, public safety capital equipment and facilities. Projects in this component are funded from general government resources such as property tax, sales tax and the issuance of authorized bonds. Regional detention projects are primarily funded through developer fees.

Transportation - In August 1997, the Citizens of Round Rock authorized the adoption of an additional sales and use tax within the City at the rate of one-half of one percent, with the proceeds thereof to be used for arterial roadways and other related transportation system improvements. The additional revenue is not part of the City's general operating budget but is budgeted and spent by a non-profit economic development corporation established expressly for the above purpose with the approval of the Round Rock City Council. Since 1998, the Round Rock Transportation System Development Corporation (RRTSDC) and the City have utilized the sales tax revenue to leverage other sources of funding and maximize the number of transportation projects in the City of Round Rock.

Water and Wastewater Utility - These projects are major water and wastewater repairs, replacements and the development or acquisition of new facilities. Water and wastewater utility projects are funded from the sale of water and wastewater services, utility impact fees and the issuance of revenue bonds.

General Government

The **General Government** component includes projects in the categories of public service facilities, park projects and park improvements, sidewalks, landscaping, traffic signals, street and drainage improvements, public safety capital equipment and facilities. Funding for general government projects is derived from general government resources such as property tax, sales tax, issuance of authorized bonds and developer fees.

Public Service Facilities

Municipal Office Complex Phase Two
Southwest Downtown Area Infrastructure Improvements
Public Works Master Plan
Vehicle Maintenance Expansion

These projects address a rapidly increasing need for public service facilities as the City's population grows and quality of life expectations increase. City staff will grow with these expectations. A new municipal complex will provide the unique and specific requirements of a city building. Phase one consists of a facility for Municipal Court, Planning and Parks and Recreation. Phase Two intended components are the construction of a new city hall building, parking lot and a campus green.

The Southwest Downtown Area Infrastructure Improvements provide the capacity for the City to contain a 13 acre municipal office campus, a trailhead park and greenbelt along Lake Creek, and potentially more commercial and residential use in the downtown area. Improvements consist of streets, sidewalks, drainage, utilities and streetscapes.

Information Technology

Financial Information Services

This project will be a major improvement to the City's Information Technology system. It will determine our current and future needs for comprehensive financial software.

Public Safety Equipment and Facilities

Fire Engine Replacement Program
Fire Station #2 Replacement-COMPLETED
New Fire Station #7
New Police Department Building
Police CAD Program Upgrade
Digital Radio and Public Safety Equipment

The Fire Engine Replacement Program will ensure older engines are replaced when they reach aging capacity. Three of the four targeted engines have been replaced through this program. Fire Station Number Two is located in the downtown area of the city. It replaces a much older building while remaining in the downtown area. The replacement station safely accommodates personnel and

equipment. Station seven is being constructed to serve the growing population and expected increase of emergency calls in north Round Rock. This will provide better dispersion of station resources. New Radios and Equipment will replace aging equipment to strengthen public safety communication and will be compatible with other local entities.

A new building will be designed and constructed to the specific needs of a police station. This will accommodate the required police resources for the growing population. Property has been purchased, the building designed and construction has started with an expected completion date of November 2007.

Parks and Recreation

City Wide Trails

Neighborhood Parks

Old Settler's Park Improvements

West Side Recreation Center

Forest Creek Golf Course Upgrade

City Amphitheatre

Strategic Parks and Recreation Master Plan

Old Settler's Park Sports Complex Master Design

YMCA Pool Contribution

The development of City Wide Trails is to encourage walking and biking in the community and to support local and regional transportation systems. Several trail projects have been completed. The Neighborhood Park projects focused on new park development and renovations of existing parks. This program will provide safe, usable and attractive facilities within our own neighborhoods. Many existing park renovations and new park construction projects have been completed.

In the City's commitment to the development of Old Settler's Park, there is a continuation of building out the park to provide more diversified programs and recreational facilities. The park has seen the installation of a new playground, new ball field lights, ball fields, parking lots and soccer fields. One of the largest facilities is the Rockin' River Aquatic Center which opened in the summer of 2006. With the focus on the City of Round Rock as the "Sports Capital of Texas" many of the projects have expanded the ability to offer abundant and attractive sports facilities. The most recent program to be added to the park is the second phase of the OSPV Sports Complex Improvements. This will include several new and renovated ball field complexes and a new restroom and pro shop facility for the tennis complex.

A West Side Recreation Center is scheduled to meet the overwhelming response in memberships the City has received since opening our first recreation center in July 2000. This will allow for growing memberships along with new and current programs.

Forest Creek Golf Course is nearing completion of upgrades to the clubhouse/pavilion, bunkers and irrigation system.

The City of Round Rock is contributing to a community pool with the YMCA. This pool will serve both YMCA members and the Round Rock citizens.

Sidewalks, Landscapes and Traffic Signals

Mays Street Sidewalks

Corridor Enhancements

Downtown Parking and Traffic Circulation

Traffic Signals-Various Locations

Sidewalks are needed along streets for increased access to schools, parks and commercial areas. Road and crossing safety issues such as handrails and fencing will be addressed. Many other areas of the City have been targeted for sidewalks within the various projects.

The Corridor Enhancement projects are designed to improve the aesthetics of corridors along specified city streets. The improvements could include fencing, signage and landscaping. This is an on- going project for the City with several streets completed with new fencing.

Downtown Parking and Traffic Circulation Infrastructure is designed to meet the needs of the downtown area with parking facilities, traffic control, and pedestrian paths, as well as provide increased safety at busy intersections. An underground parking garage has been completed and is located under the Baca Senior and Activity Center.

Several traffic signals at needed intersections throughout the city have been installed and are in operation. Design and placement of additional signals are ongoing.

Streets, Drainage and Storm Water Control

Berglund Streets Improvements

Street Seal Coat Program

Gattis School Road Intersection and Safety

Creekbend Boulevard

Chisholm Trail Reconstruction

Chisholm Parkway Extension

Sam Bass Road

Austin and Liberty Avenue

Dennis Drive Improvements

Ledbetter Street

Southcreek Channel Improvements

Bowman Road Drainage

Messick Loop-Hanlac Trail Channel Improvements

These projects will cover a myriad of infrastructure needs such as repair, relocation, replacement and reconstruction of major and local roadways. These projects will include the accompanying drainage and underground utilities. This will greatly improve and enhance the mobility of citizens and decrease congestion. New and improved streets will provide better road safety and access to key areas.

The Street Seal Coat Program is an **annual preventative** maintenance program designed to systematically seal coat **city streets**. Areas of the city are designated each year depending on the existing age of the seal coat.

Stormwater channels require "wet" maintenance and are often overgrown with weeds, erosion and silting. Channel improvements will correct these safety concerns and eliminate higher maintenance costs.

Transportation

In 1997 the citizens of Round Rock voted to authorize an additional one half cent sales tax for the specific purpose to build roads and major arterials. The **Transportation** component of the Capital Improvement Program covers those projects funded through this additional sales tax.

Transportation Projects

Arterial A
A.W. Grimes Boulevard
County Road 113-Kiphen Road
FM 1460
RM 620
Traffic Signals
Traffic Signal Coordination
US Highway 79-from FM1460 to CR195
Transportation Consulting
IH-35 Area Improvements
Hester's Crossing Bridge Replacement
County Road 122 Phase 3
Oakmont Drive
Teravista Drive.
Seton Parkway Phase One

Transportation projects are new road and road betterments as planned through the City's Comprehensive Transportation Master Plan. This Master Plan has elements to provide an adequate future transportation system, identify environmentally sensitive areas, and develop roadway design standards. Transportation is an important concern of the citizens and the administration of Round Rock. The projects listed above have been approved and are on the City's Transportation Capital Improvement Program. The TCIP is a short term view of the City's needs for transportation. AW Grimes Boulevard has been completed through phase one and phase two is near completion. The IH-35 Improvements will make easier access for the premium outlet stores area. Several traffic signals are completed and others are being planned, designed and installed.

Water and Wastewater Utility

The final component of the City of Round Rock's Capital Improvement Program is the **Water and Wastewater Utility**. This includes projects in the categories of major water and wastewater lines, processing facilities, water transmissions, water storage, and water operations. This includes major repairs, replacements and new

development. Funding for water and wastewater projects is derived from the sale of water and wastewater services, utility impact fees and the issuance of revenue bonds.

Water Utility

East Water Transmission Line-Phase Three B1
East Water Transmission Line-Phase Three B2
East Water Transmission Line-Phase Four
Water Tanks Rehabilitation
Ground Water Filtration
Electric Generators/High Service Pumps
Raw Water Delivery System Improvements
Kensington Park Waterline
2005 GPS/GIS Project
Manville/CR 122 Water Improvements
Highway 79 12" Waterline
Water Distribution System Model and Master Plan
Doublecreek 16" Waterline & Connections
South Arterial A 16" Waterline
Southcreek 12" Waterline
Relocate Waterline at SH29 and CR265
Asbestos Concrete Main Replacement-Greenlawn
New Hope Waterline
FM 1431 Elevated Tank
CR 112 24" Waterline
12" Creekbend Waterline
RM1431 24" Waterline Improvements

Water system lines, storage improvements and system improvements are ongoing capital repairs or betterments. These projects improve, strengthen or increase the city's water utility system to provide the level of service required by our citizen's and businesses. Expanding water services is necessary to accommodate the City's current growth and future growth. Major renovations and repairs keep the water system running efficiently and effectively. The City's latest expansion of the Water Treatment plant was completed in 2004 and increased the capacity by 20 Millions of Gallons per Day (MGD).

Reclaimed Water Utility

Water Reuse at Old Settlers Park

This project involves using treated wastewater for irrigation of Old Settler's Park. Recycling the treated wastewater is an environmentally friendly, economical and safe solution for large irrigation.

Regional Water

Lake Travis Regional Water Supply

The City of Round Rock completed a study in September 2005 that evaluated alternatives for use of the water rights in Lake Travis owned by the City. The study

concluded that a joint project with Cedar Park would offer economic benefits to both cities. The City of Leander is also participating in this regional system to obtain additional capacity. The proposed regional system will ultimately provide 105.8 MGD of treated water capacity, with Cedar Park receiving 15 MGD, Round Rock receiving 40.8 MGD and Leander receiving 50 MGD. This regional system may consist of intake structures, new raw water pipelines, transmission lines and a regional water treatment plant.

Wastewater Utility

Wastewater Basin Inspection and Rehabilitations
Wastewater Line at Water Treatment Plant Improvements
McNutt Creek Wastewater Improvements
Chandler Creek Interceptor
I & I Flow Monitoring Study
Kiphen Road Wastewater Line
Forest Creek Interceptor
2005 GPS/GIS Project
Future Wastewater Interceptor
Ray Berglund Wastewater Mains

Wastewater system line improvements are line extensions to serve a growing customer base, ongoing capital repairs or betterments. Completed repairs and renovations provide significant treatment cost reductions in the future by preventing ground water from seeping into collector lines.

Regional Wastewater

Wastewater Treatment Plant Rehabilitation

The Brushy Creek Regional Wastewater System capital expenditures include line extensions constructed by the Brazos River Authority/Lower Colorado River Authority Alliance on behalf of the system customers. This rehabilitation will increase capacity at the plant by 10mgd and is near completion.

Capital Improvement Program Project Cost Summary

The following table summarizes the project cost of the City of Round Rock Capital Improvement Program. Included in the total project cost, is the City of Round Rock's funded amount and all other outside funding. The annual operating costs are the anticipated operating costs expected in the first fiscal year of a new program associated with the completion of a capital project.

Project/Program Title	Total Project Cost	Annual Operating Costs
GENERAL		
PUBLIC SERVICE FACILITIES		
Municipal Office Complex Phase Two	\$ 11,845,000	\$ 60,000
SW Downtown Area Infrastructure	6,045,000	15,000
Vehicle Maintenance Expansion	170,000	
Public Works Master Plan	50,000	
INFORMATION TECHNOLOGY		
Financial Information Services	500,000	
PUBLIC SAFETY EQUIPMENT AND FACILITIES		
Fire Engine Replacement Program	1,974,565	
Fire Station No. Two Replacement	1,710,214	
Fire Station No. Seven	2,351,037	989,000
Police Department CAD Upgrade	500,000	
Digital Radio and Public Safety Equipment	2,845,000	
New Police Department Building	21,518,895	
PARKS AND RECREATION		
City Trail Systems-A	685,000	20,760
Old Settlers Park Improvements	12,500,000	
Old Settlers Sports Complex Master Design	1,200,000	
Strategic Parks and Recreation Master Plan	165,015	
West Side Recreation Center	7,000,000	1,200,000
Greater Lake Creek Park	1,486,531	
City Amphitheatre	268,000	
YMCA Pool Contribution	2,000,000	
Forest Creek Golf Course Upgrade	1,000,000	
SIDEWALKS, LANDSCAPES AND TRAFFIC SIGNALS		
Mays Street Sidewalks	155,000	
Corridor Enhancements	750,000	10,000
Downtown Parking and Traffic Circulation	4,000,000	30,000
Traffic Signals-Various Locations	1,290,000	
STREETS, DRAINAGE AND STORM WATER CONTROL		
Berglund Streets Improvements	1,048,528	
2006 Seal Coat Program	4,202,239	
Gattis School Road Intersection & Safety	2,910,000	
Creekbend Boulevard	5,175,000	
Chisholm Trail Reconstruction	6,160,000	
Chisholm Parkway Extension	1,300,000	
Sam Bass Road	3,820,000	
Austin and Liberty Avenue	3,895,000	
Eggers Acres-Dennis Drive Improvements	1,570,000	
Ledbetter Street	280,000	
Southcreek Channel Improvements	1,780,000	
Bowman Road Drainage	1,500,000	
Messick Loop-Hanlac Trail Channel Improvements	640,000	
General Projects Total	\$ 116,290,024	

Capital Improvement Program Project Cost Summary

Project/Program Title	Total Project Cost	Annual Operating Costs
TRANSPORTATION		
Arterial A	\$ 1,650,000	
A.W. Grimes Blvd.	28,018,000	
CR 113-Kiphen Rd.	14,834,769	
FM 1460	9,262,384	
RM 620	11,000,000	
Traffic Signals	2,230,000	
Traffic Signal Coordination	99,597	
US 79-from FM1460 to CR195	12,012,745	
Transportation Consulting	656,351	
IH35 Area Improvements	14,311,866	
Hester's Crossing Bridge Replacement	17,880,000	
County Rd. 122 Phase Three	4,133,536	
Oakmont Drive	2,235,610	
Teravista Drive	1,250,000	
Seton Parkway	2,000,000	
Transportation Projects Total	\$ 121,574,858	

Capital Improvement Program Project Cost Summary

Project/Program Title	Total Project Cost	Annual Operating Costs
UTILITY		
WATER UTILITY		
Groundwater Filtration*	\$ 4,000,000	
Water Tanks Rehabilitation	1,165,000	
Raw Water Delivery System Improvements	13,511,517	
Relocate Waterline at SH29 and CR265	3,100,947	
East Transmission Line Phase 3-B 1	4,971,881	
East Transmission Line Phase 3-B-2	3,232,478	
Electric Generators-High Service Pumps	873,414	
Manville/CR 122 Water Improvements	100,000	
2005 GPS/GIS Project	265,670	
Kensington Park 16" Waterline	1,123,311	
Asbestos Concrete Main Replacement-Greenlawn	1,600,000	
Ray Berglund Water Mains	83,000	
New Hope Waterline	6,100,000	
RM1431 2MG Elevated Tank	4,100,000	
RM 1431 24" Waterline Improvements	2,231,625	
7.5 MGD High Service Pumps	1,100,000	
12" Creekbend Waterline	420,000	
CR112 24" Waterline*	1,000,000	
36" East Water Transmission Line Phase 4*	1,800,000	
Highway 79 12" Waterline *	120,000	
Doublecreek 16" Waterline and Connection*	1,055,000	
Water Distribution System Model and Master Plan*	75,000	
South Arterial "A" 16" Waterline *	791,250	
Southcreek 12" Waterline *	512,000	
Regional Water Supply and Treatment System	61,797,273	
WASTEWATER UTILITY		
Water Treatment Plant Wastewater Line	463,800	
Basin Inspections & Repairs FY03-04 Non-Edwards	1,396,966	
Basin Inspections & Repairs FY04-05	3,807,837	
Basin Inspections & Repairs FY05-06	3,604,006	
McNutt Creek Wastewater Systems Improvements	12,704,347	
Kipphen Road Wastewater Line	212,352	
2005 GPS/GIS Project	383,455	
Ray Berglund Wastewater Mains	107,000	
Forest Creek Interceptor*	2,027,688	
Basin Inspections and Repairs FY06-07 *	2,952,669	
Basin Inspections and Repairs FY07-08 *	4,361,992	
Basin Inspections and Repairs FY08-09 *	1,697,655	
Basin Inspections and Repairs FY09-10*	1,801,980	
Chandler Creek Improvements *	2,240,297	
Future Interceptor *	3,000,000	
REGIONAL WASTEWATER UTILITY		
East Wastewater Treatment Plant Expansion **	32,625,020	
WATER RE-USE		
Old Settler's Park Irrigation	1,800,000	
Utility Projects Total	\$ 190,316,430	

*These utility projects are in the planning phase for future construction.

**LCRA regional projects.

Capital Improvement Program Funding Summary

As described within the three components of the City of Round Rock's Capital Improvements Projects there are specified funding sources. These are the City's identified funding sources for the Capital Improvement Program.

General Government Funding Sources

2001- \$89,800,000 Authorized General Obligation Bonds	
2002 General Obligation Bonds-First Issue	\$ 35,000,000
2004 General Obligation Bonds-Second Issue	20,000,000
2008 General Obligation Bonds-Third Issue	34,800,000
General Obligation Bond Interest	1,112,617
1998 General Obligation Bonds	8,905,000
General Self Financed Construction	28,113,689
2007 Certificates of Obligation	14,500,000

Transportation Funding Sources

Transportation Construction Fund	
2001 Sales Tax Revenue Bonds	\$ 25,890,000
State Infrastructure Bank Loans	48,058,410
Transportation Sales Tax *	70,396,323

Water and Wastewater Utility Funding Sources

Utility Construction Funding **	\$ 134,255,879
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*1/2 cent sales tax, future borrowings and participation funding.

** Funding for Utility construction projects include cash transfers from Water and Wastewater Services, (pay as you go financing), Impact Fees, where applicable and the future issuance of revenue bonds.

Capital Improvement Program Project Funding Detail

The following tables identify the funding source name, type and a list of capital projects that utilize that source. Some projects will appear in more than one table as the project has multiple funding sources.

General Government Funding Sources

2001 Authorized General Obligation Bonds

Project/Program Title	Total Project Cost	First Issue Funding 2002	Second Issue Funding 2004	Third Issue Funding	GO Bond Interest
PUBLIC SERVICE FACILITIES					
Municipal Office Complex Phs. Two	\$11,845,000		\$ 200,000	\$ 11,645,000	
SW Downtown Area Infrastructure	6,045,000	\$ 5,045,000	1,000,000		
PUBLIC SAFETY EQUIPMENT AND FACILITIES					
Fire Engine Replacement Program (1)	1,974,565	800,000	410,000	420,000	
Fire Station No. 2 Replacement (2)	1,710,214	1,625,000			
New Police Department Building (3)	21,518,895	1,965,000	4,605,000		
Fire Station No. 7 (3a)	2,351,037				\$ 629,617
PARKS AND RECREATION					
City Trail Systems-A	685,000			685,000	
West Side Recreation Center	7,000,000	10,000	200,000	6,790,000	
Greater Lake Creek Park (4)	1,486,521	263,533	155,944	50,000	215,000
City Amphitheatre	268,000				268,000
SIDEWALKS, LANDSCAPES AND TRAFFIC SIGNALS					
Corridor Enhancements (5)	750,000	220,000	140,000	140,000	
Downtown Parking and Traffic Circulation	4,000,000	2,031,500	1,491,300	477,200	
Traffic Signals-Various Locations	1,290,000	431,000	182,500	676,500	
STREETS, DRAINAGE AND STORM WATER CONTROL					
Gattis School Road Intersection & Safety	2,910,000	2,910,000			
Creekbend Boulevard	5,175,000	1,228,000	500,000	3,447,000	
Chisholm Trail Reconstruction	6,160,000	1,530,000	2,000,000	2,630,000	
Chisholm Parkway Extension	1,300,000	450,000	500,000	350,000	
Sam Bass Road	3,820,000	1,035,000	1,960,000	825,000	
Austin and Liberty Avenue	3,895,000		665,000	3,230,000	
Eggers Acres-Dennis Drive Improvements	1,570,000		423,000	1,147,000	
Ledbetter Street	280,000			280,000	
Southcreek Channel Improvements	1,780,000	1,780,000			
Bowman Road Drainage	1,499,999		775,000	724,999	
Messick Loop-Hanlac Trail Channel Improvements	640,000			640,000	
COMPLETED PROJECTS COSTS through 09-30-07		13,344,467	4,582,056	284,000	
Issuance Costs		331,500	210,200	358,301	
Total General Obligation Bonds and Interest	\$ -	\$ 35,000,000	\$ 20,000,000	\$ 34,800,000	\$ 1,112,617

- (1) Fire Engine Replacement Program has funding in General Self Financed Construction.
- (2) Fire Station No. Two has funding in General Self Financed Construction and funding in 1995 CO's which is a closed fund.
- (3) New Police Department Building has funding in General Self Financed Construction.
- (3a) Fire Station No. 7 has funding in General Self Financed Construction.
- (4) Greater Lake Creek Park has funding in General Self Financed Construction. This project has also been funded with a \$500,000 Texas Parks and Wildlife grant and a \$200,000 LCRA grant.
- (5) Corridor Enhancement has funding in General Self Financed Construction.

Capital Improvement Program Project Funding Detail

1998 General Obligation Bonds

Project/Program Title	Total Project Cost	1998 G.O. Funding
STREETS, DRAINAGE AND STORM WATER CONTROL		
Berglund Streets Improvements (1)	\$ 1,048,528	\$ 921,103
COMPLETED PROJECTS		7,924,897
Issuance Costs		59,000
Total 1998 General Obligation Bonds	\$ -	\$ 8,905,000

(1) Berglund Streets Improvements has funding in 1997 CO's which is a closed fund.

Capital Improvement Program Project Funding Detail

General Self Financed Construction

Project/Program Title	Total Project Cost	General Self Financed Funding
PUBLIC SERVICE FACILITIES		
Public Works Master Plan	\$ 50,000	\$ 50,000
Vehicle Maintenance Expansion	170,000	170,000
PUBLIC SAFETY EQUIPMENT AND FACILITIES		
Fire Station Number 7 (1)	2,351,037	1,721,420
Fire Station Number 2 (1a)	1,710,214	13,528
Fire Engine Replacement Program (2)	1,974,565	344,565
New Police Department Building (3)	21,518,895	14,948,895
Police Department CAD Upgrade	500,000	500,000
Digital Radio and Public Safety Equipment	2,845,000	2,845,000
PARKS AND RECREATION		
Forest Creek Golf Course Upgrade	1,000,000	1,000,000
Greater Lake Creek Park (4)	1,486,531	102,054
Strategic Park and Recreation Master Plan	165,015	165,015
Old Settler's Sports Complex Master Design	1,200,000	1,200,000
SIDEWALKS, LANDSCAPES AND TRAFFIC SIGNALS		
Corridor Enhancement Program (5)	750,000	250,000
Mays St. Sidewalks (6)	155,000	100,972
STREETS, DRAINAGE AND STORM WATER CONTROL		
2006 Seal Coat Program	4,202,239	4,202,239
INFORMATION TECHNOLOGY		
Financial Information Services	500,000	500,000
Total General Self Financed Funding	\$ -	\$ 28,113,689

(1) Fire Station 7 has funding in 2001 GO's.

(1a) Fire Station Number 2 has funding in 2001 GO's.

(2) Fire Engine Replacement Program has funding in 2001 GO's and 1995 CO's which is a closed fund.

(3) New Police Building has funding in 2001 GO's.

(4) Greater Lake Creek Park has funding in the 2001 GO's. This project has also been funded with a \$500,000 Texas Parks and Wildlife grant and a \$200,000 LCRA grant.

(5) Corridor Enhancement has funding in 2001 GO's.

(6) Mays St. Sidewalks has preliminary engineering completed in 1997 CO's (closed fund).

Capital Improvement Program Project Funding Detail

2007 Certificates of Obligation

Project/Program Title	Total Project	2007 Certificates of Obligation Funding
DRAINAGE AND CHANNEL IMPROVEMENTS		
YMCA Pool Contribution	\$ 2,000,000	\$ 2,000,000
OSPV Park Improvements	12,500,000	12,500,000
Total 2007 Certificates of Obligation	\$ -	\$ 14,500,000

Capital Improvement Program Project Funding Detail

Transportation

Transportation Fund

Project/Program Title	Total Project Cost	Round Rock Transportation Funding*	Other Funding
TRANSPORTATION			
Arterial A	\$ 1,650,000	\$ 1,650,000	
A.W. Grimes Blvd.	28,018,000	24,572,768	3,445,917
CR 113-Kiphen Rd.	14,834,769	12,486,522	2,348,247
FM 1460	9,262,384	1,062,384	8,200,000
RM 620	11,000,000	2,500,000	8,500,000
Traffic Signals	2,230,000	2,230,000	
Traffic Signal Coordination	99,597	99,597	
US 79-from FM1460 to CR195	12,012,745	9,012,745	3,000,000
Transportation Consulting	656,351	656,351	
IH35 Area Improvements	14,311,866	10,269,090	4,042,776
Hester's Crossing Bridge Replacement	17,880,000	17,880,000	
County Rd. 122-Redbud Ln. Phase Three	4,133,536	3,993,272	140,264
Oakmont Drive	2,235,610	2,235,610	
Teravista Drive	1,250,000	1,250,000	
Seton Parkway Phase One	2,000,000	2,000,000	
COMPLETED PROJECTS		52,446,394	
Total Transportation Fund		\$ 144,344,733	\$ 29,677,204

Capital Improvement Program Project Funding Detail

Water and Wastewater Utility

Utility Funding

Project/Program Title	Total Cost	Utility Funding
WATER UTILITY		
Groundwater Filtration	\$ 4,000,000	\$ 4,000,000
Water Tanks Rehabilitation	1,165,000	1,165,000
Raw Water Delivery System Improvements	13,511,517	13,511,517
Relocate Waterline at SH29 and CR265	3,100,947	3,100,947
East Transmission Line Phase 3-B 1	4,971,881	4,971,881
East Transmission Line Phase 3-B-2	3,232,478	3,232,478
Electric Generators-High Service Pumps	873,414	873,414
Manville/CR 122 Water Improvements	100,000	100,000
2005 GPS/GIS Project	265,670	265,670
Kensington Park 16" Waterline	1,123,311	1,123,311
Asbestos Concrete Main Replacement-Greenlawn	1,600,000	1,600,000
Ray Berglund Water Mains	83,000	83,000
New Hope Waterline	6,100,000	6,100,000
FM 1431 2MG Elevated Tank	4,100,000	4,100,000
RM1431 24" Waterline Improvements	2,231,625	2,231,625
12" Creekbend Waterline	420,000	420,000
7.5 MGD High Service Pumps	1,100,000	1,100,000
Regional Water Supply and Treatment System	61,797,273	61,797,273
WASTEWATER UTILITY		
Water Treatment Plant Wastewater Line	463,800	463,800
Basin Inspections & Repairs FY03-04	1,396,966	1,396,966
Basin Inspections & Repairs FY04-05	3,807,837	3,807,837
Basin Inspections & Repairs FY05-06	3,604,006	3,604,006
McNutt Creek Wastewater Systems Improvements	12,704,347	12,704,347
Kiphen Road Wastewater Line	212,352	212,352
Ray Berglund Wastewater Mains	107,000	107,000
2005 GPS/GIS Project	383,455	383,455
WATER RE-USE		
Old Settler's Park Irrigation	1,800,000	1,800,000
Total Utility Fund		\$ 134,255,879

Capital Improvement Program Project Proposed Expenditures

General Government Projects

Project	Estimated Total Project Cost	Estimated Expenditures through 09-30-07	2007-2008 Proposed Expenditures	2008-2009 Proposed Expenditures
PUBLIC SERVICE FACILITIES				
Municipal Office Complex Phase Two	\$ 11,845,000	\$ 200,000	\$ 8,880,000	\$ 2,765,000
SW Downtown Area Infrastructure	6,045,000	5,484,982	560,018	-
Vehicle Maintenance Expansion	170,000	130,000	40,000	-
Public Works Master Plan	50,000	-	50,000	-
INFORMATION TECHNOLOGY				
Financial Information Services	500,000	10,000	250,000	240,000
PUBLIC SAFETY EQUIPMENT AND FACILITIES				
Fire Engine Replacement Program	1,974,565	1,335,001	639,564	-
Fire Station No. Two Replacement	1,710,214	1,710,214	-	-
Fire Station No. Seven	2,351,037	2,151,037	200,000	-
Police Department CAD Upgrade	500,000	305,867	194,133	-
Digital Radios and Public Safety Equipment	2,845,000	2,345,000	500,000	-
New Police Department Building	21,518,895	17,018,895	4,500,000	-
PARKS AND RECREATION				
City Trail Systems-A	685,000	485,000	200,000	-
Old Settlers Park Improvements *	12,500,000	-	4,687,500	4,687,500
YMCA Pool Contribution	2,000,000	-	2,000,000	-
Old Settlers Sports Complex Master Design	1,200,000	400,000	825,000	25,000
Strategic Parks and Recreation Master Plan	165,015	20,000	145,015	-
West Side Recreation Center	7,000,000	210,000	5,440,000	1,350,000
Greater Lake Creek Park	1,486,531	1,176,997	309,534	-
City Amphitheatre	268,000	268,000	-	-
Forest Creek Golf Course Upgrade	1,000,000	925,000	75,000	-
SIDEWALKS, LANDSCAPES AND TRAFFIC SIGNALS				
Mays Street Sidewalks	155,000	52,264	102,736	-
Corridor Enhancements	750,000	524,000	226,000	-
Downtown Parking and Traffic Circulation	4,000,000	2,031,500	1,968,500	-
Traffic Signals-Various Locations	1,290,000	908,052	381,948	-
STREETS, DRAINAGE AND STORM WATER CONTROL				
Berglund Streets Improvements	1,048,528	518,185	530,343	-
2006 Seal Coat Program	4,202,239	4,204,239	-	-
Gattis School Road Intersection & Safety	2,910,000	393,153	2,542,459	-
Creekbend Boulevard	5,175,000	388,390	3,752,764	1,033,846
Chisholm Trail Reconstruction*	6,160,000	600,000	1,050,000	2,706,000
Chisholm Parkway Extension*	1,300,000	130,000	234,000	572,000
Sam Bass Road	3,820,000	1,860,000	1,960,000	-
Austin and Liberty Avenue	3,895,000	895,000	3,000,000	-
Eggers Acres-Dennis Drive Improvements	1,570,000	735,000	835,000	-
Ledbetter Street	280,000	197,778	82,222	-

Capital Improvement Program Project Proposed Expenditures

General Government Projects

Project	Estimated Total Project Cost	Estimated Expenditures through 09-30-07	2007-2008 Proposed Expenditures	2008-2009 Proposed Expenditures
Southcreek Channel Improvements	1,780,000	1,780,000	-	-
Bowman Road Drainage	1,500,000	173,175	1,326,825	-
Messick Loop-Hanlac Trail Channel Improvements	640,000	-	373,545	265,454
General Government Projects Total	\$ 116,290,024	\$ 49,566,729	\$ 47,862,106	\$ 13,644,801

* Funding beyond fiscal year 2008-2009 will be required.

Capital Improvement Program Project Proposed Expenditures

Transportation Projects

Project	Estimated Total Project Cost	Estimated Expenditures Through 09/30/07	2007-2008 Proposed Expenditures	2008-2009 Proposed Expenditures
Arterial A	\$ 1,650,000	\$ 1,650,000	\$ -	\$ -
A.W. Grimes Blvd.	28,018,000	28,018,000	-	-
CR 113-Kiphen Rd. **	14,834,769	11,141,563	3,641,624	-
FM 1460**	9,262,384	1,062,384	-	-
RM 620**	11,000,000	-	2,500,000	-
Traffic Signals	2,230,000	1,093,089	1,136,911	-
Traffic Signal Coordination	99,597	99,597	-	-
US 79-from FM1460 to CR195**	12,012,745	7,690,808	1,321,937	-
Transportation Consulting	656,351	347,506	308,845	-
IH35 Area Improvements**	14,311,866	10,269,090	-	-
Hester's Crossing Bridge Replacement	17,880,000	17,880,000	-	-
County Rd. 122 Phase Three	4,133,536	4,133,536	-	-
Oakmont Drive	2,235,610	2,235,610	-	-
Teravista Drive	1,250,000	1,250,000	-	-
Seton Parkway	2,000,000	805,000	1,195,000	-
Transportation Projects Total	\$ 121,574,858	\$ 87,676,183	\$ 10,104,317	\$ -

**Additional outside funding will be required.

Capital Improvement Program Project Proposed Expenditures

Utility Projects

Project	Estimated Total Project Cost	Estimated Expenditures Through 09/30/07	2007-2008 Proposed Expenditures	2008-2009 Proposed Expenditures
WATER UTILITY				
Groundwater Filtration	\$ 4,000,000	\$ 79,330	\$ -	\$ 3,920,670
Water Tanks Rehabilitation	1,165,000	1,165,000	-	-
Raw Water Delivery System Improvements	13,511,517	6,731,422	5,780,095	1,000,000
Relocate Waterline at SH29 and CR265	3,100,947	3,100,947	-	-
East Transmission Line Phase 3-B 1	4,971,881	3,829,745	1,142,136	-
East Transmission Line Phase 3-B-2	3,232,478	2,461,239	771,239	-
Electric Generators-High Service Pumps	873,414	873,414	-	-
Manville/CR 122 Water Improvements	100,000	100,000	-	-
2005 GPS/GIS Project	265,670	110,198	100,250	55,222
Kensington Park 16" Waterline	1,123,311	441,000	682,311	-
Asbestos Concrete Main Replacement-Greenlawn	1,600,000	800,000	800,000	-
New Hope Waterline	6,100,000	6,100,000	-	-
RM1431 2MG Elevated Tank	4,100,000	100,000	1,400,000	2,600,000
RM 1431 24" Waterline Improvements	2,231,625	250,000	1,300,000	681,625
7.5 MGD High Service Pumps	1,100,000	150,000	950,000	-
12" Creekbend Waterline	420,000	20,000	400,000	-
Regional Water Supply and Treatment System*	61,797,273	4,698,823	12,099,050	29,400,000
RECLAIMED WATER				
Reclaimed Water at Old Settlers Park	1,800,000	551,694	1,248,306	-
WASTEWATER UTILITY				
Water Treatment Plant Wastewater Line	463,800	463,800	-	-
Basin Inspections & Repairs FY03-04 Non-Edwards	1,396,966		1,396,966	-
Basin Inspections & Repairs FY04-05	3,807,837	2,662,843	-	1,144,994
Basin Inspections & Repairs FY05-06*	3,604,006	2,447,522	-	
McNutt Creek Wastewater Systems Improvements	12,704,347	12,204,347	500,000	-
Kiphen Road Wastewater Line	\$212,352	\$212,352	-	-
2005 GPS/GIS Project	383,455	218,388	131,779	33,288
Ray Berglund Wastewater Mains	107,000	107,000	-	-
Utility Projects Total	\$ 134,172,879	\$ 49,879,064	\$ 28,702,132	\$ 38,835,799

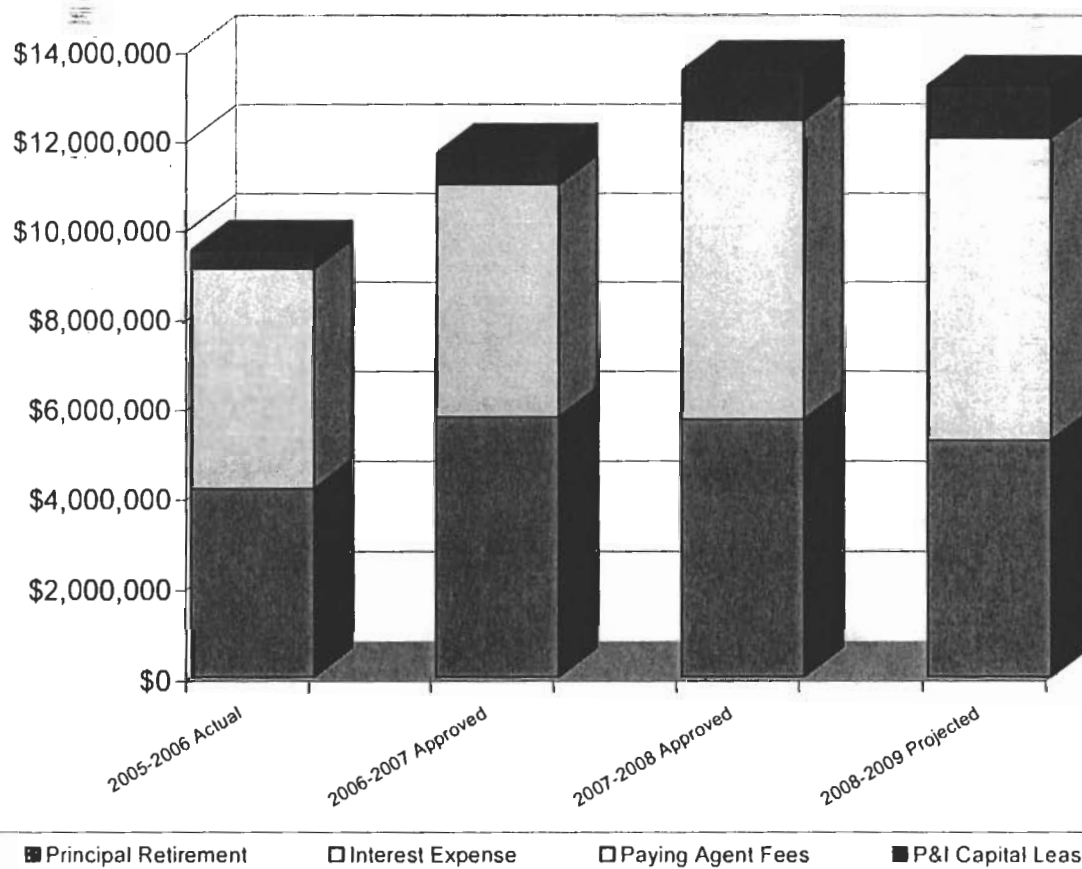
* Funding beyond fiscal year 2008-2009 will be required.

I & S G.O. Bonds Debt Service Fund

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	2008-2009 Projected Budget
Principal Retirement	\$4,166,000	\$5,748,000	\$5,720,000	\$5,255,000
Interest Expense	4,904,731	5,222,522	6,693,373	6,764,430
Paying Agent Fees	6,897	9,000	9,000	9,000
P&I Capital Leases	412,713	681,633	1,105,147	1,165,000
Issuance Costs	0 *	0	0	0
Payment to Refunding Escrow Agent	0 *	0	0	0
Total Expenditures:	\$9,490,341	\$11,661,155	\$13,527,520	\$13,193,430
Expenditures per Capita:	\$112.71	\$131.76	\$150.14	\$140.81

Expenditures by Category



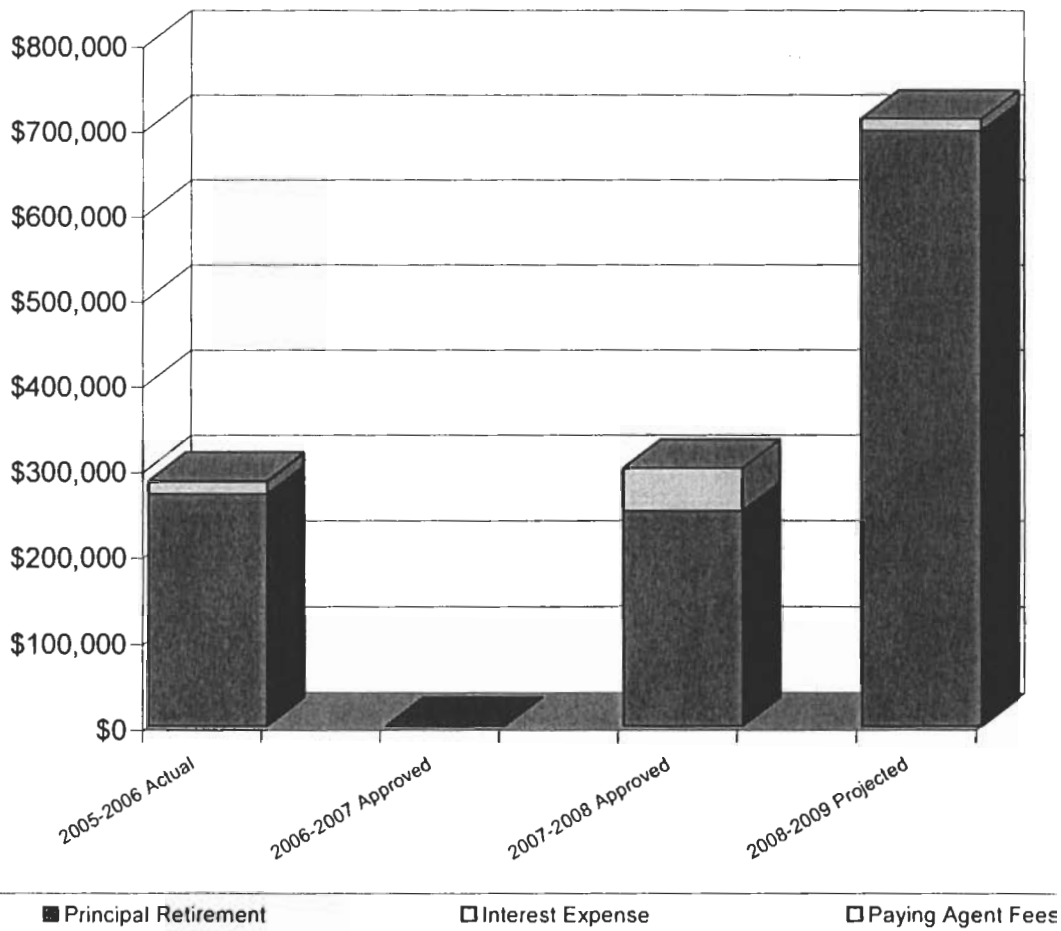
*These costs are not graphically represented-refunding entries only.

I & S Revenue Bonds Debt Service Fund

Summary of Expenditures:

	2005-2006 Actual	2006-2007 Approved Budget	2007-2008 Proposed Budget	2008-2009 Projected Budget
<i>Principal Retirement</i>	\$270,000	\$0	\$250,000	\$697,000
<i>Interest Expense</i>	14,310	0	50,000	14,000
<i>Paying Agent Fees</i>	1,000	0	0	0
Total Expenditures:	\$285,310	\$0	\$300,000	\$711,000
Expenditures per Capita:	\$3.39	\$0.00	\$3.33	\$7.59

Expenditures by Category



Purpose of Bonds Issued

ISSUE	AMOUNT ISSUED	ENGINEERING & DEV. SERVICES	POLICE
2007 Comb. Tax/Rev C.O.	\$ 14,915,000	—	—
2007 G.O. & Refunding Bonds	44,770,000	Streets, Bridges and Sidewalks	—
2007 H.O.T. Rev. Refunding Bonds	8,920,000	—	—
2006 Utility System Revenue Bonds	355,000	—	—
2005 G. O. Refunding Bonds	19,915,000	—	—
2004 G.O. & Refunding Bonds	31,945,000	Streets, Bridges and Sidewalks	Construct, Improve Facilities
2002 G.O. & Refunding Bonds	45,465,000	Streets, Bridges, Sidewalks/Building Expansion	Construct, Improve Facilities
2000 Comb. Tax/Rev C.O.	10,750,000	Hwy. Right of Way/Street Impr.	—
1998 G.O. Bonds	8,905,000	Street, Drainage, Mtn. Facility	—
1998 Comb. Tax/Rev C.O.	2,550,000	—	—
1997 G. O. Refunding Bonds	5,300,000	—	—
1996 G.O. & Refunding Bonds	13,125,000	Street/Traffic Light Impr.	Building Impr.
1995 Comb. Tax/Rev C.O.	7,940,000	Maintenance Yd./Impr.	—

Purpose of Bonds Issued

ISSUE	AMOUNT ISSUED	FIRE	PARKS
2007 Comb. Tax/Rev C.O.	\$ 14,915,000	—	Park Improvements
2007 G.O. & Refunding Bonds	44,770,000	Engine Replacement	Recreation Center
2007 H.O.T. Rev. Refunding Bonds	8,920,000	—	—
2006 Utility System Revenue Bonds	355,000	—	—
2005 G. O. Refunding Bonds	19,915,000	—	—
2004 G.O. & Refunding Bonds	31,945,000	Construct, Improve Facilities	—
2002 G.O. & Refunding Bonds	45,465,000	Construct, Improve Facilities	—
2000 Comb. Tax/Rev C.O.	10,750,000	Ladder Truck	Park Land
1998 G.O. Bonds	8,905,000	Trucks, Station Const.	Facility Improvements
1998 Comb. Tax/Rev C.O.	2,550,000	—	Recreation Center
1997 G. O. Refunding Bonds	5,300,000	—	—
1996 G.O. & Refunding Bonds	13,125,000	Building Impr.	Rec. Center & Drainage
1995 Comb. Tax/Rev C.O.	7,940,000	Pumper Truck	—

Purpose of Bonds Issued

ISSUE	AMOUNT ISSUED	LIBRARY	WATER/ WASTEWATER	OTHER
2007 Comb. Tax/Rev C.O.	\$ 14,915,000	—	—	—
2007 G.O. & Refunding Bonds	44,770,000	—	—	Municipal Complex/Partial Refunding
2007 H.O.T. Rev. Refunding Bonds	8,920,000	—	—	Convention Ctr.
2006 Utility System Revenue Bonds	355,000	—	Regional Water Project	—
2005 G. O. Refunding Bonds	19,915,000	—	—	Partial Refund
2004 G.O. & Refunding Bonds	31,945,000	—	—	Municipal Complex, Partial Refunding
2002 G.O. & Refunding Bonds	45,465,000	—	—	Municipal Complex/Partial Refunding
2000 Comb. Tax/Rev C.O.	10,750,000	—	—	Municipal Complex
1998 G.O. Bonds	8,905,000	—	—	—
1998 Comb. Tax/Rev C.O.	2,550,000	—	—	—
1997 G. O. Refunding Bonds	5,300,000	—	—	Partial Refund
1996 G.O. & Refunding Bonds	13,125,000	Expansion	—	—
1995 Comb. Tax/Rev C.O.	7,940,000	—	—	Golf Course

**Schedule of General Obligation Debt Service
Fiscal Year 2007-2008**

<u>ISSUE</u>	<u>Interest Rates/%</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Amount Issued (Net of Refunding)</u>	<u>10/1/07 Amount O/S (Net of Refunding)</u>
2007 Comb. Tax/Rev C.O.	4.00 - 4.63	01-Aug-07	15-Aug-27	\$ 14,915,000	\$ 14,915,000
2007 G.O. & Refunding Bonds	4.00 - 5.00	01-Aug-07	15-Aug-32	44,770,000	44,240,000
2005 G. O. Refunding Bonds	2.25 - 5.00	15-Jan-05	15-Aug-22	19,915,000	19,460,000
2004 G.O. & Refunding Bonds	2.00 - 5.25	15-Jul-04	15-Aug-24	31,945,000	30,840,000
2002 G.O. & Refunding Bonds	4.00 - 5.50	01-May-02	15-Aug-27	45,465,000	30,195,000
2000 Comb. Tax/Rev C.O.	5.00 - 6.25	15-May-00	15-Aug-20	1,800,000	1,085,000
1998 G.O. Bonds	6.75	01-Jul-98	15-Aug-23	3,750,000	225,000
1998 Comb. Tax/Rev C.O.	4.40 - 6.40	01-Jul-98	15-Aug-18	955,000	120,000
1997 G.O. Refunding Bonds	4.10 - 5.38	15-Nov-97	01-Aug-25	5,300,000	0
1996 G.O. & Refunding Bonds	4.50 - 5.80	15-Aug-96	15-Aug-21	2,220,000	0
1995 Comb. Tax/Rev C.O.	4.60 - 6.25	15-Mar-95	15-Aug-25	2,875,000	0
Capital Leases	Var.	Var.	Var.	4,450,000	3,864,702
TOTAL				\$ 178,360,000	\$ 144,944,702

Schedule of General Obligation Debt Service (Cont.)
Fiscal Year 2007-2008

ISSUE	2007-2008 Principal	2007-2008 Interest	Total Principal & Interest	
2007 Comb. Tax/Rev C.O.	\$ 375,000	\$ 720,278	\$ 1,095,278	
2007 G.O. & Refunding Bonds	940,000	2,101,235	3,041,235	##
2005 G. O. Refunding Bonds	515,000	896,544	1,411,544	
2004 G.O. & Refunding Bonds	1,630,000	1,421,100	3,051,100	##
2002 G.O. & Refunding Bonds	1,590,000	1,473,913	3,063,913	#
2000 Comb. Tax/Rev C.O.	325,000	59,715	384,715	
1998 G.O. Bonds	225,000	15,188	240,188	
1998 Comb. Tax/Rev C.O.	120,000	5,400	125,400	
1997 G.O. Refunding Bonds	0	0	0	
1996 G.O. & Refunding Bonds	0	0	0	
1995 Comb. Tax/Rev C.O.	0	0	0	
Capital Leases	964,454	140,693	1,105,147	
TOTAL	\$ 6,684,454	\$ 6,834,066	13,518,520	
# Less amount funded by UTILITY FUND			(223,095)	
## Less self-supporting GOLF FUND			(453,599)	
Add paying agent fees			9,000	
Total to be paid from PROPERTY TAXES			\$ 12,850,826	

**Schedule of Revenue Bonds Debt Service
Fiscal Year 2007-2008**

<u>Issue</u>	<u>Interest Rates/%</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Amount Issued</u>	<u>10/1/07 Amount O/S (Net of Refunding)</u>
2006 Utility System Revenue Bonds	2.20	26-Oct-06	01-Aug-09	\$ 355,000	\$ 355,000
TOTAL				<u>\$ 355,000</u>	<u>\$ 355,000</u>

**Schedule of Hotel Occupancy Tax (H.O.T.) Revenue Bonds
Fiscal Year 2007-2008**

<u>Issue</u>	<u>Interest Rates/%</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Amount Issued</u>	<u>10/1/07 Amount O/S</u>
Hotel Occupancy Tax Rev. Refunding Bonds Series 2007	5.00 - 5.85	15-Mar-99	01-Dec-24	\$ 8,920,000	\$ 8,920,000
TOTAL-Funded by Hotel Occupancy Tax Revenues				<u>\$ 8,920,000</u>	<u>\$ 8,920,000</u>

Schedule of Revenue Bonds Debt Service (Cont.)
Fiscal Year 2007-2008

Issue	2007-2008 Principal	2007-2008 Interest	Total Principal & Interest
2006 Utility System Revenue Bonds	\$ 250,000	\$ 50,000	\$ 300,000
	<u>\$ 250,000</u>	<u>\$ 50,000</u>	300,000
		Add self-supporting UTILITY FUND debt (from G.O. schedule)	223,095
		Add paying agent fees	<u>0</u>
			<u>\$ 523,095</u>

Schedule of Hotel Occupancy Tax (H.O.T.) Revenue Bonds (Cont.)
Fiscal Year 2007-2008

Issue	2007-2008 Principal	2007-2008 Interest	Total Principal & Interest
Hotel Occupancy Tax Rev. Refunding Bonds Series 2007	\$ 345,000	\$ 361,536	\$ 706,536
TOTAL-Funded by Hotel Occupancy Tax Revenues	<u>\$ 345,000</u>	<u>\$ 361,536</u>	<u>\$ 706,536</u>

2007-2008 General Obligation Bonds Payment Schedule

	2007-2008	Leases	1998 Tax/Rev C.O.	1998 G.O.	2000 Tax/Rev C.O.	2002 G.O. & Refunding(#)	2004 G.O. & Refunding(##)
Oct	P I						
Nov	P I						
Dec	P I						
Jan	P I						
Feb	P I		\$2,700	\$7,594	\$29,857	\$736,956	\$710,550
Mar	P I	\$482,227 70,347					
Apr	P I						
May	P I						
Jun	P I						
Jul	P I						
Aug	P I		120,000 2,700	225,000 7,594	325,000 29,858	1,590,000 736,957	1,630,000 710,550
Sep	P I	482,227 70,347					
Total		\$1,105,147	\$125,400	\$240,188	\$384,715	\$3,063,913	\$3,051,100
			Leases	G.O. Debt	Utility Supported Debt	Golf Supported Debt	Total
Total Payments - December							\$0
Total Payments - January							
Total Payments - February				\$3,241,572	\$10,037	\$134,299	3,385,908
Total Payments - March		\$552,574					552,574
Total Payments - June				0			0
Total Payments - July							0
Total Payments - August				\$8,495,107	213,058	319,300	9,027,465
Total Payments - September		552,574					552,574
Total - All Payments		\$1,105,147	\$11,736,679	\$223,095	\$453,599	\$13,518,520	

(#) Includes self-supporting utility debt

(##) Includes golf supported debt

2007-2008 General Obligation Bonds Payment Schedule (Cont.)

	2007-2008	2005 G.O. Refunding	2007 G.O. & Refunding(##)	2007 Tax/Rev C.O.	Reserved
Oct	P I				
Nov	P I				
Dec	P I				
Jan	P I				
Feb	P I	\$448,272	\$1,050,617	\$399,362	
Mar	P I				
Apr	P I				
May	P I				
Jun	P I				
Jul	P I				
Aug	P I	515,000 448,272	940,000 1,050,618	375,000 320,916	
Sep	P I				
Total		\$1,411,544	\$3,041,235	\$1,095,278	\$0

(#) Includes self-supporting utility debt
(##) Includes golf supported debt

2007-2008 Revenue Bonds Payment Schedule

	<u>2007-2008</u>	<u>2006 Utility Rev. Bonds</u>	<u>2007 H.O.T. Rev. Bonds</u>
Oct P			
I			
Nov P			
I			
Dec P			\$345,000
I			184,218
Jan P			
I			
Feb P			
I		\$25,000	
Mar P			
I			
Apr P			
I			
May P			
I			
Jun P			
I			177,318
Jul P			
I			
Aug P		250,000	
I		25,000	
Sep P			
I			
Total		<u>\$300,000</u>	<u>\$706,536</u>

	<u>Utility Supported Debt</u>	<u>H.O.T. Rev. Supported Debt</u>	<u>Total</u>
Total Payments - December		\$529,218	\$529,218
Total Payments - February	\$25,000		25,000
Total Payments - June		177,318	177,318
Total Payments - August	<u>275,000</u>		<u>275,000</u>
Total - All Payments	<u>\$300,000</u>	<u>\$706,536</u>	<u>\$1,006,536</u>

Property Tax Analysis
Fiscal Year 2007-2008

Average Residential Property Value (2007-2008)	\$176,214
Last Year's Effective Tax Rate (*)	\$0.35618
Last Year's Rollback Tax Rate	\$0.40374
Last Year's Adopted Tax Rate	\$0.37105
This Year's Effective Tax Rate (*)	\$0.35022
This Year's Rollback Tax Rate	\$0.42427
This Year's Proposed Tax Rate	\$0.36522

Tax Levy:

	Maintenance & Operations	Debt	Total Rate & Levy
Taxable Value	\$7,417,279,787	\$7,417,279,787	\$7,417,279,787
x Maint & Operations Rate / 100	0.19601		
x Debt Rate / 100		0.16921	0.36522
Total Levy	\$14,538,610	\$12,550,779	\$27,089,389
x Collection Rate (rounded estimate)	0.99	0.99	0.99
= Estimated Tax Revenue	<u>\$14,350,000</u>	<u>\$12,425,000</u>	<u>\$26,775,000</u>

(*) All tax rate figures are net of the sales tax gain rate (discussed in the budget message)

Property Tax Summary

Tax Levies, Rates and Collections for Twenty-Two Years (Real & Personal Property)

YEAR			BASES AND RATE			TAXABLE VALUE	TAX LEVY
						\$	\$
1986	-	1987	100%	@	0.42690	1,170,066,000	4,995,012
1987	-	1988	100%	@	0.42500	1,208,589,000	5,136,503
1988	-	1989	100%	@	0.42000	1,164,006,000	4,888,825
1989	-	1990	100%	@	0.48365	1,052,509,000	5,090,460
1990	-	1991	100%	@	0.54911	934,207,000	5,129,824
1991	-	1992	100%	@	0.62479	864,708,918	5,402,615
1992	-	1993	100%	@	0.62459	913,079,155	5,703,001
1993	-	1994	100%	@	0.56924	1,090,306,343	6,206,479
1994	-	1995	100%	@	0.48896	1,380,376,965	6,749,505
1995	-	1996	100%	@	0.42635	1,673,266,815	7,133,973
1996	-	1997	100%	@	0.39880	1,961,647,818	7,823,051
1997	-	1998	100%	@	0.37707	2,314,286,302	8,726,410
1998	-	1999	100%	@	0.38500	2,540,922,164	9,782,550
1999	-	2000	100%	@	0.36295	2,965,017,390	10,761,531
2000	-	2001	100%	@	0.33031	3,678,007,528	12,148,827
2001	-	2002	100%	@	0.32207	4,446,753,347	14,321,659
2002	-	2003	100%	@	0.34220	4,978,982,250	17,038,077
2003	-	2004	100%	@	0.35715	5,071,176,374	18,349,189
2004	-	2005	100%	@	0.37972	5,251,484,692	19,940,938
2005	-	2006	100%	@	0.37105	5,667,029,945	21,027,515
2006	-	2007	100%	@	0.37105	6,356,956,240	23,587,486
2007	-	2008	100%	@	0.36522	7,417,279,787	27,089,389